



December 14, 1938

Mr. Alva Tabor  
Box 488  
Fort Valley, Georgia

My dear Mr. Tabor;

I have your letter of December 10, and the enclosures. We are extremely interested in what you have to say, and will be most happy to work with Mr. Lasseter on the ideas you are advancing.

Our program for rural youth has been limited to the work projects and the regular resident training projects.

We want to thank you for the letter to Mr. Shell which gives me a background of what you have in mind.

The question of guidance and placement of rural boys is quite interesting and I do hope that we can do something about it.

Very sincerely yours,

Mary McLeod Bethune  
Director, Division of Negro Affairs

M. D. COLLINS  
STATE SUPERINTENDENT OF SCHOOLS  
ATLANTA, GEORGIA



M. D. MOBLEY  
STATE DIRECTOR VOCATIONAL EDUCATION  
ATLANTA, GEORGIA

State Department of Education  
Division of Vocational Education

L. M. SHEFFER, STATE SUPERVISOR AGRICULTURAL EDUCATION, ATHENS, GEORGIA  
GEO. I. MARTIN, ASST. STATE SUPERVISOR AGRICULTURAL EDUCATION, TIFTON, GEORGIA  
T. G. WALTERS, ASST. STATE SUPERVISOR AGRICULTURAL EDUCATION, ATLANTA, GEORGIA  
ALVA TABOR, SUPERVISOR AGRICULTURAL EDUCATION IN NEGRO SCHOOLS, FT. VALLEY, GA

December 10, 1938

Mrs. Mary McLeod Bethune  
Director, Division of Negro Affairs  
National Youth Administration  
1734 New York Avenue, NW  
Washington, D. C.

Dear Mrs. Bethune:

I am submitting, for your information and consideration, a copy of letter addressed to Mr. William H. Shell, Supervisor Colored Division N.Y.A., Atlanta, Georgia.

Already, the State Division of Vocational Education, and the State Division of N.Y.A., are cooperating in the conduct of residential training programs in several of our State and Private colleges within the state. The scope and nature of these programs are almost limited to the facilities and staff of instruction found at each of the colleges.

Employed in the county training and rural high schools within the state are approximately 104 teachers of vocational agriculture and equally as many teachers of vocational home economics. Many of the schools in which these workers are employed have adequate equipment for effective teaching of problems in farming and home-making.

Setting up a coordinated program designed to deal more specifically with the problems of farm youths is a matter I am exceedingly desirous will receive your most favorable consideration if and when brought to your attention by Mr. D. B. Lasseter, State Director N.Y.A., Georgia.

Appreciating your consideration in this matter, I am

Yours very truly,

Alva Tabor,  
Supervisor Agri'l Ed. in Negro Schools

AT:K

December 10, 1938

Mr. William H. Shell, Supervisor  
Colored Division of N. Y. A.  
22 Butler Street, N.E.  
Atlanta, Georgia

Dear Mr. Shell:

I am very pleased to have your letter of December 9, and to learn of your conference with Mr. Lasseter and his contemplated trip to Fort Valley within the next few days.

I shall go to Waycross Sunday, December 11, and for the purpose of appearing on the Forum Program and remaining out for supervisory and inspection work among our schools. I will appear on a Farmer's Conference program at Crawfordville, Georgia, Friday, December 16, and will not return to office until after the above mentioned date unless I am in receipt of notice that Mr. Lasseter will come to Fort Valley any time between Monday, December 12 and Friday, December 16, as I desire to be in office at the time of his visit here.

My observation and study of the operation of both the Vocational and N.Y.A. programs in relation to activities affecting farm youths in the In and Out-of-school groups, reveal to me a definite need for a coordinated program which will in its set-up and operation strike more directly at the fundamental training and placement needs of farm youths and providing for a greater degree of permanency in their stability and security.

Within a period of from one to four years, the youths benefiting under the provisions of both the vocational and N.Y.A. programs will reach the maturity age. Our Negro teachers of vocational agriculture have done a fairly good teaching job with the In and Out-of-school farm boys composing the all-day and part-time classes, but have not, and cannot under the present set-up, attain the ultimate and highly desirable goal in placing in farming the youths trained as laborers, partners, share-croppers, renters and owners.

I believe the training and placement problems of farm youths are finally the problems for serious consideration by the State Vocational and N.Y.A. officials. I further have the belief that the

Mr. William H. Shell  
December 10, 1938  
Page Two

most effective avenue of approach toward a solution of these problems will be found in the establishment of N.Y.A. residential training centers in the counties and communities where these youths already have ties with the farms and farm homes and where the leaders and instructors can make direct and almost daily contact with the parents and farm owners.

Take for example the Flint River Farms Project, Montezuma. The Division of Vocational Education has for twelve or more years cooperated with the Macon County Board of Education in paying the salary of a teacher of agriculture and providing teaching equipment for instructional work among the farm people. In less than one year with the coordinated activities of Farm Security and the Division of Vocational Education, there are now 77 farm families established in farming and two teachers of agriculture are carrying on a practical program of instruction among the youth and adult farmers. The Flint River Farms Project, under Farm Security Administration, directly concerns the problems of adults. It seems to me we need a coordinated program for farm youths. It matters little just what we call it. In the absence of a better name, I suggest "Farm Youth Security Program." The thing that is of paramount importance now is the designing of a set-up or a program that will strike direct at the present and future fundamental problems of farm youths as they relate to their efficiency in performing farm and farm home jobs; receiving guidance in getting permanently and securely tied to the farm and farm home; and led to a reasonable degree of satisfying farm life.

I am mailing a copy of this letter to Mr. Lasseter as he may care to discuss the matter with Mr. Mobley before coming to Fort Valley, since I have not had the opportunity to talk with Mr. Mobley to secure his reaction and approval of any plan providing for cooperative employment of a person to promote vocational agricultural activities in N.Y.A. residential training centers.

Very truly yours,

Alva Tabor,  
Supervisor Agri'l Ed. in Negro Schools

AT:K  
Copy to Mr. Lasseter

MONTHLY NARRATIVE REPORT  
Covering  
THE ACTIVITIES OF THE COLORED DIVISION  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
January, 1939

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WILLIAM H. SHELL, SUPERVISOR  
22 Butler Street, NE  
Atlanta, Georgia

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1. The Colored Division has cooperated with other local and State agencies and Organizations in the dissemination of information concerning the various services and benefits available to Negroes over the State under its Program.
2. Interviews with adults and youths seeking employment under the various Divisions of the NYA Program.
3. NYA District and Area Supervisors over the State have had the cooperation of the Colored Division in their efforts to further extend their work among Negro youth.
4. Members of the Staff of the Colored Division assumed responsibility for assisting the Georgia Branch of the National Vocational Guidance Association in planning for an attempted revival of this organization through the presentation of Dr. Ben G. Graham, Superintendent of the Pittsburgh, Pennsylvania School System, in a public forum on Vocational Education and Guidance in the Art Room of the Atlanta University Library, Tuesday evening, January 17.
5. Our office staff, in addition to the regular office routine and large volume of correspondence which goes out regularly, has been occupied as follows:
  - a. A continuation of furnishing clerical assistance in assembling data for the report which is being prepared as a part of the "Negro Youth Study" sponsored by the American Youth Commission.
  - b. Assisted in the completion and cutting of fifty five stencils for five hundred copies of Bulletin #13 "The Negro and the National Youth Administration in Georgia" which was prepared by Mr. William H. Shell for the National Conference on The Problems of the Negro and Negro Youth held under the

auspices of the National Youth Administration, Washington, D. C., January 12, 13, 14, 1939.

- c. Cut stencils for and mimeographed five hundred copies of a circular letter which was sent to Negro High School Principals over the State.
  - d. Cut stencils for and mimeographed five hundred copies of a map of the City of Atlanta showing Census Tracts for use in the "Negro Youth Study."
  - e. Cut sixty seven stencils for five hundred copies of Bulletin, Number 9, "Vocational Guidance at Work Among Negroes in Georgia," Second Annual Report of the Vocational Guidance Project for Negro youths of the Colored Division.
  - f. Prepared various reports for the nine Negro Leaders who attended the National Conference on the Problems of the Negro and Negro Youth held under the auspices of the National Youth Administration in Washington, D. C., January 12 - 14, 1939.
6. During the month Mr. Shell has delivered addresses concerning the National Youth Administration program before the following groups:
- a. Approximately one hundred people gathered at Mt. Zion Baptist Church, Cartersville, Georgia
  - b. Atlanta Life Insurance Agents, Afro-American Insurance Agents, an Extension Class of teachers from Ware, Pierce and Clinch Counties and at the Sunday Services, First Antioch Baptist Church held Sunday, January 22. All of these talks were made in Waycross.
  - c. A group of NYA youths in Savannah.
  - d. A Public Mass Meeting held at the Deck Kemp Junior High School in Wrightsville.
7. Mr. Shell has been forum leader at the following forums held over the State:
- a. Wayne County Training School, Jesup, Georgia.
  - b. Carnegie Library, Savannah, Georgia.
8. Mr. Shell prepared a report, "The Negro and the National Youth Administration in Georgia", for the National Youth Conference on The Problems of the Negro and Negro Youth which he attended in Washington, D. C. on January 12, 13, 14, 1939.

9. Upon request, approximately ninety copies of Mr. Shell's report, "The Negro and the National Youth Administration in Georgia, were distributed in Washington, D. C. during the National Conference on the Problems of the Negro and Negro Youth.
10. Mr. Shell served on the Youth Problems Committee at the National Conference on the Problems of the Negro and Negro Youth held in Washington.
11. During the National Conference on the Problems of the Negro and Negro Youth a meeting of the Negro State Administrative Assistants was held with Mr. Aubrey Williams, National Administrator, his Administrative Assistant, Mr. Borders and Mrs. Mary McLeod Bethune, Director, Division of Negro Affairs and Mr. R. O. Lanier, Mrs. Bethune's Assistant. Mr. Shell reported to this group concerning the work of the National Youth Administration among Negroes and Negro youth in Georgia.
12. Mrs. Caroline M. Hill, NYA Area Supervisor, has requested Mr. Shell to assist her in locating a person suitable to fill the position of Project Supervisor which will be opened temporarily as a result of one of the Project Supervisors having to be off for a brief period within a few weeks.
13. Mr. Shell and Mr. Hamilton are cooperating with Mrs. Caroline M. Hill and Mrs. Agnes McKoy, Area Assistant Supervisor of Workers' Education, in planning for the opening of a class in World Affairs (Current Events) for NYA Project Supervisors and any other interested persons.
14. Upon request, during the month, Mr. Shell met with Mrs. Oliveros, NYA District Supervisor, Mr. Hugh Carroll, NYA Area Supervisor, Professor J. C. Richardson, Principal Wayne County Training School and Professor Nunn, Superintendent of Schools in Jesup and made plans for opening a Part - Time Resident Training Project for Negro Youth in Jesup.
15. Upon request, Mr. Shell has visited the NYA Projects for Negro youths which are located at State Teachers and Agricultural College, Forsyth; Dorchester Academy, McIntosh; Georgia State Industrial College, Industrial College; Boys' Club, Savannah; Woodville Center, Woodville Community near Savannah.
16. Upon request of Mr. Lasseter, Mrs. Oliveros and Miss Sarah M. Johnson, Mr. Shell has studied the NYA Work Projects for Negro youths in Chatham County and conferred with the persons mentioned above as to steps that should be taken to coordinate these projects.
17. For the purpose of completing plans for the initiation of a well rounded training and work program for the NYA Resident Training Project located at the State Teachers and Agricultural College, Forsyth,

Mr. Shell has met there during the month with Mr. C. H. Barker, State NYA Supervisor of Vocational Training; Mr. E. Martin McGhee, NYA District Supervisor; Mr. M. C. Moseley, Jr., NYA Area Supervisor; Mr. T. G. Walters, Assistant State Director of Vocational Education; Mr. Alva Tabor, Supervisor of Agricultural Education in Negro Schools and Faculty members of the State Teachers' and Agricultural College.

18. Mr. Shell has held conferences with several Negro Leaders over the State during the month for the purpose of further extending the service of the National Youth Administration among Negroes and Negro youth in Georgia.
19. During the month Mr. Hamilton has served as Forum speaker in Moore's Chapel at Albany.
20. Mr. Hamilton has attended and participated in the public Forums held at the University Homes in Atlanta.
21. Mr. Hamilton has given general direction to the office work that is being done in connection with the "Negro Youth Study."
22. Several adults and young persons have been interviewed by Mr. Hamilton during the month for whom no provision is made in the NYA Program. He has assisted these persons in getting themselves before Community agencies.
23. During the month Mr. Chivers was Forum speaker at Mt. Zion Baptist Church in Cartersville.
24. Mr. Chivers has attended and participated in the following:
  - a. Meeting of the Planning Committee of the Southern Sociological Society - Atlanta.
  - b. Meeting of the Georgia Association of Negro Colleges and Secondary Schools held in Augusta.
25. An article, "Northward Migration and the Health of Negroes" which was prepared by Mr. Chivers is included in the January, 1939 issue of The Journal of Negro Education.
26. During the month Mr. Tillman has attended and participated in the following forums:
  - a. University Homes - Atlanta
  - b. Providence Baptist Church - Atlanta
  - c. Morehouse College - Atlanta
27. During the month Mr. Tillman has conferred with and secured

the services of Dr. Walter H. Maddux of the State Department of Public Health and many others in connection with the State Public Forums Project for Negroes.

