

CARTER PRESIDENTIAL PAPERS - STAFF OFFICES
Spec. Ass't to the Pres. - Martin

Correspondence File, Ha, 1979-81

Box 28

May 3, 1980

Dear Mr. Hacker:

This is just a note to thank you for your very thoughtful letter.

Your comments and suggestions are greatly appreciated.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. C. Leroy Hacker
1951 Remington Drive
Pittsburgh, PA 15221

LM:haj

November 21, 1980

Dear Mr. Hackett:

Many thanks for sending me the material on the Robert F. Kennedy Journalism Award Program.

I was very interested in the excellent winners this year. Please keep me informed.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Dave Hackett
Robert F. Kennedy Memorial
917 G Place, N.W.
Washington, D.C. 20001

March 22, 1979

Dear Mr. Haddad:

Thank you for your February 28 letter to Louis Martin recommending Mr. William H. Childress for a position with one of the Federal agencies.

At this time, we are unaware of any particular position in which Mr. Childress may be interested. However, we will keep this information in our active files.

Thank you for your interest.

Best wishes,

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Mr. Frank E. Haddad, Jr.
Immediate Past President
Kentucky Bar Association
529 Kentucky Home Life Building
Louisville, Kentucky 40202

February 6, 1980

Dear Ted:

The President has asked me to thank you for your letter of January 24, 1980. We welcomed the opportunity to meet with you and members of the National Business League and agree that the meeting was indeed productive.

Keep up the good work, and continue to call on me whenever I can be of assistance.

Best wishes, and thanks again.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Theodore R. Hagans, Jr.
President
National Business League
4324 Georgia Avenue, N. W.
Washington, D. C. 20011

December 18, 1979

*Julia
Following up*

Dear Mr. Hagans:

Many thanks for your letter of December 3 with copy of letter dated November 30 to President Carter regarding the legislative proposal to create a Minority Business Development Administration within the U.S. Department of Commerce.

Thanks for sharing your views with me, and I will do what I can and be in touch with you.

I truly enjoyed our recent meeting of the Savannah Business League very much. Best wishes during the holiday season.

Sincerely,

Louis Martin
Special Assistant to
the President

Mr. Theodore R. Hagans, Jr.
President
National Business League
4324 Georgia Avenue, N.W.
Washington, D.C. 20011

LM:rs

November 6, 1979

Dear Mr. Hagans:

This is just a note to acknowledge your recent letter to Louis Martin.

I will bring it to his attention as soon as possible.

Thank you for your interest.

Sincerely,

Dianne M. Hampton
Assistant
to Louis Martin

Mr. Theodore R. Hagans, Jr.
Fort Lincoln New Town
3005 Bladensburg Road, N.E.
Washington, D.C. 20018

kk

July 2, 1980

Dear Mr. Hagans:

Thank you for the invitation to the National Business League's 80th Annual Convention being held in September.

At present, I am unable to confirm my attendance. However, be assured that the White House will make every effort to be represented at this important event.

Don't hesitate to call if I can be of assistance. Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Theodore R. Hagans, Jr.
President
National Business League
4324 Georgia Avenue, N.W.
Washington, D.C. 20011

LM:haj

December 5, 1979

Dear Mr. Hagans:

Enclosed are photographs taken at a meeting
with the President on November 14, 1979.
I hope you will enjoy them.

Best wishes,

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Theodore Hagans
President
National Business League
3005 Bladensburg Road, N.E.
Washington, D.C. 20018

November 7, 1979

Dear Mr. Hagans:

This is just a note to acknowledge your recent letter to Louis Martin.

I will bring it to his attention as soon as possible.

Thank you for your interest.

Sincerely,

Dianne M. Hampton
Assistant
to Louis Martin

Mr. Theodore R. Hagans, Jr.
Fort Lincoln New Town
3005 Bladensburg Road, N.E.
Washington, D.C. 20018

kk

November 21, 1980

Dear Mr. Hagans:

President Carter has asked me to respond to your letter of October 2, concerning the new policies outlined by the Minority Business Development Agency for Fiscal Year 1981.

Thank you for your comments. We appreciate your taking the time to share your views with us.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Theodore Hagans, Jr.
President
National Business League
4324 Georgia Avenue, N.W.
Washington, D.C. 20011

THE WHITE HOUSE
WASHINGTON

August 20, 1979

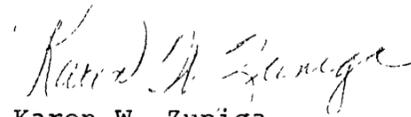
Dear Dr. Hahn:

Louis Martin has asked me to thank you for sending him your July 18, 1979 letter and accompanying material. Please forgive our delay in responding to you.

He will keep his eyes and ears open and let you know about anything in which you may be interested. Thanks for your offer of assistance.

Best wishes.

Sincerely,



Karen W. Zuniga
Deputy to Louis Martin

Dr. Lorna Hahn
Executive Director
Association on Third World
Affairs, Inc.
3114 Rodman Street, N. W.
Washington, D. C. 20008

THE WHITE HOUSE

WASHINGTON

December 13, 1979

Dear Olga:

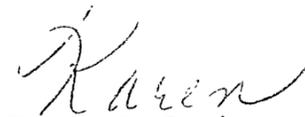
Enclosed is the November 1979 Black Enterprise article and other information on Dr. Joan Wallace, Assistant Secretary for Administration, U. S. Department of Agriculture. She has agreed to be your banquet speaker on January 18, 1980 and has received the background information which you provided me about the program.

I would suggest that you contact her as soon as possible to confirm all arrangements. She may be contacted at:

U. S. Department of Agriculture
12th and Independence Avenue, S. W.
Room 212E
Washington, D. C. 20250
(202) 477-3291

Please let me know how everything works out. Best wishes.

Sincerely,



Karen W. Zuniga
Deputy to Louis Martin

Ms. Olga Haith
Coordinator, Black Achievers
Linkage Program
Greater Boston YMCA
316 Huntington Avenue
Boston, MA 02115

April 28, 1980

Dear Reverend Hale:

It is good to know that you are continuing to climb to greater heights.

I am sure that you will do an outstanding job as the new Deputy Director of the Democratic National Committee's Political Division.

Please contact me at (202) 456-6662 when you are next in Washington.

Sincerely,

I. Ray Miller, Jr.
Deputy to Louis Martin

Reverend Phale D. Hale, Sr.
State Representative
District 29
3211 E. Hudson
Columbus, Ohio 43219

RM:bp

April 28, 1980

Dear Reverend Hale:

Congratulations on your appointment as the Deputy Director of the Democratic National Committee's Political Division.

You have excellent credentials for the job and I am sure that you will serve our party and our country well.

If I can assist you in any way, please do not hesitate to contact me.

Sincerely,

Louis Martin
Special Assistant
to the President

Reverend Phale D. Hale, Sr.
State Representative
District 29
3211 E. Hudson
Columbus, Ohio 43219

LM:bp

June 20, 1980

Dear Ms. Haley:

Per your recent request, we have added your name to our mailing list.

I hope you find the enclosed materials informative and useful.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Ms. Frances Haley
Director, Ethnic Heritage
Studies Clearinghouse
855 Broadway
Boulder, Colorado 80302

LM:haj

March 22, 1979

Dear Mr. Hall:

This is just a note to thank you for
your March 10, 1979 letter.

I'll keep my eyes and ears open for you.

Best wishes,

Sincerely,

Louis Martin
Special Assistant to the
President

Mr. Charles Hall
2959 Apalachee Parkway
Apt. B-30
Tallahassee, Florida 32301

November 23, 1979

*LC
followed up*

Dear Mr. Hall:

This is just a note to acknowledge your
November 20th letter to Mr. Louis Martin.

I will bring your letter to Mr. Martin's
attention as soon as possible.

Sincerely,

Dianne M. Hampton
Assistant
to Louis Martin

Mr. Charles R. Hall
1491 Bangor Street S.E., #4
Washington, D.C. 20020

kk

THE WHITE HOUSE

WASHINGTON

December 10, 1979

Dear Mr. Hall:

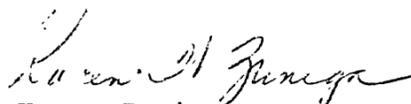
Louis Martin has asked me to thank you for your November 30, letter regarding your interest in the Deputy Regional Commissioner position of the Immigration and Naturalization Service in San Pedro, California. We also appreciate being alerted to the problems of Blacks employed in Federal positions in Region IX.

Unfortunately, because the Deputy Regional Commission position is a competitive position, our office is unable to be of much assistance. We hope that you are successful in competing for this job. We have shared your background information and your interest in working in Region IX for DHEW with the appropriate people.

You will be glad to know that Claud Anderson is not the only Black from Florida who has been appointed by the President to serve the Administration. Two Black Federal judges, Joseph Hatchett and Alcee Hastings, have been appointed. In addition, Alton White serves on the President's Council on Physical Fitness and M. Athalie Range was appointed to the Board of Directors of the National Railroad Passenger Corporation.

Thank you again for your letter and best wishes.

Sincerely,



Karen Zuniga
Deputy to Louis Martin

Mr. Charles R. Hall
1491 Bangor Street, S. E.
Apartment 4
Washington, D. C. 20020

January 29, 1979

MEMORANDUM FOR Arnie Miller

FROM: Louis Martin

Charles R. Hall, resume attached, has contacted me concerning the position of Los Angeles Director of the National Labor Relations Board.

Please give him every possible consideration for that position.

Thanks.

Attachment

January 29, 1979

Dear Mr. Hall:

Thank you for advising me of your interest in the National Labor Relations Board.

I have taken the liberty of sending a note in your behalf to the White House Personnel Office.

I wish you the best of luck in this endeavor.

Sincerely,

Louis Martin
Special Assistant to
the President

Mr. Charles R. Hall
2959 Apalachee Parkway
Apt. B-30
Tallahassee, Florida 32301

May 25, 1979

Dear Dr. Hall:

Over a month ago Louis Martin sent you the enclosed form for a survey of historically black colleges. To date, we have not received a response from your institution.

As explained earlier, this information will be useful to our office and the Federal agencies with whom you want closer involvement.

Please return the form to me by June 5 if you wish to be included. Feel free to contact me at (202) 456-6791 if you have questions or require assistance.

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Dr. Clyde W. Hall
President
Savannah State College
State College Branch
Savannah, GA 31400

Enclosure

October 21, 1980

Dear Mayor Hall:

Enclosed is a photograph taken during a reception for the National Conference of Black Mayors earlier this year. I hope you will forgive the delay in forwarding it to you.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

The Honorable Raymond Hall
Mayor of North Brentwood
3907 Windom Road
North Brentwood, MD 20722

October 20, 1980

Dear Mayor Hall:

Enclosed are photographs taken during a Reception for the National Conference of Black Mayors earlier this year. I hope you will forgive the delay in forwarding them to you.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

The Honorable Raymond Hall
Mayor of North Brentwood
3907 Windom Road
North Brentwood, MD 20722

*Chron
file*

February 28, 1979

Dear Bob:

Thanks for your note and the material you sent me.

I found the report informative and I appreciate your taking the time to send it.

Best wishes,

Sincerely,

Louis Martin
Special Assistant to
the President

Honorable Robert T. Hall
Assistant Secretary of Commerce
for Economic Development
Room 7800B
Washington, D.C. 20230



U.S. DEPARTMENT OF COMMERCE

FEB 22 1979

To : Louis Martin

LM

From: Robert T. Hall
Assistant Secretary
for Economic Development

I thought you would be interested in the attached materials: (1) the GAO Report on EDA's implementation of the 10 percent Minority Business Enterprise requirement under the Round II Local Public Works Program; and (2) Congressman Parren Mitchell's press statement on the report.

*I acke
Johna - thanks,
Return Report home*



NEWS FROM

CONGRESSMAN PARREN J. MITCHELL

7th Congressional District, Maryland

414 Cannon Bldg • Washington, D C 20515
Phone (202) 225-4741

FOR IMMEDIATE RELEASE ON
THURSDAY, FEBRUARY 22, 1979 (#6)
10:00 A.M.

MITCHELL PLEASSED WITH GAO REPORT REVIEWING MINORITY BUSINESS PARTICIPATION IN LOCAL PUBLIC WORKS PROGRAM

Congressman Parren J. Mitchell (D-7th-Md.) today announced that a recently completed GAO report confirms that statutory provisions requiring that minority businesses share in the procurement benefits of Federally assisted construction programs are an effective means of achieving greater opportunities for minority business.

The GAO report, which was released on January 16th, examined the Economic Development Administration's (EDA's) implementation of the statutory requirement in the Public Works Employment Act of 1977 that at least 10 percent of each grant be expended for minority businesses.

Congressman Mitchell, who introduced the 10 percent provision, also cited the GAO report's conclusion that EDA's strong commitment to the minority business requirement and the high priority placed on its success contributed to the increased use of minority firms.

In describing the success of the requirement in increasing participation by minority businesses on Federally assisted construction projects, the report noted that in FY 1977, minority businesses received contracts for only \$1.1 billion out of \$85.5 billion in Federal procurements. In comparison, EDA estimates that minority businesses will receive \$560 million in contracts from the \$4 billion Local Public Works (LPW) Program authorized by the Public Works Employment Act.

Congressman Mitchell noted that GAO's report identified a number of other benefits from the 10 percent minority business provision, including:

- * the establishment of new minority firms;
- * the acquisition of valuable work experience by existing firms; and,
- * the experience of prime contractors that the work performed by minority firms was acceptable, thus establishing new sources of future work for the minority firms and providing prime contractors with a wider range of bidders for subcontract work.

The Congressman also praised the GAO study for its perceptiveness in discussing the problems associated with the unprecedented 10 percent requirement. According to the report, these problems were in large part caused by the countercyclical nature of the LPW Program and the lack of previous experience with a minority business provision. Specific constraints included tight deadlines for getting projects under construction and the substantial amount of Federal funds thrust upon minority firms in such a short period of time.