28. The Georgia Public Forums Project for Negroes is continuing to make an impressive showing with regard to the number of forums, attendance and geographical distribution of Forum Centers over the State.
29. The January issue of The National Educational Outlook Among Negroes carries a news story concerning the Georgia Public Forums Project for Negroes.
30. Such National newspapers as The Afro-American, The Norfolk Journal and Guide, The Pittsburgh Courier and The Chicago Defender have been cooperative in including in their columns statements concerning the Georgia Public Forums Project for Negroes.
31. The work of the National Youth Administration among Negroes and Negro youth in Georgia has been described in news articles carried in various newspapers during the month as follows:

The Atlanta Constitution -- Saturday, January 7; the Atlanta Constitution -- Sunday, January 15; the Atlanta Daily World -- Saturday, January 7; the Atlanta Daily World -- January 11, 20; the Atlanta Daily World -- Saturday, January 14; the Atlanta Daily World -- Sunday, January 15; the Atlanta Journal -- Saturday, January 7; Athens News -- Sunday, January 15; the Macon Telegraph & News -- Thursday, January 5; the Macon Telegraph & News -- Sunday, January 22; the Southwest Georgian -- Saturday, January 21.

MONTHLY NARRATIVE REPORT  
Covering  
THE ACTIVITIES OF THE COLORED DIVISION  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
March, 1939

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William H. Shell, Supervisor  
22 Butler Street, NE  
Atlanta, Georgia

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1. With the view of extending the outreach and services of the National Youth Administration in Georgia, during the month, the Colored Division held a State NYA meeting at Camp John Hope located in Macon County, 7 miles from Fort Valley, at which time there were approximately 400 people in attendance representing Negro College Presidents, Deans, Home Demonstration Agents, Farm Demonstration Agents, Teachers of Vocational Agriculture in Negro Schools, Farmers, Principals of Negro High Schools, Athletic Coaches, Ministers of the various Denominations, Newspaper Editors, Directors and Teachers in schools of Beauty Culture, Members of the NYA State Advisory Committee, Insurance Officials, and many other Negro leaders. More than 25 white persons were present including members of the State NYA staff, the State NYA Advisory Committee, and interested persons in the program of the National Youth Administration in Georgia.
2. Student Aid, Out-Of-School Work Projects, Resident Training Projects, Health, Vocational Guidance and Placement, and Public Forums were presented at the State NYA meeting by Messrs. Marion M. Hamilton, Walter R. Chivers, and Nathaniel P. Tillman respectively. Each of these members of the staff of the Colored Division answered various questions that were raised concerning the various divisions of the NYA program.
3. The State NYA meeting was opened by Mr. William H. Shell, Supervisor of the Colored Division, who stated the purpose of the meeting, introduced members of State NYA staff, members of the State NYA Advisory Committee, and Mr. Alva Tabor, Supervisor of Agricultural Education in Negro Schools and a member of the State NYA Advisory Committee, who presided over the meeting.
4. Persons in attendance at the State NYA meeting heard Mr. D. B. Lasseter, State Director of the NYA, urge in his opening remarks that Negroes support the NYA program over the State.
5. Mr. Kendall Weisiger, Educational Director, Southern Bell Telephone & Telegraph Company with headquarters in Atlanta, and a member of the State NYA Advisory Committee, made a short talk at the State NYA meeting in which spoke commendably of the work that is being done under the Civilian Conservation Corps and the National Youth Administration.
6. Mr. Ralph W. Bullock, Program and Research Secretary, National Council, YMCA with headquarters in New York City, and formerly Supervisor of the Colored Division, NYA in Georgia, spoke briefly of the very fine services being offered to Negroes under the NYA program in Georgia.

7. The main address for the State NYA meeting was delivered by Mr. R. O. Lanier, Assistant Director, Division of Negro Affairs, National Youth Administration, Washington, D. C.
8. After the State NYA meeting closed everyone enjoyed a generous serving of barbecue and lemonade which were provided by the General Committee on Recreation and Camping.
9. The closing feature of the State NYA meeting was a tour of inspection of the buildings, camp grounds, cabins, and the twenty-two acre lake and new dam all of which were constructed by youths employed under the program of the National Youth Administration.
10. Our office staff, in addition to the regular office routine and large volume of correspondence which goes out regularly, has been occupied as follows:
  - a. Typed letters of invitation to 30 interested persons with regard to the State NYA meeting held at Camp John Hope.
  - b. Cut four stencils, mimeographed, and mailed letters of invitation to 913 Negroes over the State representing every phase of Negro life.
  - c. Prepared forms for the registration of persons in attendance at the State NYA meeting.
  - d. Typed 20 copies of the program for the State NYA meeting.
  - e. Re-organized and prepared 10 copies of a new mailing list, some of which have been sent upon request to the State Department of Vocational Education, and to the General Committee on Recreation and Camping for Negro Youth in Georgia.
  - f. Assisting in the final write-up in textual form of certain data (Negro Population, Negro Public Education, Negro Economy, Vital Statistics, Recreational and Character Building, and Crime) that are being completed for the American Youth Commission.
  - g. Compiling and completing report covering the activities of the Georgia Public Forum Project for Negroes, November 1, 1938--February 28, 1939, and the extension of this Forum series with the assistance of Spelman College under the leadership of Dr. Norman F. Coleman of Reed College, Portland, Oregon, who has conducted forums on International Topics (Germany, Japan, China, South America) in Atlanta, Athens, Cedartown, Fort Valley and Macon.
11. In their efforts to further extend their work among Negro youth over the State during the month, NYA District and Area Supervisors have received the cooperation of the Colored Division.
12. With the view of recommending some qualified person to fill a temporary position on one of our NYA projects being vacated because of the illness of one of the Supervisors, Mr. Shell upon request of Mrs. Caroline M. Hill, NYA Area Supervisor, has made inquiries concerning the training, work, and experience of several applicants for this position.

13. In order to strengthen the program of the National Youth Administration, during this month, Mr. Shell has met with Mr. Alva Tabor, Supervisor of Agricultural Education in Negro Schools; Mr. Aaron Brown, Dean of the Fort Valley Normal & Industrial School; Mr. F. C. Cassett, Assistant Treasurer, Morehouse College; Mr. B. T. Harvey, Morehouse College; and Professor R. G. Stripling, at the Colored High School in Barnesville.
14. Mr. Shell has held a conference with Mrs. M. L. Gray, WPA teacher concerning the initiation of certain classes in Workers Education for some members of the Supervisory staff employed on NYA work projects for Negroes in Atlanta.
15. Under an arrangement with President Florence M. Read of Spelman College, the Colored Division of the National Youth Administration is being permitted with the authorization of our State Director, Mr. D. B. Lasseter, to make available the services of Dr. Norman F. Coleman, Reed College, Portland, Oregon, as Forum speaker in a series of forums dealing with international questions. Mr. Shell has taken Dr. Coleman to these points in his automobile.
16. In order to assist Mr. R. O. Lanier, Assistant Director, Division of Negro Affairs, National Youth Administration, Washington, D. C. in seeing some of the NYA Work Projects in the State, Mr. Shell has accompanied Mr. Lanier to NYA Work Projects located in Atlanta, and Student Aid Projects located in some of the high schools and colleges in Atlanta. Mr. Shell accompanied Mr. Lanier in visits at Work Projects located in Woodville, Augusta, Wrens, Louisville, Woodville community (near Savannah), Savannah, McIntosh (Liberty County), Jesup, Waycross, and Fort Valley.
17. During the month Mr. Shell has delivered addresses on the program of the National Youth Administration before the following groups:
  - a. Fort Valley Normal & Industrial School, Fort Valley
  - b. First Congregational Church, Macon
  - c. Union Baptist Institute, Athens
18. Mr. Shell met with Mr. McGehee, NYA District Supervisor, and Miss Mamie Vinson, NYA Area Supervisor in Macon for the purpose of inspecting the Colored Girls' Training School there and determine its facilities for housing a Resident Training Project.
19. During the month, Mr. Hamilton has been in attendance and participated in meetings held by the Georgia Interracial Committee.
20. Mr. Hamilton has been assisting Dr. Pierce in the preparation of certain sections of his final write-up for the American Youth Commission.
21. The Colored Division has given cooperation to the local Atlanta Urban League in planning for the observance of the Seventh Vocational Campaign Week during March 19-26.
22. Mr. Chivers served as General Chairman of the Seventh Vocational Opportunity Campaign which was sponsored by the Atlanta Urban League and other cooperating Agencies and Organizations during the week March 19-26.
23. During the month Mr. Chivers delivered addresses before the following groups:
  - a. Students and faculty of the Croghan Evening School in Atlanta

- b. Parent-Teacher Association at Tate
  - c. Persons attending conference on rural problems which was held at Gammon Theological Seminary in Atlanta
  - d. Persons attending Vocational Guidance meeting at Colored High School in Augusta
  
  - e. Seminar on Vocational Guidance at Dillard University in New Orleans, La.
  - f. Conference on Job Opportunities at First Congregational Church in Savannah.
  - g. Students and faculty of Spelman College in Atlanta
  - h. Southern Sociological Society at the Biltmore Hotel in Atlanta
24. Mr. Tillman is giving direction to preparation of the final report on the activities of the Georgia State Public Forums Project for Negroes.
25. Mr. Tillman has presided at Public Forums in the International Series under the leadership of Dr. Norman F. Coleman in Athens, Atlanta, Cedartown, Fort Valley, and Macon.
26. The program of the Colored Division of the National Youth Administration has been described in news articles carried in the Atlanta Daily World, Tuesday, March 21, and the Sunday Journal, March 26.

MONTHLY NARRATIVE REPORT  
Covering  
THE ACTIVITIES OF THE COLORED DIVISION  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
April, 1939

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WILLIAM H. SHELL, SUPERVISOR  
22 Butler Street, NE  
Atlanta, Georgia

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1. Members of the Staff of the Colored Division have cooperated with the Fulton-Dekalb Interracial Committee, in preparations for its May Meeting.
2. Cooperation with NYA District and Area Supervisors over the State in the promotion of their Work Program for Negro Youth.
3. Our office staff, in addition to the regular office routine and large volume of correspondence which goes out regularly has been occupied as follows:
  - a. Cut stencils and mimeographed maps to be included in the final report for the American Youth Commission.
  - b. Mailed upon request, copies of bulletins which have been prepared in the office of the Colored Division.
  - c. Checked the statistical division of the Annual Report that is being prepared covering the activities of the Georgia State Public Forums Project for Negroes.
  - d. Assisted in typing charts and tables which are a part of the textual write-up of the American Youth Commission Report. This report will include the following sections:
    - Negro Population, Negro Public Education,
    - Negro Economy, Factual Statistics,
    - Recreation and Character Building, and
    - Crime.
4. In an effort to find additional space for Negro Work Projects in the City of Atlanta, Mr. Shell and Mrs. Caroline M. Hill, NYA Area Supervisor, upon a request received from the President of the Neighborhood Union, have visited and inspected a building which is owned by this group.

5. With the view of speeding up completion of the American Youth Commission Report, Mr. Shell, upon authorization of Mr. Lasseter, the State Director, has employed three extra Typists for temporary employment.
6. During the month Mr. Shell has conferred with Messrs. D. B. Lasseter, Alva Tabor, E. Martin McGhee, Aaron Brown, and B. T. Harvey, with regard to the completion of certain work on the Resident Training Project at Fort Valley.
7. During the month Mr. Hamilton has given all of his time to the general direction of the office work that is being done on the preparation of the American Youth Commission Report.
8. Mr. Hamilton assisted as General Chairman and Speaker for the University Homes Tenants' Association, during the recent observance of its Second Anniversary.
9. Mr. W. R. Chivers has delivered addresses during the month before the following groups:
  - a. Southern Sociological Society at the Biltmore Hotel, Atlanta.
  - b. Annual State Meeting of the Parent-Teacher Association, in Savannah.
  - c. Georgia State Teachers' Association Educational Meeting in Savannah.
10. Mr. Chivers has cooperated with the office of the United States Housing Authority, Washington, DC, by being responsible for getting together several competent persons who were recently interviewed for employment from this office for permanent positions under the Authority.
11. Mr. Chivers recently held a Vocational Guidance Meeting in the Colored High School, in Marietta, Georgia.
12. As Chairman of the Vocational Education and Guidance Committee for the American Teachers' Association, Mr. Chivers is working on plans in preparation for certain sections of the Annual Meeting, which will be held in Atlantic City, in July.
13. During the month Mr. Tillman has given his entire time to the direction of the final write-up of the Annual Report of the Georgia State Public Forums Projects for Negroes.
14. Mr. Tillman has given some time to the editing of certain sections of the report being prepared for the American Youth Commission.
15. Dr. Pierce, with the assistance of Mr. Hamilton, is rushing to final completion the rough copy of the General Report, which is to be typewritten for the American Youth Commission.

16.

The Colored Division is making an additional effort to find job opportunities for several youths and teachers, who have applied for employment.

NATIONAL YOUTH ADMINISTRATION  
OF GEORGIA  
TEN FORSYTH STREET BUILDING  
ATLANTA, GEORGIA

DILLARD B. LASSETER  
State Director

June 2, 1939

RECEIVED

JUN 5 9 41 AM '39

NATIONAL YOUTH  
ADMINISTRATION  
WASHINGTON, D. C.

Mrs. Mary McLeod Bethune, Director  
Division of Colored Affairs  
National Youth Administration  
Fifteenth and G Streets, N.W.  
Washington, D. C.

Dear Mrs. Bethune:

Enclosed is a copy of the monthly narrative report covering the activities of the Colored Division of the National Youth Administration of Georgia for the month of May, 1939, for your file.

Sincerely yours,



D. B. Lasseter  
State Director

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MONTHLY NARRATIVE REPORT  
Covering  
THE ACTIVITIES OF THE COLORED DIVISION  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
May, 1939

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William H. Shell, Supervisor  
22 Butler Street, NE  
Atlanta, Georgia

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1. Cooperation with NYA District and Area Supervisors in certain plans and developments with regard to their local programs.
2. Interviews with adults and youths seeking employment for the summer and interested persons who have made inquiries concerning the NYA program.
3. Our office staff, in addition to the regular office routine and large volume of correspondence which goes out regularly, has been occupied as follows:
  - a. Cut stencils for certain forms and an accompanying form letter that are being sent to a representative number of Southern Negro Colleges. The data gathered may later be used to revise the bulletin, "A Statistical Summary of the Report of the 1938 Graduates."
  - b. Mailed upon request, copies of bulletins which have been prepared in the office of the Colored Division.
  - c. Typed four copies of the final revision of the Annual Report covering the activities of the Georgia State Public Forums for Negroes. Later stencils will be cut on the basis of these data, and mimeographed for distribution.
  - d. Cut fifty-six stencils, to be mimeographed, for Bulletin Number 11 entitled: "The Need For Better Records in Negro Business -- An Opportunity For Negro Accountants."
  - e. Assisted in typing final copies of the textual write-up of the American Youth Commission Report. This report includes sections covering: Negro Population in Atlanta, Atlanta Public Education for Negroes, Negro Economy in Atlanta, Vital Statistics of the Atlanta Negro and the Atlanta Negro in Crime.
4. During the month members of the Staff have assisted Mr. Shell in preparing for his participation in the Annual Spring State Conference of the National Youth Administration of Georgia, which was held at the Fresh Air Home, May 25-28, Savannah Beach, Georgia. In representing the Colored Division of the National Youth Administration Mr. Shell discussed its Organization, Functions, Plans and Needs Among Negroes.

5. Mrs. Mary McLeod Bethune, Director of the Division of Negro Affairs, National Youth Administration, Washington, D. C., was in Atlanta, Saturday, May 20, and held a conference with Mr. D. B. Lasseter, State Director National Youth Administration, and Mr. Shell of the Colored Division. As a result of this conference plans are being made, upon Mr. Lasseter's authorization, for the Colored Division to strengthen its program in services to Negro Youth in Georgia.
6. Mr. Shell has given some time to the plans and program of the Dedicatory Exercises for Camp John Hope, which will be held at Camp John Hope, Sunday, June 25, 11:00 AM, Central Daylight Saving Time. Mrs. Bethune has accepted an invitation to deliver the main address. This camp was constructed by NYA boys enrolled on the Resident Training Project, located at the Fort Valley Normal and Industrial School, Fort Valley.
7. During the month Mr. Shell has, in company with other State and NYA officials, visited and inspected the work being done by NYA youths employed on the Resident Training Project located at the State Teachers and Agricultural College at Forsyth.
8. Mr. Shell delivered addresses before the following groups:
  - a. A joint young people's program sponsored by the AME and ME Churches at Douglasville.
  - b. A meeting of representatives of the Farm Security Administration, Extension Service, State Department of Vocational Education, Jeanes Supervisors, Farmers and Laymen in the Conference Room of the Fort Valley Normal and Industrial School, Fort Valley.
  - c. Sunday School Program -- Greater Mount Moriah Baptist Church, Atlanta.
9. In an effort to make plans for the improvement of the National Youth Administration program in the State after July 1, Mr. Shell has held conferences with NYA District Supervisors, Area Supervisors, and Negro Citizens representing the following communities: Woodville, Greensboro, Log Cabin (Mayfield), Savannah, Augusta, Jesup, Brunswick, McIntosh and Waycross.
10. Mrs. M. L. Gray, WPA Workers Education Teacher, has conferred with Mr. Shell concerning classes that may be offered to members of our office staff and Negro Supervisors employed on the NYA Work Program in Atlanta.
11. Mr. Marion M. Hamilton has devoted the larger block of his time during the month to assisting Dr. Joseph A. Pierce in preparing the final write-up of the American Youth Commission Report. This Report will be submitted to the American Youth Commission within the next few days.
12. During the month Mr. Walter R. Chivers' activities have been as follows:
  - a. Served as Chairman of the Fulton-DeKalb Committee on Interracial Cooperation which sponsored a meeting at the St. Luke's Episcopal Church.

- b. Participated in educational meetings held at Atlanta University Library.
  - c. Delivered addresses before the Workers' WPA Adult Education Group in Atlanta, and the graduating class of the Canton Junior High School.
13. Mr. Chivers has been instrumental in assisting eight persons between the ages of 23 and 30, having graduate training and previous work experience, to receive consideration for employment with the United States Housing Authority, Department of the Interior, Washington, D. C.
  14. Mr. Nathaniel P. Tillman has given a large portion of his time to reading the manuscript of the American Youth Commission Report.
  15. The Annual Report of the Georgia State Public Forums Project for Negroes has occupied much of Mr. Tillman's time.
  16. Dr. Joseph A. Pierce, with the assistance of Mr. Hamilton, has been able to have typed in final form, the American Youth Commission Report which is to be submitted to the Agency within the next few days.
  17. The Colored Division is making a special effort to assist a number of teachers in finding sources of scholarships and student aid for study during the summer months.

June 5, 1939

Mr. William H. Shell  
Colored Division,  
National Youth Administration  
22 Butler Street, N. E.  
Atlanta, Georgia

Dear Mr. Shell,

This will acknowledge your letter of May 31. The suggestions which I would like to make are as follows:

1. Coordination of all youth activities, guidance, placement, related training, selection and assignment under one person. Putting special stress on employment, youth records, counseling, occupational information and contact with personnel offices.
2. Coordination of all educational activities, forums, publicity, public relations, youth service activities under one full time person. This person will be your assistant.
3. Establishment of State Unit on Health to give special attention to examinations, physical and medical, health talks.
4. Establishment of a Division of Work Projects in which the more technical aspects of what we are doing may receive more emphasis.

This person could also work with the schools in devising and planning a more suitable work program under student aid involving inspection, talking with teachers, principals and students, conduct institutes for work projects and resident training supervisors, initiate and plan with state staff worthwhile work projects for Negro youth.

To assist resident training center people to really plan work in advance and to increase production.

5. Work with state vocational people in rural school repair and construction. To develop other types of shop work in metal crafts, etc.

I do hope that the suggestions which I have made will be of some assistance to you.

Yours very sincerely,

R. O. Lanier, Assistant  
Director, Division of Negro Affairs

NATIONAL YOUTH ADMINISTRATION

OF GEORGIA

TEN FORSYTH STREET BUILDING

ATLANTA, GEORGIA

DILLARD B. LASSETER  
State Director

May 31, 1939

RECEIVED

JUN 2 9 00 AM '39

NATIONAL YOUTH  
ADMINISTRATION  
WASHINGTON, D. C.

Mr. R. O. Lanier, Assistant Director  
Division of Negro Affairs  
National Youth Administration  
Washington Building  
15th & "G" Streets, NW  
Washington, D. C.

Dear Mr. Lanier:

You will remember that Mrs. Bethune was in Atlanta Saturday, May 20 during which time she talked with Mr. D. B. Lasseter, our State Director, and me concerning the work of the National Youth Administration in Georgia.

Prior to Mrs. Bethune's visit, Mr. Lasseter had informed me that he wanted to see the staff of the Colored Division expanded as of July 1 or as early thereafter as possible. As a part of this expansion program one full-time permanent stenographer will report for duty June 7, and as you know, I have written Professor A. A. McPheeters asking him if he will be interested in the placement position. He will return to Georgia early in June and confer with President M. S. Davage of Clark University before giving us his answer.

I have heard from Mr. Wilson E. Williams of Washington, D.C., who wrote me at your suggestion. Mr. Lasseter and I are desirous of securing a Georgian or resident of Georgia for this position. If we are unable to do so we will consider an out of State person.

In our conference with Mrs. Bethune, Mr. Lasseter expressed the desire of having you return to Georgia for a couple of days to study my staff and office set-up with the view of recommending new positions which I may create in our office. Mrs. Bethune thought that you would probably not be able to come at so early a date. She and Mr. Lasseter, therefore, suggested that I write you and ask for suggestions along this line which they thought you should be able to make on the basis of your recent visit with us during March. I shall appreciate receiving some word from you concerning this matter.

The situation with regard to Mr. Marion M. Hamilton, my assistant, about which we talked when you were here developed to a point where I found it necessary to dismiss him as of June 15. He is now on annual leave. I shall bring in a new assistant on June 16.

Mr. R. O. Lanier  
#2  
May 31, 1939

For reasons that you understand, upon the authorization of Mr. Lasseter, I am continuing Mr. W. R. Chivers. He will work with the new full-time person on guidance and placement.

As you know, our present full-time staff consists of 6 persons: A Supervisor, Assistant Supervisor (position to be filled June 16), part-time Supervisor of Vocational Guidance, part-time Supervisor of Public Forums, and Secretary. A stenographer is furnished us by the Works Progress Administration who works 67 hours per pay roll period.

Temporary employment ending May 31 or during the first week in June has been given to a Statistician and 3 Stenographers.

Sincerely yours,

*William H. Shell*

William H. Shell, Supervisor  
Colored Division, NYA  
22 Butler Street, NE

WHS:d

MONTHLY NARRATIVE REPORT  
Covering  
THE ACTIVITIES OF THE COLORED DIVISION  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
JUNE, 1939

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William H. Shell, Supervisor  
22 Butler Street, NE  
Atlanta, Georgia

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1. During the month members of the staff have assisted Mr. Shell in preparing for the dedication of Camp John Hope, which was held Sunday, June 25.
2. Our office staff, in addition to the regular office routine and large volume of correspondence which goes out regularly, has been occupied as follows:
  - a. Cut stencils for 1,000 letters inviting representative Negroes from various sections of the State to attend the Dedicatory Exercises at Camp John Hope in Macon County, June 25.
  - b. Completed the typing of six copies in its finished form of the data assembled in our office in a report entitled "The Atlanta Negro". This Report has been submitted to the American Youth Commission as a contribution from the National Youth Administration of Georgia toward its national study, "The Negro Youth Study". This Report consists of five sections: Negro Population, Public Education, Negro Economy, Vital Statistics, and Crime.
  - c. Typed approximately one hundred letters inviting members of the staffs of governmental and non-governmental agencies (white and Negro), and interested individuals from both racial groups to attend the Dedication of Camp John Hope.
  - d. Began typing six copies of the annual report of the Georgia Public Forums Project for Negroes covering the activities of the Colored Division of the National Youth Administration under this project during November, 1938 to February, 1939, and, an extension of certain phases of this project which ended during March, 1939. Stencils are to be out at a later date and the entire report mimeographed for distribution.
3. Upon the authorization of Mr. D. B. Lasseter, our State Youth Administrator, Mr. Shell has added two new members to his staff during the month:
  - a. Mr. Gabriel S. Alexander, who was graduated from Morehouse College during this June, with the Bachelor of Arts degree and highest honors, was brought on the staff to succeed Mr. Marion M. Hamilton (who recently severed his relationship with the Colored Division) in the position of Assistant Supervisor of the Colored Division, NYA.

b. Miss Annette Lucille Hall, who was graduated during this month from Spelman College with the Bachelor of Arts degree, has joined the stenographic staff of the Colored Division.

4. With the assistance of Mr. Walter R. Chivers and staff members, Mr. Shell has, in answer to a request received from Mrs. Inez F. Oliveros, NYA District Supervisor at Savannah, worked out and presented to her (Mrs. Oliveros) and Mr. D. B. Lasseter, a proposed in-service training program for NYA Negro Project Supervisors employed in the Savannah District. If approved, this Conference will be held at the Dorchester Academy, McIntosh, Georgia sometime during the month of July.

5. Preparatory to the completion of plans for the Dedicatory Exercises at Camp John Hope, Mr. Shell has held conferences with the following persons during the months:

a. Mr. Alva Tabor, Supervisor of Agricultural Education in Negro Schools, and a member of the State NYA Advisory Committee - Fort Valley.

b. Professor Aaron Brown, Dean of Fort Valley Normal and Industrial School - Fort Valley.

c. Dr. M. S. Davage, President of Clark University - Atlanta.

d. Mr. B. T. Harvey, Director of Camp John Hope - RFD #3, Ft. Valley

e. Mr. D. B. Lasseter, State Youth Administrator - Atlanta.

f. Mr. Boisfeuillet Jones, Assistant State Youth Administrator - Atlanta.

g. Mr. F. Earl Wallis, Supervising Clerk, NYA - Atlanta.

h. Mr. F. J. Blount, Supervisor of Work Projects, NYA - Atlanta.

i. Acting Principal George A. Towns, Fort Valley Normal and Industrial School - Fort Valley.

j. Mr. F. C. Gassett, Bursar of Morehouse College - Atlanta

k. President Florence M. Read, Spelman College - Atlanta

l. Dr. Emily Woodward, Director and Counselor, Georgia State Public Forums - Atlanta.