Mitchell expressed agreement with GAO's conclusion that the experience gained under the LPW Program has provided a basis for eliminating or reducing such problems in future programs and increasing benefits to minority firms. He further stated that the GAO recommendations for future minority business provisions coincide with his position, as well as EDA's. These recommendations include inclusion in future minority provisions of:

- * a penalty on firms attempting to circumvent the minority business requirement; and,
- * a flexible percentage of minority participation, based upon the availability of minority firms and/or the percentage of minority population in the **area**.

Congressman Mitchell stated that copies of the GAO report, CED-79-9, can be obtained from the U. S. General Accounting Office, Distribution Section, Room 1518, 441 "G" Street, N. W., Washington, D. C. 20548.

December 4, 1978

Dear Mr. Hall:

Many thanks for sending me the recent material regarding EDA's 1979 Minority Economic Development Program. I have read the Bulletin and found it very interesting.

I appreciate your keeping me informed about this very critical area. Please let me know when I can be of assistance to you.

Thanks again and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Robert T. Hall
Assistance Secretary for
Economic Development
Department of Commerce
Washington, DC 20230

December 21, 1978

Dear Mr. Halpern:

This is just a note to thank you for providing me a copy of your letter to Robert Lipshutz.

I will keep my eyes and ears open and do what I can to help.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Charles Halpern
Director
Institute for Public Representation
3036 44th Street, NW
Washington, D.C. 20016

LM/es

THE WHITE HOUSE
WASHINGTON

November 1, 1979

MEMO TO: SHIRLEY ROBINSON HALL

FROM: KAREN ZUNIGA *Karen*

SUBJECT: ATTACHED

The attached letter and resume are being sent to you for appropriate response and handling. Many thanks.



9633 Crenshaw Blvd.
Inglewood, Calif. - 90305
August 30, 1979

Dear Sir:

I would like to be
appointed to the Minority
Advisory Census Committee
on the federal level.

I would like to
be hired in one of the
1700 new positions or a
federal job in the field of education.

Sincerely,
Mildred Mc Nair

December 6, 1979

MEMORANDUM TO: SHIRLEY ROBINSON HALL
Director of Census Re-
cruiting, Room 7225

FROM: LOUIS MARTIN

Attached is a resume from Robert Cottrol.
Please do what you can to help.

October 31, 1979

MEMO TO: SHIRLEY ROBINSON HALL

FROM: KAREN W. ZUNIGA

SUBJECT: ATTACHED

Louis Martin asked me to send you the attached letter from Libby Clark. She is quite involved with several organizations of Black women who want to get more involved in the Census operation. Even though California is not your territory, we would appreciate if you would contact Ms. Clark and tell her what to do. Many thanks.

May 5, 1980

Dear Mr. Hall:

Many thanks for your recent greeting.

I would be happy to serve on the advisory board for the publication of the Asa T. Spaulding Insurance Society.

Thanks for thinking of me.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Sydney J. Hall
President
Asa T. Spaulding Insurance Society
Howard University
2345 Sherman Avenue, N.W.
Washington, D.C. 20059

LM:haj

June 7, 1979

Dear Samuel:

I was delighted to get your recent greeting.

Your good wishes are important to me and you can be sure that I will do my best to live up to your expectations.

Thanks again and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Samuel Halperin
Director
Institute for Educational
Leadership
The George Washington University
1001 Connecticut Avenue, NW
Washington, D. C. 20036

ZUNIGA/cwc

January 9, 1979

Dear Mr. Hamilton:

Please forgive my delay in responding to your October 3 greeting. I was delighted to hear from you.

Your good wishes are important to me and you can be sure that I will do my best to live up to your expectations.

Thanks again and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Edward S. Hamilton
President
Hamilton-Sabinovitz, Inc.
Suite 402
3345 Wilshire Boulevard
Los Angeles, CA 90010

LN-6

March 24, 1980

Dear Dr. Hamilton:

Enclosed is a photograph taken at a luncheon meeting with the President on February 28, 1980. I hope you will enjoy having it.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Dr. Charles Hamilton
School of International Affairs^{at}
Department of Political Science
Columbia University
40 West 118th Street
Room 727
New York, NY 10027

January 11, 1979

Dear Ms. Hamilton:

This is just a note to let you know that I received Andrew Jackson's resume. I apologize for my delay in responding.

Please keep in touch and let me know when I can be of further assistance.

Many thanks and best wishes.

Sincerely,

Louis Martin
Special Assistant to
the President

Honorable Grace T. Hamilton
Georgia House of Representatives
482 University Place, N.W.
Atlanta, Georgia 30314

November 14, 1978

Dear Ms. Hamilton:

Many thanks for sending me a copy of your telegram regarding the nomination of Andrew Jackson to the Board of Governors of the United States Postal Service.

I can assure you that I will do all I can to get Blacks and other minorities appointed to the U.S. Postal Service Board and others.

Thanks again for keeping me informed.

Best wishes,

Sincerely,

Louis Martin
Special Assistant to the President

Representative Grace T. Hamilton
582 University Place, N.W.
Atlanta, GA 30314

P.S. I have also received your impressive resume and the flyers you sent me.
Keep up the good work.

710
G.T.H.



Georgia House of Representatives

GRACE T. HAMILTON
REPRESENTATIVE

District 31
Telephone: 404-688-7249

582 University Place, N. W.
Atlanta, Georgia 30314

rev. 7/77

V I T A

GRACE TOWNS HAMILTON
(Mrs. Henry Cooke Hamilton)
582 University Place, N.W.
Atlanta, Georgia 30314

Place of birth: Atlanta, Georgia Date of birth: February 10, 1907
Marital status: Married to Henry Cooke Hamilton (retired), former Registrar,
Morehouse College; Member of faculty, School of Education,
Atlanta University
Education: A.B., Atlanta University, 1927;
M.A., Ohio State University, 1929;
Rosenwald Fellow, Community Organization, Intergroup
Cooperation, 1947-48
Family details: Father: George Alexander Towns (1870-1961), son of Luke
and Mary (Coates) Towns (Dougherty County, Georgia)
Mother: Nellie (McNair) Towns (1879-1967), daughter of
Felix and Hattie (Cherry) McNair (Fulton County, Georgia)
Children: Eleanor Towns Hamilton (Mrs. Eleanor H. Payne)
Grandchildren: Deborah Hamilton Payne, Charles Benjamin
Payne III, Lisa Carolyn Payne, David Cooke Payne
Religious
Affiliation: First Congregational Church (United Church of Christ), Atlanta

Professional Experience:

1965-present Elected to Georgia General Assembly, House of Representatives,
House District 31
1971-73 Atlanta Charter Commission (Vice-Chairman)
1961-67 Community Relations Consultant (Hamilton Associates)
1966 (May/Dec.) Atlanta Youth Council (Director)
1960-61 National Board YWCA, Community Division; Consultant for
Community Relations
1943-61 Atlanta Urban League (Executive Director)
1954-55 Southern Regional Council, Inc. (Associate Director, on leave
of absence from Atlanta Urban League)
1936-1943 National Board YWCA, College and University Division Program
Staff (responsible for Interracial Program Development)
1935-36 Director of Survey of White Collar and Skilled Negro Workers
in Memphis, Tennessee
1930-34 LeMoyne College, Memphis, Tenn. (Instructor, Psychology)
1928-30 Clark College, Atlanta, Ga. (Instructor, Psychology)
1928-29 Atlanta School of Social Work, Atlanta, Ga. (Instructor)
1927-28 YWCA Girls Work Secretary, Columbus, Ohio

Legislative appointments: Special committees

1977 Governor's Atlanta-Fulton County Commission Study Committee
1977 Special Rules Committee (House of Representatives's Policy Committee)
1976-77 Joint Legislative Troubled Children's Study Committee
1975 Atlanta-Fulton County Legislative Study Committee (Chairman)
1974 Atlanta-Fulton County Government Study Committee
1973 MFPE Study Commission
1972 Atlanta Charter Commission (Vice-Chairman)

Standing Committees:

1970-present Legislative and Congressional Reapportionment (Vice-Chairman)
1965-present Appropriations: Education (Chairman, Common School Subcommittee)
1965-70 Health and Hygiene

Volunteer Responsibilities: Current

Meharry Medical College, Nashville, Tennessee (Board of Trustees)
Atlanta University, Atlanta, Georgia (Board of Trustees)
Georgia Register Review Board (National Historic Preservation) (member)
National Democratic Committee's Commission on the Presidential Nomination
and Party Structure (The Winogard Commission) (member)
Democratic Party of Fulton County: Elected Member, Fulton County Democratic
Executive Committee
Atlanta Landmarks, Inc. (Member of Executive Board)
Georgia Division of National Conference of Christians and Jews, Inc. (Member of
Executive Board)
National Order of Women Legislators (Member)
Gate City Day Nursery Association, Atlanta, Ga. (Member of Board)

Volunteer Responsibilities: Past

Governors Special Council on Family Planning (member)
National Citizen's Advisory Panel for Community Oriented Metropolitan Government,
Project of the National Academy of Public Administration (member)
Fulton-DeKalb Hospital Authority, 1971-75 (member)
Multiple Sclerosis Society, Atlanta, Ga. (Board of Directors)
Planned Parenthood of Atlanta Area, Inc. (Board of Directors)
Atlanta Arts Festival (Board of Directors)
Advisory Board for the Dogwood Festival, Women's Chamber of Commerce,
Atlanta, (Board of Directors)
Partners for Progress, Atlanta, Ga. (Vice-Chairman)
Citizen's Advisory Committee for Urban Renewal, Atlanta, Ga. (member)
Governor's Committee of Status of Women, Georgia (member)
Funds Appeal Review Board, Atlanta, Ga. (member)
National Citizen's Advisory Committee on Environmental Quality, 1966-71 (member)

Grace Towns Hamilton, page 3

Honors and Awards:

1974	Law Day - Liberty Bell Award, Atlanta Bar Association
1973	Good Neighbor Award - National Conference of Christians and Jews, Inc.
1972	Georgia Speaker of the Year, Barkley Forum, Emory University, Atlanta
1972	Citation for Public Service, WSB-TV, Atlanta
1972	Community Service Award, Iota Phi Lambda
1971	Atlanta's Woman of the Year in the Professions, Woman of the Year of Atlanta, Inc.
1971	Nonpartisan Community Service Award, Fulton County Republican Women
1970	Appreciation for Legislative Support, Ga. Vocational Rehabilitation Assn.
1970	Certificate of Appreciation, Atlanta Urban League
1969	Achievement and Service Award, <u>The Atlanta Inquirer</u>
1969	Alumna of the Year, Atlanta University
1967	Achievement Award, Gay Y's, Atlanta YWCA
1966	Achievement Award, New Jersey Chapter, Links, Inc.
1966	Recognition of Public Service Award, The Inquirers Club, Atlanta
1965	Distinguished Achievements Award, Atlanta University Alumnae Assn.

See inside

PLEASE VOTE TUESDAY, NOVEMBER 7TH

It's Your Government!

RE-ELECT

Mrs. Grace T.

Hamilton

Full Time Representative

Experienced • Effective • Trustworthy

**House District 31
Fulton County**

**PUNCH # 5 -- Page 1
PUNCH #47 -- Page 3**

Help your representatives finish the job!

Vote **YES** to implement the recommendations of the Governor's 1978 Atlanta-Fulton Study Commission -- **to improve effectiveness of services to the people and to relieve tax inequities** (See inside -- 1978 legislation).

VOTE YES	Amendment	Punch
	26	154
	27	158
	28	164
	29	168
	30	173
	31	177
	32	183
	33	187
	34	191

**Take this to the polls with you
to be sure to vote**

“YES”

POLLS OPEN 7 A. M. UNTIL 7 P. M.

Grace T. Hamilton

STATE REPRESENTATIVE • HOUSE DISTRICT 31 • FULTON COUNTY

A REPORT . . . and the RECORD

A partial list of the Acts of importance to the 31st House District and to citizens of the Atlanta Metropolitan area which have been **sponsored** or **co-sponsored** by Representative Hamilton and **enacted by the Georgia General Assembly**

- 1966 Act 583 - Enabling Reimbursement for Moving Expenses to people displaced by highway construction
- 1967 Act 529 - Establishing the Fulton County Board of Elections.
- 1969 Act 28 - Dividing the old 3rd Ward, thereby increasing minority representation in city government by creating a 9th Ward
- 1971 Act 804 - Creating the Atlanta Charter Commission
- 1971 Act 1000 - Establishing the Atlanta Regional Commission
- 1972 Act 74 - Authorizing sales tax support for MARTA, -- the basis for the 15¢ fare
- 1972 Act 16 - Congressional Reapportionment improving urban and racial population proportions of the U S 5th Congressional District
- 1973 Act 130 - Increasing the size and number of minority representatives on Fulton County Commission
- 1973 Act 55 - Establishing a new charter for the City of Atlanta assuring equitable representation in Atlanta City Government
- 1974 HR 794 - Creating the Atlanta/Fulton County Legislative Study Committee
- 1975 Act 513 - Enabling state support of Grady Hospital
- 1977 - Resolution urging appointment of the Governor's Atlanta/Fulton Study Commission.
- 1978 Act 708 - **Provides mechanism for insuring equal employment opportunities in state government - prohibits discrimination based on race, sex, age and handicapped.**
- 1978 - **Legislation to improve effectiveness of services to the people and to relieve tax inequities. Implements major recommendations of the Governor's Atlanta/Fulton Study Commission.**

Act 1042	Act 1452
Act 1446	Act 1453
Act 1447	Act 1454
Act 1448	Act 1455
Act 1451	Act 1460

Experienced • Effective • Trustworthy



Member of House of Representatives Policy Committee

Member of the House Appropriations Committee
Chairman of the Education Sub-Committee

Vice-Chairman Legislative and Congressional Reapportionment Committee

Member of the House Education Committee
Chairman Common Schools Sub-Committee

POLLING PLACES — House District 31

Precincts

2-A Fowler Street School, 595 Fowler St., NW
2-R Fire Station No. 1, 71 Elliott St., SW
3-E E. R. Carter School, 80 Ashby St., SW
3-H Mary McLeod Bethune School, 198 Northside Drive, NW
3-J Robert T. Craddock School, 448 Gray St., NW
3-K English Avenue Primary School, 740 Kennedy St., NW
3-L Alonzo F. Herndon School, 1075 Simpson Road, NW
3-M Knight Park Recreation Center, 184 Church St., NW
3-N English Avenue School, 627 English Avenue, NW
8-S Home Park School, 1031 State Street, NW
9-H Grove Park Recreational Center, 709 Hortense Place, NW

RE-ELECT

Mrs. Grace T. Hamilton

Full Time Representative
Experienced • Effective • Trustworthy

Bulk Rate
U S Postage
PAID
Atlanta, Ga
Permit No 704

Route 4. Gabney Drive
Franklin Tennessee
February 4, 1980

Dear Mr. Martin,

Thank you for the copy
of President Carter's Administration.
The material was what I needed.