6. During the month, Mr. Shell has delivered addresses before the following groups:

a. Annual Religious Youth and Adult Program at the First Baptist Church in Fayetteville.

b. State Conference of the Federation of Colored Women at the Staley High School - Americus.

c. Commencement Exercises, Atlanta Poro School of Beauty Culture - Atlanta.

7. Mr. Shell and Mr. Alexander held a conference on the campus of the University of Georgia in Athens with Mr. C. H. Barker, Supervisor of Vocational Training and Mr. Arthur McCollum, who is being considered for employment in a supervisory capacity on a proposed new NYA Work Project for Negro Youth in Augusta. This conference was held upon the request of Mrs. Inez F. Oliveros, NYA District Supervisor at Savannah.

8. In an effort to make certain plans for strengthening the service to be extended to Negroes and Negro youth under the NYA Program after July 1, Mr. Shell has held conferences during the month with the following persons:

- a. Mrs. Caroline M. Hill, NYA Area Supervisor - Atlanta
- b. Mrs. C. H. Connally, President, Neighborhood Union - Atlanta
- c. Mrs. H. A. Hunt, Sr. - Fort Valley
- d. Mr. Alva Tabor, Supervisor of Agricultural Education in Negro Schools - Fort Valley
- e. Professor Samuel Hubbard - Forsyth

9. Mr. Shell, with the assistance of members of his staff, is busily engaged in formulating certain recommendations for the expansion of the work of the Colored Division, NYA after July 1. These recommendations will be presented to Mr. Lasseter for his approval and their execution in the light of authorization to be received from the Washington office.

10. Mr. Shell presided at the Dedicatory Exercises of Camp John Hope on Sunday, June 25, at Camp John Hope.

11. During the month, Mr. Alexander has given a large block of his time familiarizing himself with the policies and regulations governing the program of the National Youth Administration. He has also given much attention to becoming acquainted with the work and policies of the Colored Division.

12. During the month, Mr. Alexander has accompanied Mr. Shell on a visit to the Resident Training Project at Forsyth.

13. Mr. Alexander was in attendance at the Dedicatory Exercises of Camp John Hope, Sunday, June 25.

14. During the month, Mr. Chivers has held a conference with Mrs. Duskin, Auburn Avenue Branch, YWCA, in reference to the Domestic Service Problem in Atlanta.

15. Much of Mr. Chivers' time has been spent in planning an extended Placement Service for the trainees on NYA Projects. Already contacts have been made by mail with numerous possible employers of Negro youth. Letters have been written to Supervisors of NYA Projects in Atlanta requesting certain information about the trainees--explaining the Placement Service to them and asking for their cooperation.

16. Mr. Chivers has given some time to the revision of the Manual on Vocational Guidance.

17. Mr. Chivers has cooperated with the Family Welfare Society and the Atlanta Urban League with regard to Placement of Negro Youth.
18. Mr. Chivers spoke during the Dedicatory Exercises at Camp John Hope.
19. During the month, most of Mr. Tillman's time has been spent in the preparation of the annual report of Georgia Public Forum Project for Negroes.
20. Mr. Tillman appeared on the program at the dedication of Camp John Hope.
21. The program of the Colored Division of the National Youth Administration has been described in news articles carried in the following papers:
  - a. Atlanta Daily World, Saturday, June 24; Monday, June 26; and the National Edition, Saturday, July 1.
  - b. Atlanta Journal, Friday, June 23.
  - c. Macon Evening News, Saturday, June 24; and Tuesday, June 27.
  - d. Atlanta Constitution, Sunday, June 25.
  - e. Macon Telegraph and News, Friday, June 23, and Sunday, June 25.
22. More than 500 people were in attendance at the dedication of Camp John Hope representing Negro College Presidents, Deans, Home Demonstration Agents, Farm Demonstration Agents, Teachers of Vocational Agriculture in Negro Schools, Farmers, Principals of Negro Schools, Athletic Coaches, Ministers of the various Demoninations, Newspaper Reporters, Insurance Officials, Directors and Teachers in schools of Beauty Culture, Members of the NYA State Advisory Committee, Officials of the NYA Farm Security Administration, United States Housing Authority, Boy Scouts of America and the General Committee on Recreation and Camping for Negro Youth in Georgia.
23. Mr. Ralph W. Bullock, Program and Research Secretary of the National Council of the YMCA, New York City, former, State Supervisor of the Colored Division, NYA, and the principal speaker during the dedication of Camp John Hope brought a challenging message to the persons in attendance at these exercises.
24. The following persons, officials, and groups appeared on the program during the Dedicatory Exercises held at Camp John Hope:
  - a. Mr. Boisfeuillet Jones, Assistant State Youth Administrator of Georgia, representing Mr. D. B. Lasseter, State Youth Administrator, who was unable to be present due to his absence from the State.
  - b. Mr. Amos Ward, Manager Flint River Project, Farm Security Administration - Montezuma
  - c. Mr. A. T. Walden of Atlanta, Attorney-At-Law and Chairman, General Committee on Recreation and Camping for Negro Youth in Georgia.
  - d. Dr. Frank Horne, Ass't Consultant on Racial Relations for the Administrator, U.S. Housing Authority - Washington.

- e. Mr. Alva Tabor, Supervisor of Agricultural Education in Negro Schools, and member of NYA State Advisory Committee - Fort Valley.
- f. Mr. B. T. Harvey, Director of Camp John Hope
- g. Mr. M. C. Mosley, Jr., NYA Area Supervisor - Fort Valley
- h. President W. A. Bell, Miles Memorial College, Birmingham, Alabama.
- i. President J. W. Holley, Georgia Normal & Agricultural College - Albany.
- j. President Rufus E. Clement, Atlanta University - Atlanta
- k. President W. M. Hubbard, State Teachers & Agricultural College - Forsyth
- l. Dr. Emily Woodward, Director and Counselor, Georgia State Public Forums - Atlanta
- m. Fort Valley Summer School chorus.
- n. Mr. L. M. Sheffer, State Supervisor of Agricultural Education - Athens

25. The Colored Division of the National Youth Administration is cooperating with Mr. J. C. McMorries, Executive Secretary of the Atlanta Urban League, in supplying him with certain information with regard to certain of its activities during the month for a newspaper column which he edits for the Atlanta Journal.

NATIONAL YOUTH ADMINISTRATION  
OF GEORGIA

TEN FORSYTH STREET BUILDING  
ATLANTA, GEORGIA

DILLARD B. LASSETER  
State Director

22 Butler Street, NE

July 14, 1939

Mr. R. O. Lanier  
Assistant Director  
Division of Negro Affairs  
National Youth Administration  
15th & "G" Streets, NW  
Washington, D. C.

Dear Mr. Lanier:

I wish to thank you for your letter dated July 11.

As you know in my letter to you dated June 30, I tried to express my sincere thanks to you for the part that you played in cooperating with Mr. Lasseter in the raise in salary which I have received. Again, I want to say to you that I am grateful to you for what you have done. Please express my appreciation to the members of your office force for the part that they played in this matter.

I appreciate the encouraging statement which you made in your letter concerning our work in Georgia. We shall continue to do our best.

Today, thirty (30) copies of "Occupational Outlook for Georgia Youth", and thirty (30) copies of "The Need for Better Records in Negro Business" are being mailed from Mr. Lasseter's office with regard to the request that you made in your letter dated July 11.

We hope that you may have an opportunity to visit us soon.

Sincerely yours,

*William H. Shell*

William H. Shell  
Assistant on Negro Affairs

WHS:d

MONTHLY NARRATIVE REPORT  
Covering  
THE ACTIVITIES OF THE DIVISION OF NEGRO AFFAIRS  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
JULY, 1939

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William H. Shell  
Assistant on Negro Affairs  
22 Butler Street, NE  
Atlanta, Georgia

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1. Many inquiries are being made in the office of the Division of Negro Affairs with regard to summer employment for young persons and the availability of School Aid, College Aid, and Graduate Aid, in the various institutions over the country.
2. During the month members of the staff have assisted Mr. Shell in making and carrying out plans for the expansion of the office of the Division of Negro Affairs.
3. Our office staff, in addition to the regular office routine and large volume of correspondence which goes out regularly, has been occupied as follows:
  - a. Completed typing five copies of the annual report of the Statewide Public Forum Project for Negroes in Georgia. Four copies contain photographs of various forum activities. These photographs will not be included in the final mimeographed copies.
  - b. Cut 150 stencils for the report of the Statewide Public Forum Project for Negroes in Georgia, and began mimeographing 1,500 copies of this report in two volumes. Already requests for this report indicate that 1,500 copies will not be enough.
  - c. Mailed upon request copies of bulletins which have been recently prepared in the office of the Division of Negro Affairs including several hundred copies of the bulletin The Need for Better Records in Negro Business - An Opportunity for Negro Accountants. This bulletin was prepared by Mr. J. B. Blayton, the only Negro certified Public Accountant in the State of Georgia, a member of the faculty of the Atlanta University System, who is nationally known. Mr. Blayton has been of much help to the NYA Division of Negro Affairs in the promotion of its program among Negroes in Georgia.
  - d. Began typing letters of appreciation to the members of the State Advisory Committee of the Public Forum Project for Negroes, officers and members of the various local forum committees over the State through whose interest and cooperation it was possible for the National Youth Administration to carry on this project among Negroes. These letters were framed so as to solicit the further

cooperation, suggestions, and advice of these groups with regard to the NYA launching this project again for Negroes next fall.

- e. Prepared an advanced copy of the report, Statewide Public Forums Projects: An Experiment in Civic Education Among Negroes in Georgia, including photographs. In the absence of Mr. D. B. Lasseter, State Administrator, Mr. Boisfeuillet Jones, Assistant State Administrator, authorized our sending this copy to Mrs. Mary McLeod Bethune, Director, Division of Negro Affairs, NYA, Washington, D.C. for her inspection and requesting her to present it to the National Youth Administrator, Mr. Aubrey Williams. Mr. Williams had previously expressed a keen interest in the Public Forums Project that was being sponsored by the National Youth Administration in Georgia.
  - f. Mimeographed about 200 form letters with regard to work projects for Negro youths. These letters were sent to local ministers, business men, social workers, teachers, and civic minded people of both races.
4. Under authorization received from Mr. Lasseter, State Administrator, Mr. Shell has added two full-time stenographers to the staff during the month:
    - a. Mrs. Edna G. Brown, who was graduated from Spelman College in 1935 with the Bachelor of Arts degree and who took her business training in the Williams Business College in Atlanta, 1930-31. Mrs. Brown, who before her marriage was Miss Edna Goodman, was previously employed on the staff of the Colored Division, NYA in Atlanta during the period September, 1935 - October, 1937.
    - b. Mr. David B. Washington, who holds a certificate from Williams Business College, has also studied at Florida A & M College, Tallahassee, Florida; Morris Brown College and Atlanta University. Mr. Washington was temporarily employed during the month of May, 1939, as a stenographer on the staff of the Colored Division, NYA in connection with the completion of the American Youth Commission Report, "The Atlanta Negro."
  5. Mr. Shell and members of his staff have cooperated with NYA District Directors and Area Supervisors over the State in an effort to strengthen the program as it affects Negro youths.
  6. Mr. Shell and Mr. Alexander met with other members of the NYA staff, representatives of the Hubbard Training School in Forsyth, for the purpose of strengthening the Resident Training Project there for Negro youths.
  7. With the cooperation and advice of Mr. Alva Tabor, Supervisor of Agricultural Education in Negro Schools, with headquarters in Fort Valley, who is also a member of the NYA State Advisory Committee, Mr. Shell was able to secure a well-qualified person for the position of Coordinator for the Resident Training Project for Negro youths which is located in the Georgia Normal and Agricultural College in Albany.
  8. During the month Mr. Shell met with Mr. E. Martin McGehee, NYA District

Director, Mr. E. Boyd Ellison, NYA Area Supervisor, Mr. Alva Tabor, Mr. G. I. Martin, State Supervisor of Vocational Education, Mr. Plemen Whatley, local Project Supervisor, and representatives of the Georgia Normal and Agricultural College in Albany and made plans for strengthening the NYA Resident Training Project there.