Let's keep in touch and
the next time I am in
Washington I'll call you
for a drink

Sincerely
William L. Hamilton

2-8-80

THE WHITE HOUSE
WASHINGTON

November 6, 1980

Dear Mr. Hamilton:

Per our conversation, I have enclosed a SF 171 for Mrs. Hilda Ann Jackson. Since her detail to our office in February 1980, she has assumed total responsibility for the heavy load of correspondence which this office receives.

Mrs. Jackson has performed admirably in our very hectic and stressful office environment, carrying out all of her duties professionally, efficiently and with minimum supervision. In addition to her correspondence duties, she has willingly undertaken any other administrative tasks which needed to be done.

Mrs. Jackson is currently on detail from the Department of Agriculture, who has indicated a desire to have her back. She has worked at that agency since the beginning of her career and now understandably desires experience at a new agency.

We would appreciate if you would help Mrs. Jackson locate a suitable position at your agency to fully utilize her professional abilities. Thank you for your assistance. We look forward to hearing from you soon. Feel free to contact me or Mrs. Jackson directly for any further information

Sincerely,



Karen W. Zuniga
Deputy to Louis Martin

Mr. Milton Hamilton
Administrative Assistant
Secretary of the Army
Room 3E733, The Pentagon
Washington, D C. 20310

March 13, 1980

Dear Mr. Hamilton:

Per the enclosed material, my office has been asked to help obtain Presidential honorable discharges and reparations for 50 Black sailors charged with mutiny in the 1944 Port Chicago case. Apparently President Harry Truman pardoned the sailors but the NAACP Youth and College Division now seeks further Presidential actions.

Please let me know how I should respond to this correspondence from Mr. Hill and what steps must be undertaken to request honorable discharges for these men.

I would like to be as responsive as possible and would appreciate any assistance you could give me in pursuing this matter. I look forward to hearing from you.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Peter Hamilton
Special Assistant to the
Secretary of Defense
The Pentagon
Room 3E880
Washington, D. C. 20301

November 15, 1978

TO: RALPH HAMILTON
FROM: LOUIS MARTIN
SUBJECT: Chicago Minority Community
Business Alliance

Please forgive my delay in responding to your October 19, 1978, note about Joe Wilbanks and the Chicago Minority Community Business Alliance.

I have done all I can do for him. Jim Dyke, Special Assistant to the Vice President, has the file on Mr. Wilbanks. I will have Jim send Mr. Wilbanks a note indicating our inability to do more for him, if you think that is necessary.

Please let me know if you think other action is required.

cc: Jim Dyke

LM:kb

June 6, 1980

Dear Mr. Hamilton:

President Carter has asked me to thank you for your letter of May 29, 1980, and to assure you that aggressive action is being taken to ease the problems that are threatening the well being of our nation.

He appreciates your taking the time to share your views and concerns.

Thank you again, and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Richard N. Hamilton
President, Board of Directors
The National Black Veterans
Organization, Inc.
629 F Street, N. W.
Washington, D. C. 20004

July 24, 1979

Dear Mr. Hamilton:

President Carter has asked me to thank you for your recent message commending his decision to maintain economic sanctions against Zimbabwe-Rhodesia.

We look forward to the continued interest and support of the National Black Veterans Organization. Please keep us apprised of your views.

Thanks again and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Richard N. Hamilton
President
National Black Veterans Organization
629 F Street, N.W.
Washington, D.C. 20004

October 14, 1980

Dear Ms. Hamilty:

I wish to add my recommendation to the numerous others you have received in support of the nomination of Herman Branson for the National Medal of Science.

Dr. Branson's contributions in the fields of biology, physics, and chemistry are widely acclaimed. He is most deserving of this honor.

Best wishes,

Sincerely,

Louis Martin
Special Assistant
to the President

Ms. Lois Hamilty
President's Committee on the
National Medal of Science
1800 G Street, N.W.
Room 511
Washington, D.C. 20550

February 8, 1980

Dear Ms. Hamlar:

Louis Martin has asked me to thank you for your note and your very impressive resume.

At this time, we are unaware of specific openings in which you might be interested. However, we will share your background information with the White House Personnel Office and ask them to advise you if anything should develop.

Best wishes.

Sincerely,

Dianne Hampton
Assistant to Louis Martin

Ms. Portia Y.T. Hamlar
Attorney at Law
748 Great Oaks Blvd.
Rochester, Michigan 48063

DH:haj

Forwarded to White House Personnel

January 5, 1979

Dear Al:

This is just a brief note to thank you for working with us these past few months. We appreciate the many background materials you have sent and apologize for not always acknowledging our receipt and gratitude.

I look forward to working closely with you in 1979! Thanks again.

Sincerely,

Karen W. Zuniga
Deputy to
Louis Martin

Mr. Al Hammond
Minority Telecommunications
Development Program
National Telecommunications
and Information Administration
1800 G Street, N.W.
Washington, D.C. 20504

February 6, 1979

Dear Dr. Hammond:

Louis Martin has asked me to thank you
for your note and copy of your resume.

We appreciate knowing of your interest in
an Ambassadorial appointment and will do
what we can to be of assistance.

Best wishes,

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

James M. Hammond, Ph.D.
Associate Professor
Columbia Union College
Takoma Park, Maryland 20012

cc: *Handwritten signature*

THE WHITE HOUSE

WASHINGTON

October 30, 1980

Dear Gwen:

This is just a brief note to express our personal thanks for your assistance at the White House Federal Economic Assistance Conference in Memphis on October 10-11.

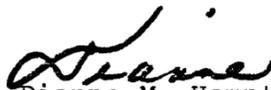
We are extremely appreciative and hope this small token will show our gratitude.

With best wishes.

Sincerely,



I. Ray Miller, Jr.
Deputy to Louis Martin



Dianne M. Hampton
Administrative
Assistant to
Louis Martin

Ms. Gwendolyn Hampton
1444 Wimbball
Memphis, TN 38106

July 31, 1980

Dear Mrs. Hampton:

Your name has been forwarded to me by Virginia A. Oldham to be placed on our mailing list.

I hope you find the enclosed material informative.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mrs. Nell C. Hampton
VA Medical Center
Social Work Service
Little Rock, Arkansas 72203

May 25, 1979

Dear Dr. Hampton:

Over a month ago Louis Martin sent you the enclosed form for a survey of historically black colleges. To date, we have not received a response from your institution.

As explained earlier, this information will be useful to our office and the Federal agencies with whom you want closer involvement.

Please return the form to me by June 5 if you wish to be included. Feel free to contact me at (202) 456-6791 if you have questions or require assistance.

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Dr. R. J. Hampton
President
Shorter College
604 Locust Street
Little Rock, AR 72114

Enclosure

December 19, 1978

Dear Mr. Hampton:

This is just a note to thank you for providing me with a copy of your mail-gram to the President expressing support for the position taken by the Black Leadership Forum.

I will keep my eyes and ears open and do what I can to help.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Rudolph Hampton
President
Frontiers International
1927 Amanda
Springfield, Ohio 45506

LM/es

THE WHITE HOUSE
WASHINGTON

October 22, 1980

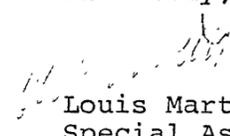
Dear Mrs. Hancock:

It is a pleasure to comply with your request for an autographed picture.

You are to be commended for your efforts on behalf of young people. Please keep up the good work.

With best wishes,

Sincerely,


Louis Martin
Special Assistant to
the President

Mrs. Joanna Steed Hancock
P. O. Box 187
Steed Street
Candor, North Carolina 27229

January 16, 1981

Dear Ms. Hanes:

This is just a note to let you know that I received your recent letter and resume. Unfortunately, I am currently unaware of positions in which you might be interested.

I will keep your resume in my current files and be mindful of your interests.

Thanks and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Ms. Debra Lee Hanes
124 Ames Road
Silver Spring, MD 20403

Education & Training Systems Division
300 N. Washington Street
Alexandria, Va. 22314
Tel (703) 549 3611

HUMAN RESOURCES RESEARCH ORGANIZATION

Debra L. Hanes
Research Associate

4340829
home



FROM THE DESK OF

Debra L. Hanes

1/8/81

Dear Mr Martin

I am forwarding my resume
to you at the recommendation of
Ray Miller. My current position
will conclude at the end of the
month, due to a budget deficit.
Please keep me in mind as you
make your transition to Howard,
or make any appropriate referral
elsewhere that you may deem appropriate
for your additional information I am
head of household. I am interested in
but not limited to pursuits in research
investigation or human services, and
am open to a 20% travel schedule.
Looking forward to meeting
you.

P.S. - is a follow-up to D.L. Hanes
a Jan. 6 phone conversation with Mrs Karen Janiya

DEBRA LEE HANES

124 Ames Road
Silver Spring, MD 20403
Work (703) 549-3611
Home (301) 434-0829

EDUCATION

M.S. Family and Child Development: Ohio State University, Columbus, Ohio

EXPERIENCE

October 1979 to Present

Research Associate; Project Director

Human Resources Research Organization, Alexandria, VA

HumRRO is a research and development company which specializes in education and training systems and computer application. As an Associate my major responsibilities is project dissemination. I answer directly to the division director and president. Duties include serving as a traveling consultant to the 52 state boards of education and other educational systems and agencies, making presentations and collecting statistical data. Provide technical training to educational systems seeking to utilize the program in the areas of: Basic Skills, Career and Vocational Education, Educational Alternatives, Functional Literacy, Reading Instruction, Secondary and Adult Education. Monitoring and servicing field projects and testing sights throughout the states and the United Kingdom. Dissemination with the National Diffusion Network, working closely with the Joint Dissemination Review Panel and Office of Education; develop, analyze, and coordinate program policies, prepare written reports, edit and analyze data. Assist in other projects as the need arises.

January 1978 to December 1979

Consultant

PLANNERS, etc., Denver, Colorado

Planners, etc. is a firm which specializes in Human Resources Development, Urban Planning, Social Welfare, and Health systems planning. It is also involved with the development and management of programs for educational systems. As an associate consultant I was responsible for contract procurement and management with local, state, and federal agencies; proposal writing; coordinating educational workshops and training seminars; planning, coordinating, designing, and evaluating survey instruments; and identifying and recruiting project consultants. Responsibilities also included developing timely reports and monographs; utilizing various resources for research including county, state, and federal materials; and planning and implementing numerous projects.

June 1975 to December 1977

Patient Advocate, (Consultant)

As head of the Patient Advocacy Department, I was responsible for the administration and management of all patient/consumer communications, implementing a grievance mechanism throughout a district of four facilities and the administrative headquarters at the county hospital. Answered directly to the Director of Community Services.

HANES, Debra Lee

Duties included: coordination of meetings between administration and department heads with emphasis on quality and continuity of care: "Troubleshooting" systems analysis, conciliation between staff, administration, and patient in grievance situations. Assisted patient in learning, and asserting their rights within the health care context, and assisted in drafting and implementing a Patients Bill of Rights for the Department of Health and Hospitals. Assisted in the development and training for a Patient Representative position at Denver General Hospital; responsive to the Directors and Advisory Board for the agency; composed of corporate and professional executives, elected city and state officials, and government-appointed consumers. Reason for leaving: Funds no longer available.

During the period of employment the Department of Health and Hospitals detailed me to act as Liaison Investigator to the Colorado Civil Rights Commission for three months. Responsibilities included investigation of discriminatory complaints filed with the commission in the areas of employment, housing, and public accommodations. Duties were: investigating, briefing, and reporting with recommendations for findings, based on the evidence presented; facilitating conciliatory efforts between respondent and complainant in an attempt to negotiate a mutual settlement prior to hearing; collaborating with legal staff to obtain interrogatories, depositions, subpoenas, and other requests to produce documents, in accordance with Colorado Rules of Civil Procedures; attending commission meetings and hearings offering supportive testimony upon request; and performing other functions in accordance with the duties of a specialist.

September 1973 to June 1975
Director of Child Development
Urban Affairs Mental Health Clinic; Toledo, Ohio

Responsible for the development and implementation of the Child Development component for a children's mental health center, including the planning and coordination of an early intervention approach to the mental health problems of the very young. Supervised a staff of eight professionals and several para-professionals, volunteers, and student placements. Duties included: administering the Bayley and Denver Developmental Assessments; providing direct services of play therapy, individual psychotherapy, group therapy, and counseling; functioning as family therapist and parent educator of families of children (especially in lower primary grades and below) who exhibited behavioral and learning problems, and social and emotional maladjustments. Additional positions held during the period of employment included Child Development Coordinator; Handicapped Coordinator; and Administrative Liaison to various county agencies. Reason for leaving: Project dissolved—funding no longer available.