9. In an effort to assist Mr. E. Martin McGehee in selecting qualified Negroes to supervise certain phases of work programs in his District, Mr. Shell and Mr. Alexander have conferred with Mr. McGehee in his Macon office during the month. Mr. Shell is following up these conferences through further conferences with Negro leaders, Heads of Negro Institutions, and available qualified persons over the State.
10. Upon the request of Miss Gladys L. Hall, NYA Area Supervisor in Augusta, Mr. Shell visited Augusta during the month and spoke to a recently organized Negro Advisory Council there, whose responsibility will be to cooperate with the NYA in its work program there for Negro youth through serving as a sponsoring group. This organization includes in its membership some of the most outstanding citizens of the city of Augusta. The organization of this Council represents the fruition of efforts made during the past two or three months by Mrs. Mary McLeod Bethune, Mr. D. B. Lasseter, Mrs. Inez Oliveros, NYA District Director, Miss Gladys L. Hall, certain interested Negro and white citizenry in Augusta and many others, to improve the NYA work projects for Negro boys in Augusta.
11. With the cooperation of Mr. C. H. Barker, Director, Division of Work Projects, and other members of the NYA Staff, Mr. Shell and Mr. Alexander have been successful in locating a well-qualified Hampton graduate to supervise the Negro shop work in Augusta.
12. At the present time Mr. Shell is trying to locate for Mrs. Inez Oliveros, Miss Sarah M. Johnson, NYA Area Supervisor, and Mrs. Mae Olliff, NYA Area Supervisor, two qualified shop men who will handle the Negro work in Savannah and in Dorchester Academy, at McIntosh.
13. Mr. Shell is working in close cooperation with Mrs. Caroline M. Hill, NYA Area Supervisor in Atlanta, officers and members of the Neighborhood Union Organization and a small group of interested citizens in an effort to get additional housing space for the local work projects for Negro girls in Atlanta.
14. Through Mr. Shell's having delivered the main address in Americus before the State Convention of State Federation of Colored Women during the month of June in answer to a request received from this organization, and upon the authorization of Mr. Lasseter, Mr. Shell has been cooperating with members of the NYA staff in the Macon District in an effort to find out if the NYA may open and successfully operate a Resident Training Project for Negro girls in the Training School that was built for Negro girls on a cooperative basis by the State Federated Colored Women's Clubs and the Works Progress Administration.
15. During the month Mr. Shell has delivered addresses and conferred with persons with regard to NYA program in Rome, Fort Valley, Americus, Marietta, Lawrenceville, Douglasville and Woodville.

16. Based on recommendations received from the Washington office, Division of Negro Affairs, growing and urgent needs of the Negro program in Georgia, Mr. Shell has made certain recommendations to Mr. D. B. Lasseter, State Administrator, with regard to the expansion of the program and staff of the Division of Negro Affairs within the general framework of the regulations received from the Washington office of the Administrator. These recommendations have been approved by Mr. Lasseter and as of August 1, or as soon thereafter as these matters can be properly cleared, limited personnel will be added to the Division of Negro Affairs covering Forums, Educational activities, Youth Services, Publicity, Employment and Work Projects. These additions are being planned with the view of further integrating Negroes and Negro youth in the program of the NYA in Georgia.
17. During the month Mr. Alexander has given most of his time to general supervision of office work that is being done on the preparation of the annual report for the Statewide Public Forums Project for Negroes in Georgia.
18. Mr. Alexander has attended conferences with Mr. Shell in Forsyth and Macon.
19. Mr. Chivers served as Chairman of the Vocational Guidance Department at the American Teachers' Association's Annual Meeting in Atlantic City, New Jersey, July 25-28.
20. During the month, much of Mr. Chivers' time has been spent in the revision of the manual "Vocational Guidance for Negroes."
21. Mr. Chivers has sent 200 letters to the ministers of the various churches of Atlanta with regards to securing their aid in providing employment opportunities for under-privileged Negro youth between the ages of 18 and 25 years.
22. A large block of Mr. Tillman's time was spent in getting the forum report into shape, and correcting stencils after they had been out.
23. Mr. Tillman has spent part of his time in contacting members of State Advisory Committee of the Public Forums Project, and officers and members of the various local forum committees over the State to formulate certain plans and policies to be followed in the launching of the forum program this fall.
24. Upon the authorization of Mr. D. B. Lasseter, Mr. Tillman is being permitted to study at the University of Wisconsin the remainder of this summer.
25. During the month the program of the Division of Negro Affairs, NYA, has appeared in the following papers:
  - a. Atlanta Daily World, Saturday, July 29, 1939.
  - b. Atlanta Journal, Saturday, July 29, 1939
26. Several out-of-town visitors who were messengers to the Baptist World Alliance Congress have come into the office of the Division of Negro Affairs to observe our work and to learn something of the nature of our program among Negro youth here in the State.

MONTHLY NARRATIVE REPORT  
Covering  
THE ACTIVITIES OF THE DIVISION OF NEGRO AFFAIRS  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
AUGUST, 1939

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William H. Shell  
Assistant on Negro Affairs  
Room 426 - Herndon Building  
239 Auburn Avenue, N. E.  
Atlanta, Georgia

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I. General Administration and Supervision.

1. There has been an overcrowded condition existing in the office of the Division of Negro Affairs, located at 22 Butler Street, NE, for several months. Every effort was made by the Board of Management of the Butler Street YMCA to alleviate these conditions by making available in its building, the necessary additional space for the Division of Negro Affairs. Because of the many other public programs, youth activities and two NYA Work Projects for Negro girls that are being accommodated daily in the building of the Butler Street YMCA, the Board of Management announced with regret its inability to give the Division of Negro Affairs any additional space. These facts were reported to Mr. D. B. Lasseter, State Administrator by Mr. A. T. Walden, Attorney-at-Law, Chairman of the Board of Management, Butler Street YMCA and Mr. Shell. Upon the authorization of Mr. Lasseter, certain departments of the Division of Negro Affairs have been moved into the Herndon Building, 239 Auburn Avenue, Northeast. These departments are as follows:

- (a) Administration
- (b) Vocational Information
- (c) Work Projects

The following departments are being continued in the Butler Street offices:

- (a) Education and Forums
- (b) Employment
- (c) Mimeographing

2. With the view of strengthening the program of NYA work projects for Negro youths, improving the work done in Resident Training Projects, interpreting and making new adjustments with regard to the new regulations governing work projects, Mr. Shell has visited and participated in meetings that have been held in the Hubbard Training School at Forsyth and in Dorchester Academy, McIntosh.
3. Mr. Shell has, upon the authorization of Mr. D. B. Lasseter, State Administrator, recommended Mr. Augustus Hill, of Claxton, to succeed Mr. Flemon Whatley as Project Coordinator of the Resident Training Project at the Georgia Normal and Agricultural College, Albany. Mr. Hill is a graduate of the Georgia State Industrial College at Savannah. He has already reported for duty.
4. Upon the request of Mr. Lasseter, and similar requests received from Mrs. Inez Oliveros, NYA District Director at Savannah, Mr. Shell has recommended Mr. Theodore Johnson for the position, Wood Shop Instructor on the Resident Training Project located at Dorchester Academy. Mr. Johnson has reported for duty. He is a graduate of Clark University, Atlanta, and received his training in Industrial Arts in Denver, Colorado.
5. Upon the authorization of the State Administrator and in answer to requests received from NYA District Directors located in Macon and Savannah respectively, Mr. Shell is trying to locate qualified Wood Shop Instructors for the Resident Training Project in the Hubbard Training School in Forsyth, and the Wood Shop Work Project located in Savannah.
6. During the month in answer to requests received from NYA District Directors and Area Supervisors located in certain sections of the state, Messrs. Shell, Alexander, Chivers and Whatley have either through field visits, conferences or correspondence, tried to be of assistance in working out new plans and programs for the improvement of the Negro work over the State.
7. Upon a request received from Mrs. Caroline M. Hill, NYA Area Supervisor in Atlanta, Mr. Shell and Mr. Alexander are busily engaged in working with her and two Negro Project Supervisors along the following lines:
  - (a) Seeking a suitable location in the city which will offer an opportunity for strengthening the NYA work projects for boys and girls.

- (b) Planning with youths certain additional related training activities based upon their interests and needs.
  - (c) Furnishing stenographic help in cutting stencils and mimeographing the "Tattler" a monthly publication prepared and distributed by the Negro girls on the NYA Work Projects in Atlanta.
8. Mr. Shell and Mr. Alexander are cooperating with Mr. Wm. Earl Immon, who will be in charge of the Employment Division, after September 1, by making it possible for him to meet certain White persons and Negroes who may be of some assistance to him in meeting the occupational needs of Negro youths who are employed on our program.
9. A large number of parents and young persons have come into the office making inquiries of Mr. Shell and Mr. Alexander, concerning NYA Student Aid, and any other available financial assistance under any other programs for academic training.
10. During the month Mr. Shell has been asked to discuss various phases of the National Youth Administration program before the following groups:
- (a) Persons in attendance at the City-Wide Educational Program sponsored by A. M. E. and M. E. Churches in Douglasville;
  - (b) Teachers and Supervisors who were present at the State Summer Conference for in-service and prospective teachers of Vocational Agriculture at Camp John Hope.
  - (c) Negro insurance agents representing Atlanta Life Insurance Company in Waycross.
11. In answer to a written request received the latter part of this month from Mr. Bernard S. Miller, State Administrator of New Jersey, Mr. D. B. Lasseter authorized Messrs. Whatley and Shell to accompany Mr. Wm. A. Smith, Jr. of Newark, N. J. and Mr. Rufus Watson, of Philadelphia, Pa., State Supervisors of Negro Activities in their respective States on a tour of Resident Training Projects and certain other sections of the State -- Forsyth, Macon, Fort Valley, Camp John Hope, Albany, Waycross, Jesup, Dorchester Academy (McIntosh) and Savannah.

12. In addition to Mr. Alexander's having given general assistance with regard to certain administrative and supervisory matters during the month, he has:

(a) Participated in the planning of the work in a meeting held at the Hubbard Training School with regard to the Resident Training Project there.

13. Mr. Alexander has given general direction to the work done in the office of the Division of Negro Affairs. Much of his time has been given to the details involved in regular office routine and the mimeographing of the Public Forums Report.

14. During the month, Mr. Alexander has supervised the preparation of news releases for Negro papers over the State and the "Tattler," a publication prepared by the Negro girls on the NYA Work Projects in Atlanta.

II. DIVISION OF EDUCATION AND PUBLIC FORUMS

1. Upon the authorization of Mr. D. B. Lasseter, a full-time person will be appointed as of September 1st to the staff of the Division of Negro Affairs as Supervisor of Educational Activities. This person will assist Miss Laura M. Coit, Supervisor of Educational Activities in planning and carrying out a more intensive program with Negro youths employed on the NYA Work Projects. He will also serve as an assistant to Mr. N. P. Tillman, Supervisor of Forums.
2. Already plans are being made to make this program more extensive so as to make this type of education available to a larger number of Negro youths and Negroes all over the State.
3. Many inquiries about forums for the fall have been received in the office, and many civic-minded persons in various communities over the State have expressed a desire, for the National Youth Administration to conduct forums in their communities.

III. DIVISION OF EMPLOYMENT

1. Upon the recommendation of Mr. Shell, and in accordance with a proposed expansion program, which has been approved by Mr. D. B. Lasseter, for the Division of Negro Affairs, Mr. Lasseter has authorized the appointment as of September 1st of Mr. Wm. Earl Immen to the position of Supervisor of Employment.

2. Having received the Master of Arts degree in Personnel Administration from New York University, New York City, and having had some experience in the employment and personnel field, Mr. Immon will bring to the staff a fund of valuable information and experience. He has recently resigned a position which he has held since 1936 with the Library of Congress in Washington, D. C.
3. During the month of August, Mr. Immon (while not on the payroll of the National Youth Administration) spent considerable time in the offices of Mr. Lasseter those of members of his staff, and Mr. Shell, trying to familiarize himself with the NYA program, and the peculiar needs that should be met within the limitations of the NYA program with regard to Negroes and Negro youths in the various occupational fields.

IV. DIVISION OF VOCATIONAL INFORMATION

1. During the month Mr. Chivers has continued to send out letters to prospective employers in regard to placement of NYA youths after they leave the training projects.
2. Mr. Chivers has interviewed local ministers and business men in regard to the placement of NYA youths.
3. Mr. Chivers discussed certain phases of the NYA program at the School for W. P. A. Teachers, July 31-August 3 at Virginia State College for Negroes in Petersburg, Virginia.
4. As of September 1, Mr. D. B. Lasseter, State Administrator, has instructed Mr. Shell to discontinue the position on his staff--Supervisor of Vocational Information, which is now held by Mr. Chivers on a part-time basis. These duties will be combined with those to be performed by the new full-time person in charge of Employment.

V. DIVISION OF WORK PROJECTS

1. Upon the recommendation of Mr. Shell, and the authorization of Mr. D. B. Lasseter, State Administrator, Mr. Plemon Whatley has been transferred from the position of Project Coordinator on the Resident Training Project located in the Georgia Normal and Agricultural College at Albany, to the position of Project Coordinator of Work Projects in the office of the Division of Negro Affairs.
2. Mr. Whatley, who was graduated from Morehouse College, Atlanta, in 1937 with the Bachelor of Science degree, did his major and minor work in Mathematics and Physics respectively.

3. Having worked with a general building contractor some time before his enrollment in Morehouse College, Mr. Whatley has served as assistant foreman and foreman in charge of various types of general construction work. He has been associated as painter with one of the large construction companies in Atlanta -- The Barge and Thompson Construction Company.
4. Before Mr. Whatley was transferred to his present position he had served as NYA Project Supervisor for eighteen months a part of which time he was in charge of the Resident Training Project located in the Fort Valley Normal and Industrial Institute at Fort Valley, and more recently he served as Project Coordinator of the Resident Training Project at Georgia Normal and Agricultural College in Albany.
5. Mr. Whatley has spent a large portion of his time during the month in familiarizing himself with the new regulations concerning work projects and the work plans for approved work projects for Negroes over the State. Some of the work projects that have been approved are vocational buildings.
6. Mr. Whatley attended the conference at the Hubbard Training School in Forsyth in regards to making final plans for the operation of the Resident Training Project there for the next fiscal year.
7. During the month, Mr. Whatley has made trips to Forsyth, Brunswick, Jesup and Adel in regard to assisting members of the staff of the State Division of Work Projects and local superintendents and principals on work plans and details of the construction of certain vocational buildings at projects located in these communities.

VI. ACCOMPLISHMENTS OF OFFICE STAFF

1. In addition to the regular office routine and large volume of correspondence which goes out regularly, the office staff has continued the mimeographing of 1500 copies of the annual report of the Statewide Public Forum Project for Negroes in Georgia.
2. Mailed upon request copies of bulletins ("The Need for Better Records in Negro Business", "Vocational Guidance at Work Among Negroes") which have been recently prepared in the office of the Division of Negro Affairs.
3. Began revision of the mailing list which includes Heads of Educational Institutions, Teachers, Ministers, Physicians, Dentists, Laymen, Civic Leaders, Heads of various Local and State Organizations, Social Workers, Morticians, Heads of and Teachers in Schools of Beauty Culture, Lawyers, Insurance Officials, Farmers, Home

Demonstration Agents, Farm Demonstration Agents, Teachers of Vocational Agriculture, Athletic Coaches, Representatives of the various newspapers, NYA State Advisory Committee members, and many other leaders from the various walks of life.

4. Began receiving requests from various communities over the State for the initiation of Public Forums in these communities during the next forum season.
5. Assisted Mr. Shell in making final plans for the moving of part of the office staff into the new offices in the Herndon Building, 239 Auburn Avenue, Northeast.
6. Cut stencils and assisted in the mimeographing of the "Tattler", a publication prepared by the Negro girls on the NYA Work Projects in Atlanta.

VII. COOPERATION WITH OTHER AGENCIES

1. The Division of Negro Affairs is cooperating with the State Board of Vocational Education in its proposed plan to improve its instruction and supervision in Negro schools during the school year 1939-40.
2. The State Federation of Colored Farmers of Georgia, which is affiliated with the Georgia Farm Products Marketing Association is requesting the Division of Negro Affairs to render some assistance in its program during the remainder of the year.
3. The Atlanta Urban League has received cooperation from the Division of Negro Affairs during the month.

NATIONAL YOUTH ADMINISTRATION  
OF GEORGIA

HOW TO EARN  
HOW TO LIVE

DILLARD B. LASSETER, STATE DIRECTOR  
TEN FORSYTH STREET BUILDING-ATLANTA

Objectives: The National Youth Administration was created as a part of the Federal emergency works program on June 26, 1935, through Executive Order issued by President Roosevelt, with four major objectives:

- (1) To provide funds for the part-time employment of needy school, college and graduate students between 16 and 25 years of age so that they can continue their education.
- (2) To provide funds for the part-time employment on work projects of young persons, chiefly from relief families, between 18 and 25 years of age--the projects being designed not only to give these young people valuable work experience, but to benefit youth generally and the communities in which they live.
- (3) To establish and encourage the establishment of job training, counseling and placement services for youth.
- (4) To encourage the development and extension of constructive leisure time activities.

School Aid: N.Y.A. provides part-time employment in practically all four-year high schools for students between the ages of 16 and 24, inclusive, who are unable to go to school without such assistance. The individuals are selected by officials of each participating school and are allowed to earn up to \$6.00 per month at the hourly rate prevailing in the community for work done on suitable projects.

College and Graduate Aid: N.Y.A. provides part-time employment for college and graduate students, at institutions of higher learning organized on a non-profit basis, who are between the ages of 16 and 24, inclusive, who would be unable to enter or remain in school without such assistance. The students are allowed to earn an average not exceeding \$15.00 per month and are paid at the prevailing hourly rate for similar types of work in the community. For the most

part, students are assigned to jobs which are directly concerned with the field of their major interests. Officials of each institution have complete responsibility in the selection and assignment of students to N.Y.A. jobs.

Work Project: N.Y.A. provides part-time employment for youths between the ages of 18 and 24, inclusive, who are out-of-school, unemployed and certified as eligible by the County Department of Public Welfare. Selection of youths for assignment to jobs is made by N.Y.A. Area Supervisors from the eligible lists. The youths are paid at the hourly rate prevailing in the community for similar types of work and earn an average of about \$14.00 per month. The work projects are operated in cooperation with and sponsored by local governmental, educational and civic groups, and are designed to give work experience and vocational training to youths leading to better opportunity for private employment. The projects themselves are designed to be of genuine benefit principally to other young people in the community. For example, N.Y.A. youths have built over sixty vocational buildings containing work shops and home economics rooms for use of youths generally in communities throughout the state. A large number of young people have been able to secure jobs in private employment as a direct result of the training received on N.Y.A. projects.

Resident Training: Under the Work Project Program, N.Y.A. in Georgia operates resident training projects in cooperation with established educational institutions and agencies which serve as centers to which young people in the state may be sent for a period of practical training and terminal education, lasting from six to twelve months, in agriculture, homemaking, and various skills and trades. Youths who attend these projects are better equipped to become self-supporting and to find their normal place in community life when they return to their homes.

Vocational Information: N.Y.A. maintains a Vocational Information Service which prepares occupational studies and makes available to educational agencies, youth groups and individuals information as to various vocations offering opportunities for employment.

Junior Placement: N.Y.A. cooperates with the Georgia State Employment Service in providing personnel to assist young people in securing jobs in private employment, regardless of whether or not the particular youth works on the N.Y.A. program.

Statistical Data:

Student Aid

	<u>Institutions</u>	<u>Students</u>	<u>Monthly Cost</u>
School Aid	720	8,000	\$ 23,000.00
College	49	3,400	24,000.00
Graduate	3	100	2,000.00
Total	772	11,500	\$ 49,000.00

Work Projects

	<u>Number</u>	<u>Youths</u>	<u>Monthly Cost</u>
Local	670	3,800	\$ 62,000.00
Resident	12	1,200	42,000.00
Total	682	5,000	\$104,000.00

Total Youths Aided 16,500

Total Monthly Cost \$153,000.00

NATIONAL YOUTH ADMINISTRATION  
OF GEORGIA  
TEN FORSYTH STREET BUILDING  
ATLANTA, GEORGIA

DILLARD B. LASSETER  
State Director

September 11, 1939

Room 426  
RECEIVED 239 Auburn Avenue, NE

Mr. R. O. Lanier, Assistant Director  
Division of Negro Affairs  
National Youth Administration  
New York Avenue & 15th Street, NW  
Washington Building  
Washington, D. C.

SEP 13 2 00 PM '39  
NATIONAL YOUTH  
ADMINISTRATION  
WASHINGTON, D. C.

Dear Mr. Lanier:

I wish to thank you for your letter dated September Seventh.

With regard to your letter to me dated June 5, I am enclosing a copy of a statement covering Assignment of Duties and Location of Personnel in our office which was effective September 1. Mrs. Edna G. Brown, a member of the stenographic staff, has resigned to accept other employment. Her position will be filled as soon as a suitable person is selected. She will remain until that person has been secured provided it is not later than September 30. Again, I wish to thank you for the very helpful suggestions which you made to us in your letter dated June 5. Mr. D. B. Lasseter, our State Administrator, joins me in thanking you and Mrs. Bethune for the very helpful suggestions and co-operation which each of you so unstintedly shared with us along these lines.

You may be interested to know that Mr. W. A. Smith, Jr., NYA State Supervisor of Negro Work in New Jersey and Mr. Rufus Watson, NYA State Supervisor of Negro Work in Pennsylvania, visited us recently with the view of studying our Resident Training Projects in Georgia. They report that they received through their visits and conversations some very helpful information.

Our State NYA Staff Conference is scheduled for September 14-17 at Savannah Beach (near Savannah). I understand that Mr. Aubrey Williams, Administrator of the National Youth Administration, is planning to be present for some part of our meeting. We regret that it will not be possible for us to have the presence of Mrs. Bethune or you.

I am hopeful that Mrs. Bethune or you will find it possible to visit us in the near future.

Sincerely yours,

*William H. Shell*

William H. Shell  
Assistant on Negro Affairs

WHS/b  
Enclosure - 1

NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
DIVISION OF NEGRO AFFAIRS  
ROOM 426 - HERNDON BUILDING  
239 AUBURN AVENUE, NORTHEAST  
ATLANTA, GEORGIA

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ASSIGNMENT OF DUTIES AND LOCATION OF PERSONNEL  
EFFECTIVE SEPTEMBER 1, 1939

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GENERAL ADMINISTRATION AND SUPERVISION

NAME AND TITLE: William H. Shell, Assistant on Negro Affairs  
HOME ADDRESS: 1000 Ashby Terrace, Northwest  
HOME TELEPHONE: RAYmond 7869  
DATE OF EMPLOYMENT: September 1, 1935  
SOURCE OF SALARY: General Administrative Funds  
OFFICE LOCATION: Room 426 - Herndon Building, 239 Auburn Avenue, NE  
OFFICE TELEPHONE: JACKson 1362

DUTIES:

Carry out instructions received from the State Administrator; On the basis of Federal regulations, governing the National Youth Administration, and with the approval of the State Administrator, formulate policies and establish standards for the effective operation of the Division of Negro Affairs; give assistance in, and make recommendations with regard to the initiation and operation of Student Aid Projects, and Out-of-School Work Projects; make investigations of and recommendations concerning Negroes applying for employment in administrative, supervisory, and clerical positions; keep abreast with various changes in the NYA Program; deliver addresses on the different phases of the NYA program, before various groups over the State, and participate in conferences, gatherings and group meetings which may further the program of the National Youth Administration among Negroes in the State; try to gain and maintain the interest and good-will and cooperation of other Federal Agencies, the various State agencies, secular institutions, and organizations over the State at work among Negroes; cooperate with such organizations and institutions as the YMCA, YWCA, New Farmers of America, Boys Clubs of America, Four-H Clubs, Churches, Civic, Adult, and Youth Groups; cooperate with the various schools and colleges in their administration of the Student Aid Program, and their promotion of Vocational Guidance Services; when requested, make recommendations to the State Administrator of qualified Negroes in the State for membership on the State Advisory Committee; make reports, when requested, to the Washington Office, with the approval of the State Administrator; try to secure and maintain the wholesome cooperation of white and Negro news-

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MISSISSIPPI STATE  
DEPARTMENT OF LABOR

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MISSISSIPPI STATE  
DEPARTMENT OF LABOR  
STAFF

-2-

papers in the State on various youth problems, and the activities of the National Youth Administration in the State; make recommendations to the State Administrator with regard to all matters affecting policies, personnel, and program, in the office of the Division of Negro Affairs, and the program of the National Youth Administration as it affects Negroes over the State; make adjustments and recommendations with regard to personnel changes, sick leave, annual leave, and any other matters that may arise concerning Negro personnel; cooperate with members of the staff of the State Administrator with regard to integrating Negroes and Negro youth more fully in the NYA Program.

NAME AND TITLE: Gabriel S. Alexander, Office Assistant  
HOME ADDRESS: 281 Henry Street, Southwest  
HOME TELEPHONE: Walnut 2089  
DATE OF EMPLOYMENT: June 16, 1939  
SOURCE OF SALARY: Project Funds  
OFFICE LOCATION: Room 426 - Herndon Building, 239 Auburn Avenue, NE  
OFFICE TELEPHONE: Jackson 1362

DUTIES: Receive and carry out instructions that will be given out by the Assistant on Negro Affairs; serve as Assistant to the Assistant on Negro Affairs; prepare a monthly report, describing the activities of the Division on Negro Affairs during each month, and with the approval of the Assistant on Negro Affairs, submit two copies of this report to the State Administrator, not later than the third day of the succeeding month; responsible for, and in charge of requisitions for supplies and equipment, and make provisions for getting said supplies and equipment into the office, keep time reports for each member of the staff of the Division of Negro Affairs, and submit time reports for employees who are paid out of the administrative and project budgets, to the proper person in the offices of the State Administrator when due; supervise general office routine, and see to an equitable distribution being made of the office work between the employees in the office; give assistance to the Assistant on Negro Affairs in coordinating the work of the Heads and employees of each Division (Education and Forums, Employment, Mimeographing, and Work Projects); deliver addresses on various phases of the NYA Program when necessary; keep informed of changes in NYA Program; answer requests and inquiries concerning Student Aid; responsible for records being kept of out-going mail, and prepare and submit a report concerning it to the proper person when due; supervise the initiation of and proper follow-up of a card system in the office covering the mailing list; responsible for reporting to the proper person in the State Office any problems developing or repairs necessary in connection with office equipment; with the advice of the Assistant on Negro Affairs, may



OFFICE OF THE DIRECTOR OF EMPLOYMENT  
S81 Herndon B. Building  
Washington, D. C.  
DIVISION OF NEGRO AFFAIRS  
with the efficiency and  
Herndon B. Building  
Washington, D. C.

(Common - continued)

HOME TELEPHONE:  
DATE OF EMPLOYMENT: September 1, 1939  
SOURCE OF SALARY: Project Funds  
OFFICE LOCATION: Room 4, 22 Butler Street, Northeast  
OFFICE TELEPHONE: Walnut 0466

DUTIES: Responsibility for the coordination of all work activities, guidance, placement, related training; placing special emphasis on employment, youth records, counseling, occupational information services, and contacts with personnel offices, and private and public employers; interview and give assistance in the placement of all youths and adults making application for employment in the office of the Division on Negro Affairs, regardless as to whether they come within the limitations of the NYA program; interview, make investigations of, and make recommendations to the Assistant on Negro Affairs, with regard to Negroes applying for employment in administrative, supervisory and clerical positions; cooperation with the Director of Employment on the staff of the State Administrator; cooperation with public and private employers, Georgia State Employment Service - Junior Placement Division and Community Employment Service; make recommendations to and with the advice of the Assistant on Negro Affairs and the approval of the State Administrator take the necessary steps in this Division, when expedient, for strengthening its outreach with regard to the employment needs of Negro youth; create and maintain a record system of some sort in this Division covering data with regard to the date of employment and the date of separation for the various employees in offices of the Division of Negro Affairs and Negro employees in the Field.