September 1972 to September 1973
Family Therapist
Ohio State University; Columbus, Ohio

As a therapist for the Infant Education Project I exposed parents to a variety of techniques in order to educate them to methods of homebound therapy by which parents stimulated their developmentally delayed or mentally retarded child. Duties included: conducting family therapy, infant stimulation, consulting with day care and child development centers, conducting technical training workshops, providing standardized assessments, coordinating an interdisciplinary clinic evaluation of suspected delayed retarded or handicapped children, project dissemination. Reasons for leaving: Completed assistantship training and degree.

References available upon request.

July 9, 1979

Dear Mr. Hanley:

Louis Martin has asked me to thank you for your April 25, 1979 letter regarding the Title III proposals which you read about in Higher Education Daily. Please forgive our delay in responding.

As I am sure you have confirmed by now, HEW has not recommended that two-year colleges be eliminated from the Title III program. In fact, HEW was considering proposals to allow for increased participation by community and junior colleges.

We have noted your position regarding HEW's proposal to drop the requirement for cooperative arrangements. We will consider your comments on these two issues. Thank you for sharing them with our office.

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Mr. John P. Hanley
Chairperson
Council of Development Institutions
1200 Old Trenton Road
Trenton, New Jersey 08690

February 5, 1980

Dear Mr. Hannaham:

Thank you for your letter of January 27, 1980. I am glad that the information we sent has been helpful to you.

I appreciate that you have shared the information with others who are interested. Please call on me whenever I can be of assistance.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. James H. Hannaham
Chairman, Committee on Education,
Recreation and Youth Affairs
3727 Camden Street, S. E.
Washington, D. C. 20020

October 1, 1980

Dear Mr. Hannaham:

President Carter asked me to respond to your letter of September 1.

He greatly appreciates your kind words of encouragement and support. Your input is valued and always welcomed.

Best wishes,

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. James H. Hannaham
3727 Camden Street, S.E.
Washington, D.C. 20020

October 22, 1979

JWT

Dear Dr. Hannon:

The President has asked me to respond to your telegram concerning the Chicago school situation.

As you know, because the Chicago Board of Education has not, as yet, agreed to continue negotiations with the Department of Health, Education, and Welfare within the context of the revised criteria developed by HEW, the Chicago school desegregation matter will be referred to the Justice Department by the end of this month. It is my understanding that more time for negotiations prior to referral to the Department of Justice is available, if agreement can be reached on the criteria to use in discussing which schools will be desegregated and what process to use in achieving desegregation.

I understand that representatives from the Department of Health, Education, and Welfare and the Chicago Board of Education are again meeting. I hope that these meetings will succeed in meeting the conditions that permit negotiations to continue.

Sincerely,

Jack H. Watson, Jr.

Dr. Joseph P. Hannon
General Superintendent of Schools
Chicago Board of Education
228 North LaSalle Street
Chicago, Illinois 60601

JHW/GE/mt

bcc: Mike Cardozo
David Rubenstein
Louis Martin
Rex Granum

April 2, 1979

MEMO TO: Jane Hansen

FROM : Karen Zuniga

Per our conversation, here is the background material on the Don Sarden/GSA problem. I would really appreciate your assistance in dealing with GSA.

I look forward to hearing from you tomorrow. I am in Room 332 and my extension is 6791.

Attachment

January 15, 1979

Dear Mr. Hansley:

Thanks for your December 19, 1978 note.
I am glad to know of your interest in the
Small Business Administration's advisory
council.

I will keep my eyes and ears open and do
what I can.

Best wishes.

Sincerely,

Louis Martin
Special Assistant to
the President

Mr. James F. Hansley
President
Vanguard Investment Company, Inc.
309 Pepper Building
Winston-Salem, North Carolina 27101

Handwritten notes and stamps in the top left corner, including a date stamp that appears to read "JAN 15 1979".

THE WHITE HOUSE
WASHINGTON

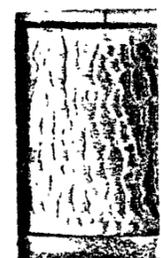
January 15, 1979

NOTE TO: Peggy Rainwater

FROM: Karen W. Zuniga *KWZ*

FYI.

Attachment



VANGUARD INVESTMENT COMPANY INC.



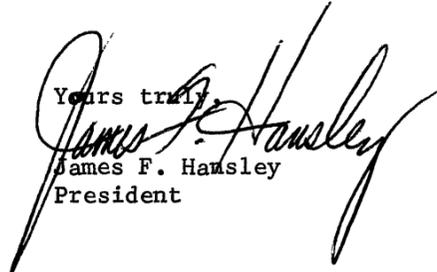
December 19, 1978

Mr. Louis Martin
Special Assistant
to the President
The White House
Washington, DC 20500

Dear Mr. Martin:

I thank you for your kind note dated December 4, 1978. I would like for you to know that Congressman Parren J. Mitchell has placed my name in nomination to be considered as a candidate for the Presidential Council called "The Advisory Council to the Associate Administrator for Small and Disadvantaged Business of the Small Business Administration. The Advisory Council is authorized by Public Law 95507 which was signed into law by the President on October 24, 1978.

I would appreciate you supporting my nomination to the Council.

Yours truly,

James F. Hawsley
President

December 4, 1978

Dear Mr. Hansley:

This is just a note to let you know I received from Malachi Knowles the material about Vanguard Investment Company. I am impressed by your presentation.

I appreciate your support and offer of assistance. Please feel free to contact me about any specific ideas you have. I look forward to hearing from you.

Best wishes. Keep up the good work.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. James Hansley
Vanguard Investment Company, Inc.
309 Pepper Building
Fourth and Liberty Streets
Winston-Salem, NC 27101

March 8, 1979

Dear Larry:

Thanks for your notes concerning Andrew Barrett's interest in being Regional Vice President for Administration of the Federal Home Loan Mortgage Corporation and Ward Schram's interest in the Community Services Administration.

I'll keep my eyes and ears open and do what I can.

Best wishes,

Sincerely,

Louis Martin
Special Assistant to
the President

Mr. Lawrence N. Hansen
Administrative Assistant to
Senator Adlai E. Stevenson
United States Senate
Washington, D.C. 20510

*See my file on ...
... 2/25/79*

January 16, 1979

Dear Larry:

Many thanks for your referral note on Jim Lowry and I apologize for my delay in responding.

Jim's name has been referred to White House Personnel for consideration for the White House Committee on Small Business and other suitable appointments.

I will keep my eyes and ears open and do what I can.

Thanks again and best wishes.

Sincerely,

Louis Martin
Special Assistant to
the President

Mr. Lawrence N. Hansen
Administrative Assistant to
Senator Adlai E. Stevenson
U.S. Senate
Washington, D.C. 20510

March 5, 1980

Dear Dr. Harbour:

Your resume of professional experiences has recently been referred to me.

At the present time, I am unaware of specific openings in which you might be interested. However, I will share your background information with the White House Personnel Office and ask them to advise you if anything should develop.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Dr. Patricia M. Harbour
11035 Ring Road
Reston, VA 22090

LM:rs(21)

To Presidential Personnel

THE WHITE HOUSE
WASHINGTON

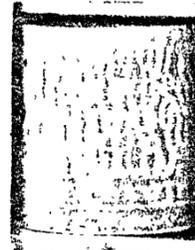
Date 2/27/80

TO: Louie Martin
FROM: GILBERT COLÓN

For your information
 For appropriate action
 Per your request

Comments:

GIL: WHAT
DO YOU WANT
US TO DO.



RESUME OF
PROFESSIONAL EXPERIENCES

PATRICIA M. HARBOUR
11035 Ring Road
Reston, VA 22090

Home: (703) 471-5618
Work: (202) 472-3853

EDUCATION:

Doctor of Education - 1979
George Peabody College of Vanderbilt University

Master of Education - 1971
University of Virginia at George Mason College

Bachelor of Fine Arts - 1965
Howard University, Washington, D. C.

PROFESSIONAL EXPERIENCE:

Present: Executive Director, H.E.W. Secretariat for
the International Year of the Child

Jan 1977 - Special Assistant to the U.S. Commissioner of
Feb 1977 Education and the Executive Deputy to the U.S.
Commissioner for Educational Programs

Sept 1975 - H.E.W. Fellow and Special Assistant to the
Jan 1977 Secretary of H.E.W.

Sept 1972 - Elementary Principal, Fairfax County Public
July 1975 School System, Fairfax, Virginia

Sept 1973 - Project Director, "I Believe I Can Read-Special
June 1975 Reading Project" - Funded by the National Right to
READ Office, U.S. Office of Education

July 1971 - Personnel Specialist, Fairfax County Public Schools,
Aug 1972 Fairfax, Virginia

1974 - Adjunct Professor, Howard University -
1975 University Without Walls, Washington, D.C.

1975 Adjunct Professor and Supervisor for Administrative
Intern - George Mason College, Fairfax, Virginia

Oct 1970 - Staff Development and In-Service Education Specialist -
June 1971 Fairfax County Public Schools, Fairfax, Virginia

RESUME OF PATRICIA M. HARBOUR
PAGE 2

- 1967 - Elementary Teacher, Fairfax County Public Schools,
1970 Fairfax, Virginia
- 1966 - Teacher, Basic Education, Service and Maintenance
1967 Project for the Man Power Development Program at
the Armstrong Adult Education Center, Washington, D.C.
- 1963 - Teacher, Columbus Public Schools,
1966 Columbus, Ohio
- 1965 - The Performing Arts
1974
- Television - Columbus, Ohio; Reston, Va. and
Fairfax, Va.
- Film - Educational Film, Fairfax, Va.
- Radio - Fairfax, Va.
- Theatre - Acting and Directing, Great Falls,
Va. and Reston, Va.
Producer/Director - Children's
Theatre, The Village Players;
also, Instructor - Acting and
Creative Dramatics
- 1968 - In-Service Education/Staff Development and Technical
1975 Assistance, Reston, Virginia; Fairfax, Virginia;
Richmond, Virginia; Roanoke, Virginia; New York;
Washington, D. C.; Nassau, Bahamas

PUBLICATIONS:

- 1967 "A Curriculum Guide For Basic Education And Maintenance,"
Armstrong Adult Education Center
- 1970 "Creative Drama For Elementary Teachers,"
Fairfax County Public Schools
- 1972 "Education of Negroes 1700-1860"
University of Virginia at George Mason Education Quarterly
- 1972 "The Timber Lane Tiger" -- A Newsletter for Parents and
Teachers, Fairfax County Public Schools
- 1974 "I Believe I Can Read" - A Brochure for Fairfax County
Public Schools, Fairfax, Virginia

RESUME OF PATRICIA M. HARBOUR
PAGE 3

PUBLICATIONS, continued:

- 1975 "Multi-Cultural, Multi-Racial, Affective Learning:
An In-Service Approach For Teachers and Parents" with
Kevin Swick, Vol. 12, No. 4, Reading Improvement Journal
- 1976 "A Collaborative Effort - For The Purpose of Increasing
The Opportunities of Minorities and Women In Higher
Education," Proceedings of 6th Annual Meeting - Council
of Graduate Schools In The United States, December 1976
- 1979 International Year of the Child, American Education,
published U.S.O.E. Dept. of Health, Education and Wel-
fare, April 1979.
- 1979 "Federal Interagency Update" - IYC Newsletter published
by the U.S. Committee for UNICEF

AWARDS:

- 1976 - Honored as One of the Nation's Ten Most Outstanding
1977 Women in America, Washington, D. C.
- 1976 - The Most Outstanding Young Woman In Virginia
1977
- 1976 Recognition Award for Outstanding Achievements,
Eastern Region Links, Inc.
- 1976 The H.E.W. Secretary's Special Citation For Outstanding
Service
- 1975 Urban Research Institute Award For Outstanding Contribu-
tions to Cultural Life In The Washington, D. C.
Metropolitan Area
- 1975 National Fellow - Department of Health, Education and
Welfare

LISTED IN:

Who's Who In Virginia
Community Leaders of Virginia
Who's Who In American Women
Community Leaders and Noteworthy Americans
Outstanding Young Women in America
The World Who's Who of Women

REFERENCES AVAILABLE UPON REQUEST

March 5, 1980

MEMORANDUM TO PRESIDENTIAL PERSONNEL

From: Louis Martin

Attached is the resume of Dr. Patricia M. Harbour. Please advise her directly of any opportunities consistent with her background and experience.

Many thanks.

Attachment.

LM:rs(22)

April 4, 1980

Dear Mr. Harris:

This is just a note to thank you for your recent letter concerning the White House Conference on Families.

We appreciate your interest in this conference. For more information, please contact:

Mr. Michael Grant
White House Conference
on Families
300 Independence Avenue, SW
Washington, D.C. 20201
(202) 472-3083

Thanks again, and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Phillip Harris
Route 5, Box 21
Oxford, NC 27565

LM:haj

THE WHITE HOUSE
WASHINGTON

September 20, 1979

Dear Dr. Hardcastle:

Louis Martin has asked me to thank you for your recent letter supporting Dr. Kenton Williams for the position of Commissioner of Administration for Children, Youth and Family, Department of Health, Education and Welfare.

I will share this information with the White House Personnel Office and we will do what we can to be helpful.

Thank you for taking the time to write on behalf of Dr. Williams. Best wishes.

Sincerely,


Karen W. Zuniga
Deputy to Louis Martin

Dr. David A. Hardcastle
Dean
The University of Kansas
School of Social Welfare
Lawrence, Kansas 66045

July 16, 1980

Dear Ms. Hardeman:

Thank you for your very kind letter of June 13, 1980, and for the book by Ellen White.

I appreciate your words of support and encouragement.

Gertrude joins me in sending warmest regards and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Ms. Cheryl Hardeman
2231 Fourteenth Avenue South
St. Petersburg, FL 33712

May 22, 1980

Dear Ms. Hardeman:

Thank you, on behalf of President Carter,
for your recent letter.

The President deeply appreciates your support.
Your understanding and encouragement are
helpful to him as he carries out his many
responsibilities to all our citizens during
these difficult times.

I am pleased to send you the President's best
wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Ms. Cheryl Hardeman
2231 - 14th Avenue South
St. Petersburg, Florida 33712

LM:haj

May 8, 1980

Dear Mr. Hardwick:

Louis Martin has asked me to thank you for your note and your very impressive resume.

At this time, we are unaware of specific openings in which you might be interested. However, we will share your background information with the White House Personnel Office and ask them to advise you if anything should develop.

Best wishes. Thanks again for thinking of us.

Sincerely,

I. Ray Miller, Jr.
Deputy to Louis Martin

Mr. Harry Hardwick
7351 South Merrill Avenue
Chicago, Illinois 60649

November 3, 1978

Dear Daniel:

I was delighted to get your October 10 greeting.

Your good wishes are important to me and you can be sure that I will do my best to live up to your expectations.

Thanks again and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Daniel P. Harley
Special Assistant to the
Secretary of Administration
Commonwealth of Pennsylvania
Governor's Office
Harrisburg, PA

October 28, 1980

Dear Mr. Harper:

President Carter has asked me to respond to your mailgram of October 8, 1980, enclosing the resolutions adopted by the National Baptist Convention of America.

Thank you for sharing with us your magnificent statement. The President is very pleased to get your views on these critical social justice issues.

Unfortunately, the demands on his schedule will not permit a meeting in the next few weeks. Perhaps we can arrange a meeting at a future date.

Thanks again, and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Blanton Harper, Jr.
Secretary of the Social
Justice Commission
National Baptist Convention
of America
940 Illinois Avenue
Pittsburgh, PA 15221

February 28, 1939

Dear Sanford:

It was a pleasure for me to serve as the keynote speaker for the announcement of the EDA loan approval and dedication of the new facilities of Harper Industries.

We are optimistic about the future of Harper Industries and we look forward to a continued positive relationship with you and the firm.

Sincerely,

I. Ray Miller, Jr.
Deputy to Louis Martin

Mr. Sanford E. Harper
President
Harper Industries, Inc.
Post Office Box 19115
Columbus, Ohio 43219

RM:rs(38)

May 1, 1980

Dear Mr. Harper:

This is in response to your phone call and your March 19 letter concerning a proposed Economic Development Administration (EDA) business development loan for the purchase of a bus company.

I contacted EDA and was advised that Carmichael Tours submitted preliminary information on this proposed project to EDA's Philadelphia Regional Office, and the Regional Office representatives requested additional preliminary data to support your request for a loan. However, EDA says it has not made any commitment or approved a loan to Carmichael Tours. The Regional Office has not yet received the requested additional data, and EDA has not authorized a formal application for this proposed project.

As you have been advised by EDA, applications for direct loan assistance now exceed the funds available under EDA's Continuing Resolution, and therefore EDA is unable to authorize any additional applications for direct loans for FY 1980 at this time. EDA is able to proceed with applications for loan guarantees, since authority is still available for guarantee assistance under the Continuing Resolution. The agency hopes to be able to lift the ban on direct loan applications when its new legislation and appropriation are finalized. We suggest that you keep in touch with Wilbur Ross of EDA's Philadelphia Regional Office for further advice on your pursuit of this funding.

Sincerely,

Julia M. Dobbs
Legal Deputy to Louis Martin

Mr. Lommier Dean Harper
Carmichael Tours, Inc.
117-08 New York Boulevard
Jamaica, New York 11434

JD:DOC:haj

THE WHITE HOUSE
WASHINGTON

November 1, 1979

Dear Judge Harper:

The First Lady, Rosalynn Carter, has asked me to thank you for your letter of September 25, 1979. Please forgive the delay in responding.

We are glad that you enjoyed the Reception for Black Women and have enclosed the photographs which you requested.

Best wishes.

Sincerely,



Louis Martin
Special Assistant
to the President

The Honorable Sara J. Harper
Cleveland Municipal Court
Justice Center - Courts Tower
1200 Ontario Street
Cleveland, Ohio 44113



August 11, 1980

Dear Mr. Harps:

The President regretted very much that he was unable to attend the convention of the National Newspaper Publishers Association.

The Convention took place during the time that the President was in Europe with many of his key staff members. ~~The~~ failure to attend was not the result of any effort to snub NNPA, but rather the result of conflicting demands on his time.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. LaMarr Harps
LaMarr's Enterprise
5778 West Florissant Avenue
St. Louis MO 63120

November 6, 1980

Dear Ms. Harrington:

This is just a note to thank you for expressing your concerns to us regarding the Urban Development Action Grant application for the Regency-Hyatt Hotel in Cincinnati, Ohio. As you are well aware, this grant was awarded and announced on October 9, 1980.

I have taken the liberty of forwarding your correspondence to the Department of Housing and Urban Development so that they will know of your concern.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Ms. Martha L. Harrington
50 Graham Street
Cincinnati, OH 45219

February 14, 1980

Dear Mr. Harrington:

The President has asked that I respond to your letter relative to the employment and training of minority youth.

In the President's 1981 Budget which has been submitted to Congress, an increase of approximately 9 percent has been proposed for outlays for employment and training. Expenditures under the Comprehensive Employment and Training Act (CETA) are expected to increase by \$800 million to \$9.7 billion. Four hundred and fifty thousand public service jobs will be funded under this program at a cost of \$4.5 billion. In addition to the new youth initiative described below, one million summer part-time jobs for youth will be provided.

The budget initiates a new program designed to prepare the Nation's youth for the labor market. When fully implemented, the initiative plus current programs will provide almost \$6 billion for basic education, work experience, training and labor market counseling for about 3 million people between the ages of 14 and 21. Almost 1½ million low achieving junior and senior high school students (approximately 46 percent of whom are minority) will receive basic education and employment skills. Job opportunities and training will also be provided to an additional 1½ million youth who are out of school but are having difficulty finding and holding jobs.

We feel that these proposals represent a substantial commitment to decreasing the serious unemployment rate amongst our Nation's minority youth and preparing them to enter the labor market.

Thank you for your continued advice and concern.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Donald Szanthe Harrington
Senior Minister
The Community Church of New York
40 East 35th Street
New York, NY 10016

October 9, 1980

Dear Mr. Harris:

The President has asked me to thank you for your recent letter regarding the Fair Housing Bill. We are doing everything that we can to ensure the passage of this critical legislation.

We appreciate the interest and support of your organization.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Clem Harris
Chairman
Housing Committee (NAACP)
Post Office Box 10296
Fort Wayne, IN

LM:dh:eb-39a

July 16, 1979

Dear Mr. Harris:

President Carter has asked me to thank you for sending him the copy of your letter to Secretary Marshall in which you explain your ordeal in Red Bluff, South Carolina.

I have contacted persons in the Department of Labor and they assure me that your complaint is being thoroughly investigated. I am sure that an equitable solution can be found.

Please keep me informed of any further developments. Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Clinton Harris
2793-F Alden Road
Fayetteville, NC 28304

February 25, 1980

Dear Mr. and Mrs. Harris:

President Carter has asked me to respond to your recent telegram concerning Muhammad Ali's trip to Africa.

Thank you for your comments. We appreciate you sharing your thoughts with us.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. and Mrs. Everett Harris
944 Elmer Avenue
Ft. Wayne, IN 46808

LM:haj

July 11, 1980

Dear Dr. Harris:

Thank you for your letter of June 27, 1980 in which you enclosed your resume.

Your background is very impressive and I am confident you would be an asset to the federal government. I do not know of any specific vacancies at the present time. I have, however, shared your resume with the White House Personnel Office and the Department of Education and asked them to notify you if anything should develop in which you may have an interest.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

George D. Harris, Ph.D.
48 Speir Drive
South Orange, New Jersey 07079

cc: Department of Education
WH Personnel

LM/dg

January 10, 1979

Dear Greg:

This is just a note to let you know that I received your November 14 letter and AMA Journal article. I apologize for my delay in responding to you.

Please keep in touch and let me know when I can be of assistance to you.

Many thanks and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Greg Harris
Smith Kline &
French Laboratories
Post Office Box 7929
Philadelphia, PA 19101

LM-38

BEST AVAILABLE COPY

January 3, 1980

MEMO TO: HUBERT HARRIS
FROM: LOUIS MARTIN
SUBJECT: Marketing Budget Designate

Per your December 26, 1979 memo, I am designating Karen Zuniga to represent my office at the periodic budget meetings.

Ms. Zuniga can be reached at x-6791 in the East Wing.

LM:rs

January 3, 1980

MEMO TO: HUBERT HARRIS
FROM: LOUIS MARTIN
SUBJECT: Marketing Budget Designate

Per your December 26, 1979 memo, I am designating Karen Zuniga to represent my office at the periodic budget meetings.

Ms. Zuniga can be reached at x-6791 in the East Wing.

LM:rs



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

December 26, 1979

MEMORANDUM FOR: Louis Martin
FROM: Hubert L. Harris *Harris*
SUBJECT: Marketing the 1981 Budget

The Budget Task Force has begun a series of meetings dealing with distribution of the budget and presenting its contents to public and congressional groups. Given the importance of the budget to next year's legislative agenda, we would appreciate the benefit of your thoughts on how best to present it to various groups.

Please designate someone to represent your office at our periodic meetings during the next six weeks. Please call my office (x-3381) with the name of your representative.

Many thanks.

Harris

cc:
Jim McIntyre

September 19, 1980

Dear Mr. Harris:

President Carter has asked me to thank you for your letter of August 29, 1980 concerning your ethanol plant and the need for releasing of the loan guarantee.

I have taken the liberty of forwarding your letter to the Department of Energy for a direct response. You should be hearing from them soon.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Isaiah Harris Sr.
Vice President
Gasohol of Greensboro, Inc.
1008 Westside Drive
Greensboro, NC 27405

May 6, 1980

Dear Mr. Harris:

Enclosed, per your request, is my photograph. I hope it will assist you in completing your research project.

Good luck with your assignment and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Jacob Harris
10 Stratford Road
Brooklyn, NY 11218

LM:haj

December 21, 1978

Dear Ms. Harris:

Louis Martin has asked me to thank you for the information you sent about your difficulties with various government officials.

I have taken the liberty of referring your letter to Congressman Fauntroy and asked him to contact you directly. You should be hearing from him shortly.

Thanks for bringing this matter to our attention. Best wishes.

Sincerely,

Julia M. Dobbs
Deputy to Louis Martin

Ms. Lois Harris
1310 W Street, NW
Washington, D.C.

cc with copy of incoming to Congressman Fauntroy
JMD/es

March 7, 1979

Dear Ms. Harris:

Louis Martin has asked me to thank you for your note and your very impressive resume.

At this time, we are unaware of specific openings in which you might be interested. However, we will share your background information with the White House Personnel Office and ask them to advise you if anything should develop.

Best wishes. Thanks again for thinking of us.

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Ms. Mary S. Harris, Ph.D.
5170 Erin Road, S.W.
Atlanta, Georgia 30331

THE WHITE HOUSE
WASHINGTON

October 3, 1980

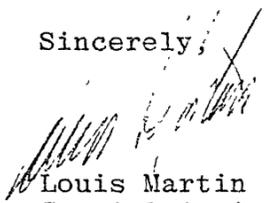
Dear Madam Secretary:

Many thanks for accepting our invitation to participate in the Tri-State Federal Economic Assistance Conference on October 10-11, 1980.

Enclosed for your information is a copy of the program. If there are any questions, please call my Deputy, Ray Miller (202) 456-6662.

Many thanks and best wishes.

Sincerely,


Louis Martin
Special Assistant
to the President

The Honorable Patricia R. Harris
The Secretary of Health and Human
Services
Washington, D.C. 20201

September 22, 1980

Dear Madam Secretary:

We will hold another one of our White House Federal Economic Assistance Conferences on:

Date: October 10-11, 1980

Time: Friday, October 10
6:00 - 9:00 p.m. (Reception)

Saturday, October 11
8:30 a.m. - 5:00 p.m. (Conference)

Place: Hyatt Regency Hotel
939 Ridge Lake Boulevard
Memphis, Tennessee

I would be pleased if you could accept our invitation to give a keynote address on the economic development and other relevant program activities of your Agency. The scheduled delivery of your remarks is set for Saturday, October 11 at 12:30 p.m. If you are able to accept, attached is a hotel reservation card for your use.

Please confirm your availability with my Deputy, Ray Miller, at 456-6791.

Many thanks,

Sincerely,

Louis Martin
Special Assistant to the President

The Honorable Patricia R. Harris
The Secretary of Health and Human
Services
Washington, DC 20201

Enclosure

THE WHITE HOUSE
WASHINGTON

Date: 5/24/80

MEMORANDUM

FOR ACTION:

Vice President ✓ Louis Martin
Stu Eizenstat
Al McDonald
Jack Watson
Anne Wexler
Jim McIntyre

FOR INFORMATION:

Lloyd Cutler
Frank Moore
Sarah Weddington

FROM: Rick Hutcheson, Staff Secretary

SUBJECT: Pat Harris memo re "A Strategy for the Summer of 1980"

YOUR RESPONSE MUST BE DELIVERED
TO THE STAFF SECRETARY BY:

TIME: 12:00 noon

DAY: TUES

DATE: 5/27/80

ACTION REQUESTED:

Your comments

Other:

STAFF RESPONSE:

I concur.

No comment.

Please note other comments below:

*I share his views on the
need for mobilization of our resources
now and the need for high level
concern.*

W. J. ... 5-27-80

PLEASE ATTACH THIS COPY TO MATERIAL SUBMITTED.