DIVISION OF WORK PROJECTS

NAME AND TITLE: Plemon L. Whatley, Project Coordinator  
HOME ADDRESS: 942 Ashby Grove, Southwest  
HOME TELEPHONE:  
DATE OF EMPLOYMENT: August 1, 1939 (Transferred)  
SOURCE OF SALARY: Project Funds  
OFFICE LOCATION: Room 426 - Herndon Building, 239 Auburn Avenue, NE  
OFFICE TELEPHONE: Jackson 1362

DUTIES: Receive instructions from the Assistant on Negro Affairs with regard to the work of this Division; receive instructions from and give assistance to the staff of the State Division of Work Projects with regard to the initiation, operation, and conduct of work projects for Negroes over the State; give assistance to Principals and teachers of schools along the lines of developing more suitable work programs with regard to student aid; talk with teachers, principals, and students with a view of im-

some of the...  
occurred...  
aboard...  
area...  
geographical

MAILING OFFICE  
Room 4, SS Bldg  
Project Fund  
September 1, 1938  
OFFICE OF THE DIRECTOR  
BUREAU OF INVESTIGATION  
HOME LEADERSHIP

HOME LEADERSHIP - continued)

proving any aspects of the student aid projects in their institutions or communities; give assistance to the Assistant on Negro Affairs concerning work projects and make recommendations to him with regard to the work of this Division, institutes or conferences for work projects, and Negro Supervisors employed on Resident Training Projects; initiate and plan with the State Staff, worthwhile work projects for Negro youth; assist local Supervisors of Work Projects and Resident Training Projects in really planning the work for such projects in advance, increasing their production, and making improvements in the related training of the youths employed on these projects; cooperate with the State Vocational Department, and its teachers in rural school repairs and construction.

STENOGRAPHIC STAFF

NAME AND TITLE: Miss Louise Davis, Receptionist, Senior Stenographer, and Secretary to Mr. Shell.  
HOME ADDRESS: 961 Ashby Circle, NW  
HOME TELEPHONE: RAYmond 8863  
DATE OF EMPLOYMENT: September 1, 1938  
SOURCE OF SALARY: Project Funds  
OFFICE LOCATION: Room 426 - Herndon Building, 239 Auburn Avenue, NE  
OFFICE TELEPHONE: Jackson 1362

DUTIES: Responsible for some dictation, typing, filing, and certain phases of clerical work done in the office; prepare and supervise the preparation of travel vouchers; responsible for receiving in-coming and placing out-going telephone calls; open and properly route all in-coming mail; supervise and record out-going mail; make appointments; give general supervision to other stenographic work done in the offices of the Division of Negro Affairs; cut stencils and operate mimeograph machine; make recommendations to the Assistant on Negro Affairs and his Assistant concerning the stenographic work.

NAME AND TITLE: Mrs. Edna G. Brown, Receptionist-Stenographer, Assistant to the Senior Stenographer, and Secretary to Mr. Gabriel S. Alexander.  
HOME ADDRESS: 885 Thurmond Street, NW  
HOME TELEPHONE: RAYmond 7133  
DATE OF EMPLOYMENT: July 10, 1939  
SOURCE OF SALARY: Project Funds  
OFFICE LOCATION: Room 426 - Herndon Building, 239 Auburn Avenue, NE  
OFFICE TELEPHONE: JACKson 1362

DUTIES: Responsible for some dictation, typing, filing, and certain phases of clerical work done in the office; prepare travel vouchers; receive in-coming and place out-going telephone calls; assist in handling and recording out-going mail;





MONTHLY NARRATIVE REPORT  
Covering  
THE ACTIVITIES OF THE DIVISION OF NEGRO AFFAIRS  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
SEPTEMBER, 1939

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William H. Shell  
Assistant on Negro Affairs  
Room 426 - Herndon Building  
239 Auburn Avenue, N. E.  
Atlanta, Georgia

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I. General Administration and Supervision.

1. During the month Mr. Shell has assisted Mr. Samuel Hubbard, Director of the Hubbard Training School, Forsyth, in finding a competent person to teach Home Economics to the NYA students and regular students enrolled at the Institution.
2. At the request of Miss Jeannie E. Gulley, NYA Supervisor of Crafts, Mr. Shell has contacted several persons to be considered as a craft teacher on the Resident Training Project at Forsyth.
3. Mr. Shell, with the cooperation of the Employment Supervisor, is trying to locate a qualified shop man for the Savannah District at the request of Mrs. Inez F. Oliveras, NYA District Director, and Miss Sarah M. Johnson, NYA Area Supervisor in Savannah.
4. Mr. Shell is assisting Mr. E. Martin McGehee, NYA District Director, Macon, in locating a shop man to serve as Project Coordinator at the Resident Training Project located at the Hubbard Training School in Forsyth.
5. Mr. Shell attended the State NYA Conference September 14, 15, and 16, where he appeared on the program to discuss the function and the service of the Division of Negro Affairs, to the members of the State and National Staff, and other visitors present at the Conference.
6. During the Conference Mr. Shell and members of his staff conferred with Mr. Lou Block and Miss Margaret Valiant, Associate Advisers on Arts and Crafts, both of the National Staff of Washington, with regard to initiating a proposed Regional Crafts Project for Negro youths in Georgia.

Atlanta, Georgia  
528 Atlantic Avenue  
Room 838 - Telephone  
474-1000  
Mr. H. Shell  
Director  
Division of Negro Affairs  
State Department of Vocational Education  
Washington, D. C.

7. With the view of strengthening the NYA program in Georgia through receiving fuller cooperation from the Negro leadership and general citizenry over the State Mr. Shell, with the assistance of his staff, is busily engaged in preparing for a State NYA Conference with Negro leaders which will be held in Atlanta during October. Approximately 1000 persons, representing various phases of Negro leadership, will be invited to attend this meeting.
8. In an effort to organize and make a fair distribution of the work to be done by the members of the staff, Division of Negro Affairs, Mr. Shell prepared a statement, Assignment of Duties and Location of Personnel, which was effective as of September 1. Copies of this statement have been distributed among members of the staff. Upon request copies have been given the other persons on the State NYA Staff and the Staff of the Washington Office.
9. In cooperation with and upon the request of the State Department of Vocational Education, Mr. Shell has completed plans which will enable some members of the staff of the Division of Negro Affairs to participate in a limited number of the District meetings which will be held over the State by that Department during October.
10. Mr. J. C. McMorris, Executive Secretary, Atlanta Urban League, who edits an interracial column which is carried in each issue of the Sunday Atlanta Journal, has requested Mr. Shell to let him have news descriptive of the accomplishments of the Division of Negro Affairs which may assist in creating and maintaining additional interracial good-will.
11. In answer to a request of the Treasurer of the Fort Valley State College which Mr. Shell received over long distance telephone, he has recommended several persons to him to fill a stenographic position. Each of the persons recommended by Mr. Shell had applied for such work in the office of the Division of Negro Affairs.
12. During the month Mr. Shell has requested the Presidents of Clark University, Morris Brown College, Paine College and Spelman College to recommend young women to him who are qualified to fill a stenographic position which has been vacated in the office of the Division of Negro Affairs because of the resignation as of September 30 of Mrs. Edna G. Brown. Mrs. Brown has accepted employment in Cleveland, Ohio.



NYA... Mr. Shell... NYA Conference...  
14. Following the completion of the  
agency.  
Director of the Georgia NYA  
Director in Georgia NYA  
bureau to extend the  
various NYA activities  
in cooperation with the  
state activities.  
in cooperation with the

20. Mr. Shell has received a written request from Mr. Alonso G. Moran, Housing Manager, University Homes, Atlanta, in which it is pointed out that this agency will be pleased to cooperate with the National Youth Administration in providing training activities for two young persons in their library and for one person in bookkeeping and general office management in their Federal Credit Union Office. Mr. Shell is in touch with Mr. Lasseter and Mrs. Hill concerning this matter.
21. During the month Mr. Alexander in addition to spending most of his time in general office supervision has:
  - (a) Attended the State NYA Conference which was held at Hotel Tybee, Savannah Beach.
  - (b) Answered many inquiries from youths all over the State in regard to the NYA Student Aid Program as well as other parts of the program.
  - (c) In a conference Mr. Lou Block and Miss Margaret Valiant, Associated Advisers of Arts and Crafts, discussed the proposed Regional Crafts Project for Georgia Negro Youths.

II. Division of Education and Public Forums

1. The Educational Supervisor, with the aid of his assistant and the office staff, has been occupied with the completion of 1500 copies of the Forums Report. This report of two volumes would have long since been finished were it not for the lack of materials.

In regard to the approaching forum season, letters have been mailed to the volunteer forum leaders, who were connected with the project last year, and those persons who have registered their desire of having forums in their communities this year.

2. During September, the Assistant Educational Supervisor conferred with the Educational Supervisor at which time he was adequately introduced to the state-wide forum program and some of the problems common to various forum centers. The information acquired from these discussions was, in turn, supplemented by certain readings pertaining to forum leadership and forum organization which were suggested by the Educational Supervisor.

Mr. Tolson  
 Mr. E. A. Tamm  
 Mr. Clegg  
 Mr. Glavin  
 Mr. Ladd  
 Mr. Nichols  
 Mr. Rosen  
 Mr. Tracy  
 Mr. Carson  
 Mr. Egan  
 Mr. Gurnea  
 Mr. Hendon  
 Mr. Pennington  
 Mr. Quinn  
 Mr. Nease  
 Mr. Gandy

3. On September 11, the Division of Educational Activities and Forums obtained from the Citizens' Fact Finding Committee, Forsyth Building, Atlanta, Georgia, a number of copies of the studies which are being currently made by that group, concerning the State of Georgia. These studies, which are to be distributed among the chairmen of the various forum centers of the State, number as follows:

<u>Title</u>	<u>No. of Copies</u>
1. Georgia Annotations (four studies)	
a. Economic Conditions in Georgia, No. 1.....	51
b. " " " " No. 2.....	49
c. " " " " No. 3.....	51
d. " " " " No. 4.....	49
2. Georgia Education .....	51
3. Public Welfare in Georgia .....	49
4. Georgia Political System .....	90
5. Federal Activity in Georgia .....	45
6. Federal Agencies in Georgia .....	45
7. Religious, Civic, and Social Forces in Georgia .....	41
8. Georgia Taxes .....	46

4. At present, the Assistant Educational Supervisor, at the request of the Educational Supervisor of Forums, is preparing a series of Forum talks to be centered about the theme, "The Negro and Citizenship in Georgia."

5. Since familiarity is a most important factor in the compilation of news releases and the assembling of other types of publicity, the Assistant Educational Supervisor, on the suggestion of the Educational Supervisor, has spent a great portion of his office time in reading all available literature, in the offices of the Division of Negro Affairs, on the National Youth Administration and its divisions. Articles outlining the programs of each division of the Division of Negro Affairs, have been prepared, on the request of the Assistant on Negro Affairs.

6. On September 5, the department released its first news item which was pertaining to the expansion program of the Division of Negro Affairs. This item was released to ten national weekly (Negro) publications, one national (Negro) Press Association, one newspaper (Negro) syndicate, three local dailies (including one Negro daily), and eight other weeklies and dailies of the State (White and Negro). Most of the above mentioned organs gave appreciable space and headline room to the release--many published it as released.

RECEIVED  
DIVISION OF EMPLOYMENT  
SEP 20 1944

7. During the period September 14-17, the Assistant Educational Supervisor, in company of other Division of Negro Affairs Staff Members, travelled to Savannah Beach, Georgia to participate in the State NYA Conference, which was held at Tybee Hotel.

III. Employment Division

1. Included in the number of new applicants who came to the Division of Employment seeking work were eight youths two of whom had finished college and six, high school. During the interview it was discovered that each had a desire to return to the classroom. Cooperatively with Messrs. Shell and Alexander, the Employment Supervisor interceded for them as far as possible through the colleges of their choice as well as through their parents. Six of these individuals are now doing college work and two, graduate work.
2. It is going to be the policy of this office more and more to keep abreast of the different types of Civil Service Examinations that are given and notify those persons in our files who might qualify for said examination. In keeping with that policy to date, the Employment Supervisor has notified seven applicants concerning such examinations.
3. The Employment Supervisor had the pleasure of attending the NYA State Conference which was held in Savannah, Georgia September 14-17. At this Conference, he was able to meet, through the introductions of Mr. William H. Shell, Assistant on Negro Affairs, a large number of the NYA Staff whose words of encouragement were greatly appreciated. They have promised to cooperate in all possible ways to make this work a success in the State of Georgia.
4. During the month, this Division was successful in obtaining complete information relative to the character, educational qualities and work experience of thirty-five applicants. This was done in order to facilitate the work in the event of a placement.
5. In addition to the Division's regular routine work, we have assisted the NYA Work Projects in the City in getting out a bulletin entitled "The NYA Tattler."
6. In order to show the types of persons that have come into the Employment office, the Employment Supervisor classified them according to the positions desired. Out of the total number of persons who have filed application and have been interviewed, the following

classification is given: out of the 27 males registered, eight desired work on the staff as supervisors, two as teachers, one as a stenographer, one as a craft worker, two part-time workers (students), four statistical workers, three shop workers, two janitors, one as a gardener, and 4 unclassified. Out of the 39 females registered, the classification is as follows; five supervisors, seven teachers, fourteen stenographers and clerical workers, three craft workers, two recreational workers, five domestic workers, one part-time worker (a student), and two unclassified.