If you have any questions or if you anticipate a delay in submitting the required material, please telephone the Staff Secretary immediately. (Telephone, 7052)



THE SECRETARY OF HEALTH AND HUMAN SERVICES
WASHINGTON, D C 20201

May 23, 1980

MEMORANDUM FOR THE PRESIDENT

SUBJECT: A STRATEGY FOR THE SUMMER OF 1980

Recent civil violence in Miami has frightened and puzzled the entire country. I have thought a great deal about how I could be helpful to you, and particularly, whether, in the absence of direct responsibility for specific matters related to the Miami situation, I should volunteer my thoughts and recommendations.

I have decided that it would be unfair to you for me to fail to share with you such insights and judgments as I possess. You can decide whether any may be useful or whether you would like anything further from me in this area.

A devastatingly disadvantageous concurrence of events in Miami appears to have triggered the riots: acquittal and freeing of policemen responsible for the death of a Black man; conviction and three-year sentence of a respected Black educational leader charged with misuse of funds; arrival and attention to thousands of Cuban "boat people"; and continued rejection and inaction with respect to thousands of Haitian "boat people." Although the acquittal of the white policemen after a televised trial was the immediate causal event, the coincidence of the other events undoubtedly increased the intensity of the anger that lies just below the surface of all Black people in this country. It is because of the universality of latent Black anger that I believe that the Miami riot suggests that the summer of 1980 could be as difficult for the Nation as the summer of 1967, when riots erupted in more than 100 cities, causing the needless loss of life, widespread personal injury and financial losses extending into the billions of dollars.

Although the condition of many Blacks in this country has improved significantly over the past ten years, Blacks as a group are at the bottom of all poverty statistics, with 30 percent of all Black families in poverty (the minority group closest has 20 percent in poverty), half of all Black children in poverty and between 35 and 40 percent of young Blacks unemployed. These are contemporary statistical sources of anger, which, when added to a sense of historical racial persecution, can cause any number of random events to set off the violence.

Page -2- The President

The considerable and thoughtful efforts of your Administration to make urban areas once again the centers of culture, commerce and opportunity could be swept away in a few short months of urban violence.

I am not sanguine about the will and the capacity of the Nation to pick up the pieces and start the restoration process over if our cities once again become places of fear, violence, and racial tensions. What concerns me most is that the powder keg conditions remain in many large urban areas, and we may be required to play out a difficult election year and the last year of your first term against the backdrop of blazing urban centers.

Now that order has been restored and the fires have cooled in Miami, I think it is appropriate for the leaders of your domestic agencies to meet to discuss the range of possible immediate steps that can be taken by the Administration, in concert with local public and private leadership, to help prevent further outbreaks of large scale urban violence.

We can learn from the past, and I think we should bring the collective experience and expertise of people inside the government and people in the private sector together to develop a strategy for the summer of 1980.

There are, in your Administration, several veterans of the efforts of the '60's to deal with urban violence. For example, Jay Janis of the Federal Home Loan Bank Board was involved from the early '60's, both with the Community Relations Service and HUD in urban unrest issues; Warren Christopher was a Justice Department leader in these issues; Lloyd Cutler was Executive Director of the Violence Commission and a leader of the Lawyers Committee for Civil Rights Under Law. In short, there are many people who have been concerned about these problems and could be helpful to you and the country in preventing the occurrence of a summer that could have a disastrous effect on the people of this country and a negative impact on your reelection efforts.

I, therefore, propose that you establish a high-level group of knowledgeable, concerned public and private persons, under the leadership of the Vice President, to develop a strategy for avoiding civil unrest. I would suggest that the group consider a number of action areas so that the Administration is prepared to:

- o identify high-risk areas that could be targeted for additional Federal assistance over the next 90 days;

Page -3- The President

- o designate existing discretionary Federal and State resources (programs and people) that can be moved immediately to high-risk areas;
- o propose immediate steps for government, business and labor to target summer youth employment programs to those high-risk areas;
- o gain the support of national organizations (Urban League, Urban Coalition, NAACP, U.S. Conference of Mayors, YWCA, National Council of Churches, etc.) to enlist their affiliates in efforts to support our strategy;
- o develop ways to use the vast array of public and voluntary community-based organizations, in a coordinated fashion, to mediate local conflicts and to keep open the lines of communication between the people in the community and local governments and private institutions;
- o initiate efforts by the Justice Department, in concert with Governors, Mayors and local police chiefs, to prepare high-risk areas for the appropriate and rapid response to curb disorder. Attention should be given to riot control strategies that do not rely on fire power and force;
- o establish teams of Federal representatives, reporting directly to the Vice President, to work exclusively in high-risk areas to cut through red tape and delays that minimize the effectiveness of the Federal response;
- o begin a dialogue with media about the dangers of incomplete and sensationalized reporting.

I would underscore the need to carry out these initial planning steps in a calm and low key manner so that our actions do not inadvertently alarm the public or create the expectation of the inevitability of the disorder.

There is no guarantee that civil disorders will be prevented by the coordinated Federal, local and private sector strategy suggested in this memorandum. The social conditions that make large scale civil disorder possible have developed over decades and cannot be changed by one summer or one Administration. I do

Page -4- The President

believe, however, that prompt, careful planning and action will give us a better chance to avoid racially based civil disorder in 1980 than we would have without such action on our part.

I am prepared to assist you in any way that will be helpful during this potentially dangerous period.


Patricia Roberts Harris

April 10, 1980

Dear Secretary Harris:

This is just a note to express my personal thanks and appreciation to you for serving as the keynote speaker for the White House Federal Economic Assistance Conference in Philadelphia on March 28-29.

Your usual outstanding contribution to the success of the Conference and your continued support of our programs are very much appreciated.

Many thanks, and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

The Honorable Patricia Roberts Harris
Secretary of Health, Education,
and Welfare
Washington, D.C. 20201

LM:rs (36)

March 26, 1980

Dear Secretary Harris:

I have been contacted by A. L. Nellum and Associates regarding a Symposium entitled: Policy and Program Issues Related to Child and Family Services to Black Americans, which will be held in Washington, D.C. on April 30, 1980.

Nellum and Associates is planning this Symposium in cooperation with the Division of Black American Affairs (DBAA) within the Department of Health, Education, and Welfare. It is my understanding that DBAA has submitted a request to you to deliver the Keynote Address on Wednesday, April 30th at 9:30 a.m.

From my conversation with Mr. Nellum and a review of the enclosed program, I feel that this Symposium will be very informative and I would hope that you will accept this invitation.

Sincerely,

Louis Martin
Special Assistant
to the President

The Honorable Patricia Roberts Harris
Secretary
Health, Education, and Welfare
Washington, D.C. 20201

bcc: Mr. Dannis L. Roberts, II
A. L. Nellum and Associates
1990 M Street, N.W.
Washington, D.C. 20036

RM:bp

March 12, 1980

Dear Secretary Harris:

I was pleased to learn that you have accepted our invitation to be the luncheon keynote speaker for the White House Federal Economic Assistance Conference for the Commonwealth of Pennsylvania. The conference will be held as follows:

Date: March 28-29, 1980

Time: Friday, March 28 -
6:00 - 9:00 p.m. (Reception)

Saturday, March 29 -
8:00 a.m. - 4:30 p.m.

Place: Hilton Hotel
Civic Center Boulevard
at 34th Street
Philadelphia, Pennsylvania

On Friday evening, March 28, we will hold a reception from 6 - 9 p.m., to which you are also invited. The luncheon on Saturday, March 29, is scheduled for 12:30 p.m.

Enclosed for your information is a copy of the program. If there are any questions, please call my deputy, Ray Miller (202-456-6662).

Many thanks and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

The Honorable Patricia Roberts Harris
Secretary of Health, Education,
and Welfare
Washington, D.C. 20201

LM:RM:rs (45)
Enclosure

December 14, 1979

Dear Secretary Harris:

This is just a note to tell you how much we appreciate your participation in the Federal Economic Assistance Conference in Orlando.

Your contribution to a better understanding of federal programs was important. Best wishes for the holiday season.

Sincerely,

Louis Martin
Special Assistant to
the President

The Honorable Patricia R. Harris
Secretary
Department of Health, Education,
and Welfare
200 Independence Avenue, S.W.
Washington, D.C. 20201

February 26, 1980

Dear Secretary Harris:

My office is in the process of planning a "Federal Economic Assistance Conference" for the Commonwealth of Pennsylvania.

The earlier conference in which you participated as our keynote speaker in Orlando last December (program and agenda attached) was extremely well received. I would, therefore, very much appreciate your acceptance of my invitation to keynote this upcoming conference, to be held:

Date: March 28-29
Time: Same as Florida (agenda attached)
Place: Hilton Hotel
Philadelphia, Pennsylvania

Please confirm with my Deputy, Ray Miller, no later than Friday, February 29, 1980.

Sincerely,

Louis Martin
Special Assistant
to the President

The Honorable Patricia Roberts Harris
Secretary of Health, Education,
and Welfare
Washington, D.C. 20201

LM:rs(19)

January 24, 1979

Dear Pat:

Many thanks for sending me a copy of the statement on fair housing and equal opportunity. Please accept my apologies for this late acknowledgment.

The report is quite interesting and useful to me. I appreciate your keeping me informed and look forward to receiving other works from your office.

Best wishes,

Sincerely,

Louis Martin
Special Assistant to
the President

Honorable Patricia Roberts Harris
Secretary of Housing and Urban
Development
Washington, D.C. 20410



THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, D. C. 20410

ack

December 22, 1978

Mr. Louis Martin
Special Assistant to the President
The White House
1600 Pennsylvania Avenue, NW
Washington, D. C. 20500

Dear ~~Mr. Martin~~:

Per your recent request, I am enclosing a draft statement on the past year's accomplishments in the field of fair housing and equal opportunity for possible use in the President's State of The Union Address. The draft is an honest statement of what has been accomplished and what we must do in the months ahead. I have included an invitation to the Congress to join with the Administration in our efforts to secure these basic rights for all Americans. The statement is general enough to speak to the accomplishments of the entire Administration, not just the Department of Housing and Urban Development. I hope the President finds it appropriate to include these thoughts in his Address.

I thank you, once again, for providing me with this opportunity to address these vital human rights concerns.

Sincerely yours,

Pat Roberts Harris
Patricia Roberts Harris

Enclosure

FH&EO INSERT FOR STATE OF THE UNION ADDRESS

On the day I became President, I pledged my efforts and those of my Administration to the provision of equal opportunity for all Americans. Since that time our Executive Agencies and Departments have put into operation vigorous equal opportunity programs. In many fields--most notably housing, community development, education and employment--these efforts are taking hold in America's towns and cities.

I have directed the Executive Agencies and Departments to triple the amount of business they do with minority business enterprises. We have redirected our housing and community development programs so they are no longer punitive toward the poor and low income residents of our cities and communities. And we have taken steps to assure that those who have the means to purchase or rent adequate shelter are not prohibited from doing so because of their sex, their race, their creed, their ethnic origins or the color of their skin.

Yet we recognize that what we have accomplished is only a beginning. The battle for human rights--here at home as well as abroad--is a continuing battle. And we must not shrink from it.

Last year, in Congress, legislation was proposed that would strengthen key points in the public laws that address these human rights concerns. Chief among these legislative proposals was that of Congressmen Edwards and Drinan. The equal housing opportunity

provisions of that legislation, particularly, held the promise of providing much needed strength in the area of fair housing law enforcement. In its present form the Federal Fair Housing Law, Title VIII of the 1968 Civil Rights Act, does not contain any legal mechanism for dealing directly with the discriminator. This means that where housing discrimination is uncovered, federal authorities have only the power to invite the discriminator to discuss his actions. If we add to the law a direct court enforcement capability, or the power to issue cease and desist orders, we would strengthen the potential to guarantee equal access to housing and freedom of housing choice to every American.

It is my hope that, in the coming months, this Congress will join with those of us in the Executive Branch as we continue the battle for equal rights here at home. One good way to start would be to submit once again for the consideration of Congress a proposal to amend Title VIII of the 1968 Civil Rights Act to strengthen its fair housing enforcement provisions. Such legislation would have my wholehearted support and that of my Administration.

FH&EO INSERT FOR STATE OF THE UNION ADDRESS

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November 14, 1978

Dear Mr. Harris:

Louis Martin has asked me to respond to your kind letter inviting him to speak at Madison Area Technical College's Black History Month program.

Although Mr. Martin is honored by your invitation, he is unable to accept it this far in advance. I suggest that you contact us again about a month prior to the meeting.

We hope to hear from you again. If I can be of assistance to you before your program, please let me know.

Best wishes.

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Mr. Richard Harris
Student Services-Special
Projects Coordinator
Madison Area Technical College
211 North Carroll Street
Madison, WI 53703

August 19, 1980

Dear Mr. Harris:

President Carter has asked me to respond to your July 24, 1980 letter concerning the Ku Klux Klan.

Quite some time ago, the President asked the Department of Justice to investigate the resurgence of the Klan. That investigation is still pending. There have already been several criminal indictments.

As more evidence is uncovered, appropriate action will be taken.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Robert L. Harris
Attorney-at-Law
77 Beale Street, 31st Floor
San Francisco, CA 94106

December 15, 1980

Dear Mr. Harris
and Mr. Weber:

The President has asked me to thank you for your recent correspondence regarding the State/Justice/Commerce Appropriations Act which contained the Helms-Collins anti-busing amendment. The President announced his intention to veto this bill and other legislation which contained an anti-busing provision.

As you now know, the Senate dropped its campaign to end the Justice Department's involvement in school busing suits and President Carter's position prevailed in this session of Congress. We hope that you will continue to monitor this matter in the future when we have a new Congress and a new Administration.

Again, thank you for sharing your views with us.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Robert L. Harris
Mr. Dan Weber
California Association
of Black Lawyers
5125 Bevner Court
San Diego, CA 92105

THE WHITE HOUSE
WASHINGTON

December 12, 1979

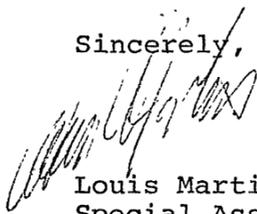
Dear Reverend Harris:

Thank you for your recent telegram to President Carter offering ideas for the release of the American Hostages in Iran.

We appreciate knowing of your efforts and those in other communities to draw attention to the plight of the hostages.

Thank you for your support and concern.
Best wishes.

Sincerely,



Louis Martin
Special Assistant
to the President

Reverend Robert L. Harris
2710 Lincoln Avenue
Ogden, Utah 84401



April 19, 1979

Dear Gentlemen:

Louis Martin asked me to thank you for your recent letter. Please forgive my delay in responding. I have asked the Office of Minority Business Enterprise in the Department of Commerce and the Small Business Administration to send you the information and material that you need to take advantage of federal assistance to small and minority businesses. You should hear from them soon.

If we can be of further assistance please let me know.

Sincerely,

Julia Dobbs
Legal Deputy to Louis Martin

Mr. Alonzo Harrison
Mr. Robert Dugg
Big Brothers Big Sisters
of Topeka, Inc.
720 1/2 Kansas Avenue
Topeka, Kansas 66603

December 17, 1979

Dear Rex:

Thanks for your letter of December 6 following up on our conversation at the Gala last Tuesday evening.

I appreciate your thoughtfulness in offering your useful and valuable suggestions. As you may know, I've taken the liberty of bringing your memos to the attention of Bob Strauss and you can expect a further reply from him.

I can assure you that your advice is appreciated and will receive the utmost consideration, which it merits.

With the President's best wishes,

Sincerely,

Frank Moore
Assistant to the President
for Congressional Liaison

Mr. Marion "Rex" Harrison
1815 Gola Drive
Fayetteville, NC 28301

bcc & copy of inc to Bob Strauss for reply
bcc & copy of inc to Louis Martin for appropriate action
bcc & copy of inc to Ben Brown - FYI

IIB45

1815 Gola Drive
Fayetteville, North Carolina 28301
December 6, 1979

Mr. Frank P. Moore
Assistant to the President
for Congressional Liaison
White House
Washington, D. C. 20500

Dear ^{Frank} Mr. Moore:

I certainly enjoyed the Presidential Gala at the Washington Hilton on the evening of December the 4th. Our conversation between you, Bobby Allen, and I concerning the re-election of the President and the black vote was very meaningful. As a follow-up to this discussion enclosed please find additional information that support my position.

These two memos plus the enclosed letter lay out in brief form ideas that, I think if implemented will greatly enhance the President's support in the Black community. Memo No.1 was written prior to Senator Kennedy's announcement as a Presidential candidate. Memo No.2 was written the week of November 26th, 1979. I feel that it is very important that I meet with Chairman Strauss to further detail these matters.

Further, another idea that needs to be implemented immediately is that each state organize a fund raising effort for the President as a Black group. Mr. Allen and I discussed the plan of using North Carolina as a model and that the minimum of money sought should be \$25,000.00 for each state. The contribution will go to the President's campaign.

My objectives and goals are the same as yours, that is to re-elect the President. This is a very unusual Primary and the strategy for the white vote is different from the strategy of the black vote, since Senator Kennedy is viewed to be the most liberal candidate. This I will expound on in our meeting.

This should be implemented now for numerous reasons:
(1). To identify the Black leaders with constituents who are fence stragglers in each state by virtue of their financial support and participation. (2). To identify individuals who say they support President Carter while in reality they are supporting Senator Kennedy. (3). To neutralize the so-called Black leaders whom the press feels speak for the Blacks of this country.

It is important that these actions be implemented now to further enhance the President's position in the polls.

Mr. Allen and I talked to Mrs. King, and she stated that she had been in contact with the Presidential Re-election Committee concerning Delores Tucker, Former Secretary of the state of Pennsylvania. She is concerned that there has been no response to her inquiry. I feel that a personal call to Mrs. King from Chairman Strauss is important and should be done immediately.

I am also concerned that in filling the Census Position through the nation that many of those selected are not loyal Carter supporters and should be identified so that their assistance tool is not used to support other candidates, and those asked to submit names for positions in the census structure should be confirmed Carter supporters.

It is regrettable that my schedule did not permit me to call you at 11am on the 5th as we discussed the night of the Presidential Gala, however Bobby Allen and myself happened to return to Fayetteville on the same flight and he suggested that I put these thoughts on paper so that you might arrange the meeting in the future.

Additionally I have been appointed by New Detroit to coordinate the efforts of now benefiting businesses to work for support of the Chrysler assistance package and will be lobbying in Washington while this bill is being considered and maybe during this time the meeting could be arranged.

I am enclosing a self Evaluation of the National Business League that is now under new leadership that is available to move now. This new leadership is a change from its prior leadership that supported the other party. Theodore Hagans the new President has talked with Under-Secretary Hodges and Secretary Hodges agrees with me that he is our man, I might add that he is a friend of mine and I am prepared to discuss this in detail with Chairman Strauss.

There are other issues dealing with the patron system that I feel are very sensitive and need to be discussed, presently there is a sensitive matter in the Department of Transportation that I prefer to discuss with Chairman Strauss personally.

Looking forward to meeting with you again I am.

Sincerely,


Marlon "Rex" Harris

MEMORANDUM

Concerning President Carter's re-election strategy toward the black vote, perhaps the ideas that follow may be helpful.

It is felt very strongly that President Carter, even though it will be a difficult campaign, will be a stronger candidate against the Republican candidate than Senator Kennedy. Senator Kennedy's liberal posture coupled with the conservative mood of our country will have more of a negative impact on the voter than President Carter's low ratings in the polls. In fact Republicans are hoping that Senator Kennedy will be the Democrat's candidate. Republican strategy is to picture Senator Kennedy as a McGovern type liberal insuring Republican success in the South and West.

Further, experienced black campaign strategist favor a well planned organization approach that actively solicits the support and participation of grassroots black leaders at the state, county, and precinct levels over an approach that depends heavily upon high I D endorsements.

The organization strategy has numerous advantages over other approaches: (1) It insures loyalty and support at the constituency level; (2) Precinct leaders are in direct contact with the voters and voting mechanics; (3) Delegates or representatives to political conventions will undoubtedly come from local areas and these delegates will influence any action taken by such conventions.

To implement the plan of organization the National Campaign Committee needs to hire a black with demonstrated organization ability who serves as planner and coordinator of this program. This person will identify and recruit state, county, and precinct leaders. Every predominantly black precinct and precinct leader in each county need to be identified.

With the list of these black leaders in hand numerous programs and campaign activities should be devised and implemented such as: (1) Letters from the President; (2) Telephone calls from influential persons; (3) Relay of information on presidential black appointments and program success; (4) Community canvass and get out the vote efforts.

This organization could also serve the National Campaign Committee by articulating the needs of the local community and by offering suggestions as how government may respond to these needs.

March 17, 1980

Dear Mr. Harrison:

Many thanks for sending me the report entitled, "Southern Rural Policy Congress."

The report is quite interesting, and I will keep it with other reference material that I have received.

I appreciate your keeping me informed and look forward to receiving other works from your office.

Thanks again and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. William Harrison
President SRPC
915 South Hull Street
Montgomery, AL 36104

LM:haj

Follow-up to Ray Miller

THE WHITE HOUSE
WASHINGTON

November 9, 1979

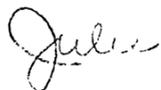
Dear Chris:

Enclosed are the resume of four young
Black attorneys who have asked for
assistance in finding a job.

I don't know them personally so you may
want to interview them yourself.

Take care.

Sincerely,



Julia Dobbs
Legal Deputy
to Louis Martin

Mr. Christopher Hart
Dickstein, Shapiro, and Morin
2101 L Street, N. W.
Washington, D. C. 20037



February 12, 1979

Dear Mr. Hart:

Thank you for your recent letter expressing your interest in an appointment to the Civil Aeronautics Board. Your background is quite impressive.

I have shared your resume with the White House Personnel Office and asked them to contact you. You should be hearing from them shortly.

We will do what we can to help.

Best wishes and thanks for your interest.

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Mr. Christopher A. Hart
1634 A Beekman Place, N.W.
Washington, D.C. 20009

February 12, 1979

MEMORANDUM TO Arnie Miller
FROM : Karen W. Zuniga
SUBJECT: Christopher A. Hart

Attached is the background information of Christopher A. Hart. He is very interested in being appointed to the Civil Aeronautics Board.

Please give him appropriate consideration.

Attachment

September 18, 1980

Dear Mr. Hart:

Per your recent phone request, we have added your name to our mailing list.

I hope you find the enclosed materials informative and useful.

Our next "Fact Sheet" will be published in November.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Errol C. Hart
American News Syndicate
133-17 140th Street
South Ozone Park
New York, New York 11436

May 29, 1979

Dear Tom:

This is just a belated note to thank you for bringing to my attention the resumes of Charles Williams and Reginald Amory, both of whom are interested in appointments at the Department of Energy.

I have shared this information with the White House Personnel Office and with the Department of Energy. We will contact the candidates directly if anything develops.

Thanks again for your assistance.
Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Thomas A. Hart
Westinghouse Electric Corporation
1801 K Street, NW
Washington, D. C. 20006

ZUNIGA/cwc



Westinghouse
Electric Corporation

1801 K Street N W
Washington D C 20006

April 12, 1979

The Honorable Louis Martin
Special Assistant to the President
The White House
Washington, D.C. 20500

Dear Mr. Martin:

Enclosed are resumes of Charles Williams and Reginald L. Amory,
who are two exceptional people. They are both interested in
a appointment at the top level in DOE.

I would appreciate you doing whatever possible to secure an
appointment for them.

Thank you.

Sincerely,

Tom

Thomas A. Hart

THE WHITE HOUSE

WASHINGTON

June 20, 1979

Dear Mr. Hart:

Thank you for your letter of May 31 regarding the appointment of Charles Williams.

I am happy that Mr. Williams has found a job that certainly sounds very challenging, rewarding and lucrative.

Many thanks for letting me know.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Thomas A. Hart
Westinghouse Electric Corporation
1801 K Street, N.W.
Washington, D.C. 20006

September 30, 1980

Dear Mr. Hartnett:

This is just a note to let you know that I received your letter of August 28, 1980, requesting a list of disabled veterans appointed by President Carter.

I have taken the liberty of forwarding your letter to our Military Office and have asked them to contact you directly. You should be hearing from them soon.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Norman Hartnett
National Director of Services
Disabled American Veterans
807 Maine Avenue, S.W.
Washington, D.C. 20024

December 18, 1979

Dear Ms. Hartman:

This is in further response to your November 5 letter to Mr. Louis Martin. We have referred your questions regarding the 125 acres of land belonging to the Christ Unity Temple in Chicago to the Department of Housing and Urban Development. They will respond directly to you shortly.

We regret that we were unable to get back to you in time for the November 18 reception for Cirilo McSween. I hope the affair was successful. Please relay to Mr. McSween our belated congratulations.

Best wishes,

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Ms. Hermene D. Hartman
The Hartman Group
5555 South Everett Avenue, Suite 6D
Chicago, IL 60637

KZ:rs

HUD for direct response. Please address the questions regarding Federal funding for the community development project discussed.

November 15, 1979

Dear Ms. Hartman:

This is just a note to acknowledge receipt
of your recent letter to Mr. Louis Martin.

I will bring your letter to Mr. Martin's
attention as soon as possible.

Thank you for your interest.

Sincerely,

Dianne M. Hampton
Assistant
to Louis Martin

Ms. Hermene D. Hartman
The Hartman Group
5555 South Everett Avenue, Suite 6D
Chicago, IL 60637

kk

February 14, 1980

Dear Ms. Hartman:

This is in further response to your letter of November 5, 1979 to Louis Martin concerning the availability of Federal financial assistance to develop 125 acres of land owned by Christ Unity Temple in Chicago.

The Department of Housing and Urban Development, through several of its programs, may be able to assist Reverend Coleman in some of the Temple's endeavors. Of course, the construction of the church facility would not be eligible for any Federal assistance. Information on which programs may be beneficial to Reverend Coleman and Christ Unity Temple is available from the HUD Chicago Area Office located at 1 North Dearborn, Chicago, IL 60602, (312) 353-7660. Mr. Elmer Binford, Area Manager, or a member of his staff, will be able to answer any additional questions you may have.

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Ms. Hermene D. Hartman
The Hartman Group
5555 South Everett Avenue, Suite 6D
Chicago, IL 60637

KW:rs(29)

May 1, 1980

Dear Reverend Hartsfield:

President Carter has asked me to respond to your March 28 mailgram expressing concern about the effect of balancing the budget on minorities and the poor.

The budget proposal which the President has sent to the Congress for approval leaves intact those programs which provide essential services for the disadvantaged. Enclosed for your information is a copy of Fact Sheet 111, which gives a brief description of some of the programs that the President has asked Congress not to cut.

I hope we can count on your support in convincing Congress to pass the President's budget proposal.

Sincerely,

Louis Martin
Special Assistant
to the President

Reverend Wallace S. Hartsfield
President, Kansas City Chapter
Operation PUSH Inc.
1026 Forest
Kansas City, MO 64106

LM:JD:haj

October 28, 1980

Dear Ms. Harvey:

This is just a note to let you know that I received your letter of September 24, 1980, and the enclosures concerning "Compre Care."

I have asked the Department of Health and Human Services (formerly HEW) for a status report on this case. I will contact you as soon as I receive this information.

Best wishes.

Sincerely,

Julia M. Dobbs
Legal Deputy
to Louis Martin

Ms. Ruth L. Harvey
Attorney and Counselor at Law
453 South Main Street
Danville, Virginia 24541

January 8, 1981

Dear Miss Harvey:

Thank you for your letter of September 24 concerning the grant application submitted by CompreCare to the Office of Health Maintenance Organizations (OHMO). A decision has been reached to deny CompreCare's application for an HMO expansion feasibility grant. I am sure that CompreCare has received notification of the denial from OHMO by this time.

CompreCare's application for an expansion grant had been deferred by OHMO pending the outcome of a compliance evaluation. Subsequently in March 1980, OHMO issued a Notice of Non-Compliance to CompreCare. CompreCare has since submitted several versions of a Corrective Action Plan, the latest on October 9, 1980. However, to date the Plan has not been found acceptable.

Applicants for expansion grants who are in non-compliance with the HMO Act generally are given a deferral on their grant applications pending the outcome of the compliance process. This policy is described in the enclosed OHMO policy issuance. Due to the length of time elapsed since CompreCare submitted its grant application, the request was reactivated.

We regret the delay in responding to your letter. However, since a grant decision was imminent, we concluded that a response informing you of the outcome of the review would be most desirable.

Sincerely,

Louis Martin
Special Assistant
to the President

Miss Ruth L. Harvey
Attorney and Counselor at Law
453 South Main Street
Danville, Virginia 24541

November 14, 1978

Dear Ruth:

Just a brief note to let you know I received your letter and the copy of the mailgram to Under Secretary Sidney Harmon.

Thank you for keeping me advised.

Best wishes.

Sincerely,

Louis Martin
Special Assistant to the President

Ms. Ruth L. Harvey
Attorney and Counselor at Law
453 South Main Street
Danville, VA 24541

January 24, 1979

Dear Bill:

Many thanks for your January 11 letter of invitation concerning the Institute's Founder's Day activities scheduled for the weekend of January 27-28.

Unfortunately, both Louie and I will be unable to join you. A previous engagement prevents us from being with you.

I hope that you will think of us in the future to participate or support upcoming activities.

Thanks again for the invitation.

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Dr. William R. Harvey
President
Hampton Institute
Hampton, VA. 23668

Please check travel
schedules to and from
Hampton, Va.

Piedmont
airline

What are early flights
on Sunday morning
to Hampton

Returning Sunday night
or Monday noon

Thanks

217
2/13/69
2/13/69
2/13/69

HAMPTON



INSTITUTE

HAMPTON, VIRGINIA 23668
804 727-5231

OFFICE OF THE PRESIDENT

January 11, 1979

Mrs. Karen Zuniga
The White House
Washington, D. C. 20500

Dear Karen:

I hope the new year has started out in a pleasant manner. In your last letter the possibility of Louis Martin and you doing some traveling during the first part of this year was mentioned. We would be very pleased to extend an invitation for the two of you to visit Hampton Institute during our Founder's Day activities scheduled for the weekend of January 27 and 28, with the major speech scheduled for 11:30 a.m. on Sunday. Since an old friend of Mr. Martin's, John Sengstacke, is giving the address, it would be a reunion of sorts.

Perhaps your plans could include an arrival on Saturday and stay until Sunday, or arrival on Sunday and stay through Monday. The length of time, of course, would be dependent on your schedule. Please let me hear from you on this so that we might prepare appropriately.

With all good wishes,

Bill

William R. Harvey
President

WRH:z

Jacks

① phone request - done 1/23/79 JP
② formal request

377-3251

Dear Sir:

Dear Sir:

Dear Sir:

I hope the new year has started out in the best of manners. In your last letter the possibility of a visit to London and your doing some traveling during the first part of this year was mentioned. I would be very pleased to receive an invitation for the two of you to visit Washington sometime during our "Tourist" Day activities scheduled for the weekend of January 27 and 28, with the hope of a special schedule for the two of you. I am sure that you would find the city very interesting and giving the chance, it would be a pleasure to meet you.

Perhaps you might be able to make a trip to London on the 27th and stay until the 29th or arrival on Sunday the 30th. I would be glad to let me hear from you on this so that we might be able to make arrangements.

With all good wishes,

WILLIAM K. HARVEY
President

WRH:z

December 4, 1978

Dear Mr. Harvey:

This is just a note to thank you for your recent letter and to tell you how delighted I was to meet with you. You impressed me, and I believe your progressive leadership will be beneficial to Hampton.

I hope that Ms. Zuniga and our office can be of assistance to you. Please feel free to call on us whenever we can be helpful. We both look forward to visiting Hampton at a time you recommend.

Thanks again and best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. William R. Harvey
President
Hampton Institute
Hampton, VA 23668

December 4, 1978

Dear Mr. Harvey:

This is just a note to thank you for your letter and to express my pleasure at working with you on the Marine Science Center and other things we discussed. I received the narrative on the Center, but I did not find the Convocation Address which you mentioned.

The President's Directive on Black Colleges is moving along and should be issued in final form within the next two weeks. I have begun making contacts with a number of the Federal agencies and getting a feel for who is doing what.

I would appreciate receiving a calendar of events for the remainder of Hampton's school year. Louie and I are planning to visit several of the schools and would like to tie the trips into planned activities on the campuses. We would be open to your suggestions for a visit to Hampton.

I will give you a call soon to discuss next steps on the Center and residence program for Mr. Parks. Please get in touch if you need us before then.

Sincerely,

Karen W. Zuniga
Deputy to Louis Martin

Mr. William R. Harvey
President
Hampton Institute
Hampton, VA 23668

June 6, 1980

Dear Ms. Hatcher:

President Carter has asked me to acknowledge your recent letter and to thank you, Ms. Ragland, Ms. Smith and Ms. Hill for your support.

We appreciate your taking the time to let us know of your concerns.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Ms. Mattha D. Hatcher
President
Inter Borough Civic Five
979 Grant Avenue
Number 5J
Bronx, NY 10456

October 30, 1979

Dear Mayor Hatcher:

Enclosed is a photograph which was taken at the swearing-in ceremony for Ambassador McHenry on September 23, 1979. I thought you might like to have it.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

The Honorable Richard Hatcher
Mayor of Gary
Municipal Building
401 Broadway
Gary, IN 46402

Enclosure

DMH:kak

October 18, 1979

Dear Mayor Hatcher:

Thank you for your letter to the President regarding Section 802 of the Defense authorization bill.

As you know, I share your concerns. Your letter has been forwarded to the appropriate officials here in the White House.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mayor Richard Gordon Hatcher
Transafrica
1325 - 18th Street N.W., Suite 202
Washington, D.C. 20036

DMH:kak

cc: Frank Moore

THE WHITE HOUSE
WASHINGTON
January 4, 1980

Rich
Dear Mayor Hatcher:

Enclosed is a photograph taken at the Swearing-In Ceremony for Ambassador Donald McHenry on September 23, 1979. I hope you will enjoy having it.

Best wishes.

Sincerely,

Louis Martin
Louis Martin
Special Assistant
to the President

The Honorable Richard Hatcher
Mayor, Gary, Indiana
401 Broadway
Gary, Indiana 46402



January 30, 1980

Dear Mayor Hatcher:

Many thanks for your recent note recommending William Lee Smith for a position in the new Department of Education. I have taken the liberty of forwarding his background information to the Transition Team setting up the new department and asked them to consider him for appropriate positions. He should hear from them directly.

Thanks again for the referral. Please feel free to contact me whenever I can be of assistance. Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

The Honorable Richard Gordon Hatcher
Mayor of Gary
Gary, Indiana

cc and incoming to Decker Anstrom
" Richard Beattie, Director of the Transition
Department of Education

LM:rs

THE WHITE HOUSE

WASHINGTON

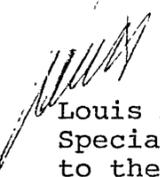
January 30, 1980

Dear Mayor Hatcher:

Many thanks for your recent note recommending William Lee Smith for a position in the new Department of Education. I have taken the liberty of forwarding his background information to the Transition Team setting up the new department and asked them to consider him for appropriate positions. He should hear from them directly.

Thanks again for the referral. Please feel free to contact me whenever I can be of assistance. Best wishes.

Sincerely,


Louis Martin
Special Assistant
to the President

The Honorable Richard Gordon Hatcher
Mayor of Gary
Gary, Indiana



March 1, 1979

Dear Chairman Hatcher:

My current position as Special Assistant to the President precludes my continuing to serve on the Transafrica Board of Directors. Therefore, I hereby tender my resignation.

While I regret the official break with Transafrica, I am confident that the organization will continue to grow and become a powerful and influential voice in the policymaking processes of this Government.

Best wishes,

Sincerely,

Louis Martin
Special Assistant to
the President

Honorable Richard G. Hatcher
Mayor
Gary, Indiana



RICHARD GORDON HATCHER
MAYOR

OFFICE OF THE MAYOR
GARY, INDIANA

M E M O R A N D U M

TO: TRANSAFRICA BOARD OF DIRECTORS
FROM: RICHARD GORDON HATCHER
CHAIRMAN
RE: JANUARY 24TH BOARD MEETING
DATE: DECEMBER 20, 1978

PLEASE BE ADVISED THAT THE NEXT TRANSAFRICA BOARD OF DIRECTORS MEETING IS SCHEDULED FOR JANUARY 24, 1979 AT 6:00 P.M. IN WASHINGTON, D. C. OUR MEETING WILL PRECEDE THE JANUARY 25TH POLICY CONFERENCE FOR BLACK LEADERS WITH SECRETARY OF STATE VANCE. THE LOCATION AND AGENDA FOR THE BOARD MEETING WILL BE FORTHCOMING.

Call Mike Cardozo

February 9, 1979

Dear Mr. Hatten:

I am responding to your letter to President Carter requesting a meeting for Dr. Leon Sullivan.

The Administration is aware of the great contribution Dr. Sullivan has made and I recently had the pleasure of meeting with him. Also, the President recently sent a letter to Dr. Sullivan congratulating him for his work with OIC.

If I can be of assistance to you in any way, please let me know.

Best wishes,

Sincerely,

Louis Martin
Special Assistant to
the President

Mr. Leo Hatten Ch
Chairman
North Carolina Black
Caucus
1916 Longview Drive
Wilson, North Carolina 27893

February 13, 1980

Dear Terry:

Enclosed is a photograph taken during your visit here in November. I thought you might like to have it.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

The Honorable Terry J. Hatter, Jr.
Judge, Superior Court
Los Angeles County
937 South Victoria Avenue
Los Angeles, CA 90019

August 8, 1979

Dear Mr. Haugen:

Thank you for your recent letter expressing concern that a Black candidate be appointed U.S. Attorney for the District of Columbia. We have noted your concern.

This Administration recognizes the importance of increasing minority representation in the federal judicial system as evidenced by our appointment of record numbers of minority candidates as federal judges and U.S. Attorneys. You may be assured that we will continue our efforts in this area.

Again, thank you for your thoughts. Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. Ron Haugen
Apartment 1F
490 West 187th Street
New York, NY 10033

June 4, 1980

Dear Mr. Haughton:

This is just a note to thank you for sharing with us a copy of your position paper on affirmative action.

We appreciate your taking the time to share your views with us.

Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Mr. James Haughton
One East 125th Street
New York, NY 10035

June 4, 1979

Dear Ms. Haussamen:

Thank you very much for the copy
of The Nation article. I found
it very interesting and informa-
tive. Keep up the good work.
Best wishes.

Sincerely,

Louis Martin
Special Assistant
to the President

Ms. Dana C. Haussamen
2015 Q Street, NW
Washington, D. C. 20009

DOBBS/cwc

According to the file

THE WHITE HOUSE

WASHINGTON

November 5, 1979

Dear Congressman Hawkins:

Thank you very much for your good letter of November 1 in support of the invitation Mrs. Carter received to participate in the Grand Opening Ceremonies of Western Park Hospital Medical Center in Los Angeles at 10:30 am on November 14. Both Louis Martin and Valerie Pinson have spoken to me about your personal interest in this invitation.

I am so sorry that the original information about the First Lady's schedule in Los Angeles that day, which was given by telephone to Ms. Joan Murray by a member of this staff, was misleading. As we have subsequently explained to Ms. Murray, Mrs. Carter has scheduled activities which make it impossible for her to arrive in Los Angeles in time to fulfill any public engagements prior to the mental health dinner being given in her honor at the Norton Simon Museum in Pasadena that evening.

Again, may I express our appreciation to you for getting in touch with us and our regret that we are not able to respond positively to your request.

Please extend Mrs. Carter's congratulations and best wishes to the officials and friends of Western Park Hospital Medical Center on the successful completion of this outstanding new facility.

Sincerely,



Jane S. Fenderson
Director of Scheduling
for Rosalynn Carter

The Honorable Augustus F. Hawkins
U. S. House of Representatives
Washington, D.C. 20515

cc: Louis Martin ✓
Valerie Pinson

December 20, 1979

Dear Congressman Hawkins:

This note brings Christmas Greetings to you and your staff. We hope that you will enjoy the enclosed White House print. We hope that you will also find useful the file of fact sheets which we published in 1979.

Feel free to call on us whenever we can be of assistance. Best wishes for a happy and successful 1980!

Sincerely,

Louis Martin and staff

The Honorable Augustus Hawkins
2371 Rayburn House Office Building
Washington, D.C. 20515

Enclosure

LM:rs

THE WHITE HOUSE

WASHINGTON

July 29, 1980

Dear Congressman Hawkins:

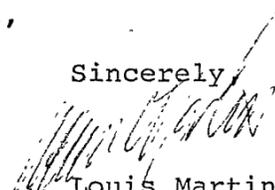
This is just a note to extend the services of my office to you in holding briefings at the White House for certain groups of your constituents. With sufficient advance notice, we would be able to coordinate briefings for high school and college students visiting the Nation's Capital.

Our aim would be to inform the students of the functions of the Executive Branch of the Federal Government. I feel very strongly that this is a worthwhile educational process in which to expose our youth.

If you have an interest in arranging such briefings, please phone (456-6662) or write me or my Deputy, Ray Miller, at the White House, Washington, D.C. 20500.

With best wishes,

Sincerely,


Louis Martin
Special Assistant to
the President

The Honorable Augustus Hawkins
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