- 7. There is a great demand for persons in the clerical field yet some applicants desiring this type of work were not placed because they lack experience. It is the desire of the Employment Supervisor to give those young persons a chance whether experienced or not because of the fact that they have good educational training but lack the knack of selling themselves to prospective employers. The Employment Supervisor hopes to sell the idea to employers of the necessity of giving these youths the chance to gain experience.
- 8. As the Employment Supervisor prepares for the second month of operation, it is his desire to contact all of our District Directors, District Employment Supervisors, Area Supervisors, firms, communities, and those with whom he has the slightest hope of working or being able to place our youths. He further hopes to be able to draw to his office all of those students that have finished one of the local or resident training projects and have them register. The idea is to assist them in their problems of finding employment in their chosen fields. He further intends to contact those high school graduates who do not go to college, the purpose being to have them find places in the workable world. Moreover, he wishes to further the relationships between his office and all agencies, public and private, schools and colleges, churches, and new fields of possible employment for the youths of the State of Georgia.

IV. The Division of Work Projects

- 1. During the month of September, the Project Coordinator made three visits to the Resident Training Project at Forsyth.

These visits were made in order that this division might assist the project coordinator there, in the construction of the barracks that are being built, also assist other members of the personnel in planning a constructive work program.

Mr. Tolson  
 Mr. E. A. Tamm  
 Mr. Clegg  
 Mr. Glavin  
 Mr. Ladd  
 Mr. Nichols  
 Mr. Rosen  
 Mr. Tracy  
 Mr. Carson  
 Mr. Egan  
 Mr. Gurnea  
 Mr. Hendon  
 Mr. Pennington  
 Mr. Quinn  
 Mr. Nease  
 Mr. Gandy

TO: Mr. E. Martin McGehee, District Director, and Miss Mamie Vinson, Area Supervisor, concerning the activities and different phases of the work on the Forsyth project.

During one of these visits the Project Coordinator conferred with Mr. E. Martin McGehee, District Director, and Miss Mamie Vinson, Area Supervisor, concerning the activities and different phases of the work on the Forsyth project.

2. The Project Coordinator mailed a form letter to each of the Area Supervisors, asking them to furnish this office a list of all the Negro work projects in their respective areas. All of these letters have been answered with the requested information.

From these letters the Project Coordinator has made a list of all the work projects in the State for Negroes, according to their classification, that is: Resident, Part-time, Clerical, Construction, Home-making, etc.

3. Along with other members of the staff of the Division of Negro Affairs, the Project Coordinator, attended the State NYA Conference for the NYA Staffs, September 14-17, which was held at Tybee Hotel, Savannah Beach,

At this conference the Project Coordinator was able to participate in all of the discussions, as well as numerous conferences with Area Supervisors, and persons connected with the Vocational Division.

4. The Project Coordinator has made several visits to local projects, one of which was the Boys Shop, located in the rear of the Washington High School, Atlanta. The boys at this shop, under the supervision of Mr. Harold Ellison, Woodshop Instructor, are making furniture for the various NYA offices--desks, typewriter tables, waste baskets, chairs, et cetera.

V. Accomplishments of Office Staff

1. In addition to carrying on the regular office routine and handling the large volume of correspondence which goes out regularly, the office staff has been occupied as follows:
  - (a) Continued mimeographing and assembling of 1500 copies of the annual report of the Statewide Public Forum Project.
  - (b) Continued work on the revision of the mailing list in accordance with new government regulations as specified in the O'Mahoney Amendment, Section 6 of the Act approved May 6, 1939.
  - (c) Finished mimeographing and assembled the "Tattler", a publication prepared by the Negro girls on the NYA Work Projects in Atlanta.



NATIONAL YOUTH ADMINISTRATION  
OF GEORGIA

TEN FORSYTH STREET BUILDING  
ATLANTA, GEORGIA

DILLARD B. LASSETER  
State Director

July 14, 1939

22 Butler Street, NE  
ATLANTA, GA  
JUL 14 1939  
D.C.

Mrs. Mary McLeod Bethune, Director  
Division of Negro Affairs  
National Youth Administration  
15th & "G" Streets, NW  
Washington, D. C.

Dear Mrs. Bethune:

I wish to thank you for your letter dated July 8 which came to Mr. Lasseter and me.

You will remember my letter to you dated June 30 in which I expressed to you my sincere thanks and warmest appreciation for all that you have done during the past several weeks along with the members of your staff to cooperate with our State Administrator, Mr. D. B. Lasseter, in making the raise that I have just received in my salary possible. Again, I want you to know that I do appreciate all that you have done. It has been my personal policy in the past to give my best service to the National Youth Administration in Georgia, and you may rest assured that I shall continue to do so.

I am sure that you will be interested to learn that for several weeks prior to the beginning of our new fiscal year, I have been working on the matter of trying to improve the work of Negro youth in Augusta. Of course, Augusta is just one of the many places where we have been working to improve our work. I am grateful to Mr. D. B. Lasseter, our State Administrator; Mrs. Inez F. Oliveros, NYA District Director at Savannah; Miss Gladys Louise Hall, NYA Area Supervisor at Augusta; Mrs. R. C. Williams (who is known to some of us as Mrs. Josephine White Williams) of 1101 Eleventh Street, Augusta; and to the local citizenry there for the very fine cooperation that we have received in our efforts with regard to this matter. Through the cooperation of these individuals a Negro Advisory Council was formed in Augusta sometime ago to serve as a sponsoring group for our Negro work there. I attended their meeting on Thursday, July 6, at which time they raised \$77.75, and demonstrated to a marked degree a most unusual amount of enthusiasm with regard to our work. I spoke to this group and tried to convey to them the dream of our great President, you, Mr. Lasseter and other of us have with regard to strengthening our program for youth not only throughout the Nation, but especially in this State. I tried to emphasize to them how much we appreciate what they are doing there and left a challenge with them concerning the responsibility which rests upon their shoulders.

As a result of the interest and financial contributions of this group, housing accommodations are being furnished for a NYA Work Shop for

Mrs. Mary McLeod Bethune

#2

July 14, 1939

Negro out-of-school youth which is to be opened within the next few days. The National Youth Administration will furnish an Instructor of Shop Work for this project and the necessary equipment, as well as recruit, the necessary number of youth in need of this training for the project.

Enclosed is a copy of the membership of the Negro Advisory Council in which you may be interested.

I hope that you will find it possible to within the very near future visit Georgia and give us two or three days of your time so that we may have an opportunity for you to visit such centers as Augusta and others where we have representative projects in operation, as well as take a look at one or two of the places where we are trying to get certain things started.

I have brought to your attention the Augusta situation because I knew of your interest in our wanting to get certain things done there.

Under separate cover thirty (30) copies of "Occupational Outlook for Georgia Youth", and thirty (30) copies of "The Need for Better Records in Negro Business" are being mailed from Mr. Lasseter's office in accordance with the request coming from your office dated July 11.

Sincerely yours,

*William H. Shell*

William H. Shell  
Assistant on Negro Affairs

WHS:d  
Enclosure

STATE MEETING ON THE PROGRAM  
of  
THE NATIONAL YOUTH ADMINISTRATION  
AND  
THE NEGRO IN GEORGIA

SPONSORED  
by  
THE DIVISION OF NEGRO AFFAIRS

EBENEZER BAPTIST CHURCH  
CORNER AUBURN AVENUE AND JACKSON STREET  
ATLANTA, GEORGIA  
SATURDAY, OCTOBER 21, 1939  
9:30 AM

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NATIONAL YOUTH ADMINISTRATION OF GEORGIA

D. B. LASSETER, STATE ADMINISTRATOR

WILLIAM H. SHELL  
ASSISTANT ON NEGRO AFFAIRS  
DIVISION OF NEGRO AFFAIRS

P R O G R A M

Prelude . . . . .  
Music . . . "Lift Him Up" . . . . . Congregation  
Led by NYA Negro Girls' Chorus  
Invocation . . . . . Rev. Mr. M. L. King  
Pastor, Ebenezer Baptist Church  
Music . . . . . NYA Negro Girls' Chorus  
Introductions & Opening Remarks . . . William H. Shell

NYA ACTIVITIES

Remarks . . . . . Dillard B. Lasseter  
Proposed State Youth Conference . . . William H. Shell  
Student Aid . . . . . Gabriel S. Alexander  
Office Assistant  
Employment . . . . . William E. Inmon  
Employment Supervisor  
Educational Activities . . . . . Nathaniel P. Tillman  
and Forums Educational Supervisor  
. . . . . Moss H. Kendrix  
Assistant Educational Supervisor

Work Projects . . . . . Flemon L. Whatley  
Coordinator of Work Projects

DISCUSSION

Music.. "We're Climbing Jacobs' Ladder".. Congregation  
Led by NYA Negro Girls' Chorus  
Proposed Arts, Crafts & Music Center. . . Lou Block  
NYA Associate Advisor, Arts & Crafts  
Washington, D. C.  
. . . . . Miss Margaret Valiant  
NYA Associate Advisor, Arts & Crafts  
Washington, D. C.

DISCUSSION

MUSIC . . . . . NYA Negro Girls' Chorus  
Closing Address . . . . . Mrs. Mary McLeod Bethune  
Director, Division of Negro Affairs  
Washington, D. C.

Music . . . . . NYA Negro Girls' Chorus

Announcements

Adjournment

William H. Shell, Presiding

9a.

RESUME OF THE ACTIVITIES OF MRS. MARY MCLEOD BETHUNE, DIRECTOR  
DIVISION OF NEGRO AFFAIRS, NATIONAL YOUTH ADMINISTRATION  
WASHINGTON, D. C.  
IN CONNECTION WITH HER VISIT IN GEORGIA  
WITH THE  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
AND ITS  
DIVISION OF NEGRO AFFAIRS  
FROM OCTOBER 21 TO OCTOBER 24, 1939

BY  
WILLIAM H. SHELL, ASSISTANT ON NEGRO AFFAIRS  
DIVISION OF NEGRO AFFAIRS  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
ROOM 426, HERNDON BUILDING  
239 AUBURN AVENUE, N. E.  
ATLANTA, GEORGIA

oOo

INTRODUCTORY STATEMENT

Since its inception in 1935 the National Youth Administration of Georgia has striven to extend its services and benefits to all citizens of the State regardless of race, creed or color. With a view of further extending these services and benefits Mr. D. B. Lasseter, State Administrator, authorized the Division of Negro Affairs to hold in the Ebenezer Baptist Church in Atlanta, Saturday, October 21, a State-wide meeting to which 1140 representative white persons and Negroes were invited representing various educational institutions, organizations, civic and public groups, State and Federal Agencies which in some respect have some relation with Negroes and Negro youth in the execution of their programs in Georgia. These State meetings are annual goals toward which the Division of Negro Affairs works each year.

From the staff of the National Youth Administration in Washington were invited Mr. Lou Block, Associate Advisor, Arts and Crafts, Miss Margaret Valiant, Associate Advisor, Arts and Crafts, and Mrs. Mary McLeod Bethune, Director, Division of Negro Affairs.

SATURDAY, OCTOBER 21

Approximately 500 White persons and Negroes from all sections of Georgia were in attendance at the State NYA meeting held in Atlanta last Saturday at the Ebenezer Baptist Church. These persons represented various phases of White and Negro leadership from over the State.

Such NYA activities in Georgia as the proposed new Crafts, Arts and Music Center Program, Employment, Forums, the proposed State Youth Con-

RESUME OF THE ACTIVITIES OF MRS. MARY MCLEOD BETHUNE

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ference to be sponsored by the Division of Negro Affairs this fiscal year, Student Aid and Work Projects, were presented to this group by various members of the Washington NYA Staff and of the Division of Negro Affairs of the National Youth Administration of Georgia.

Music during the program was rendered by a chorus made up of Negro girls employed by the National Youth Administration on one of its two home making projects located in Atlanta.

In delivering the closing address of the meeting Mrs. Mary McLeod Bethune emphasized the fact that such a large attendance vindicated the judgment with regard to the program of the National Youth Administration, shared by President and Mrs. Roosevelt and the Administrator, Mr. Aubrey Williams. She asked members of her racial group to appreciate the very fine things which Mr. D. B. Lasseter, NYA State Administrator, was attempting under the program in their behalf, with the assistance of the members of his staff. She urged all Negroes to stick together and said in the words of the late educator, Booker T. Washington: "Let us right here and now let down our buckets where we are and get the sparkling water of opportunity."

During the period of discussion provided for at the end of the program there was a genuineness of enthusiasm demonstrated with regard to the program of the National Youth Administration in Georgia through the various questions that were asked and the many comments that were made by the persons in attendance at this meeting.

During the afternoon Mrs. Bethune spent a large block of her time with the other Washington officials and representatives of the staff of the National Youth Administration of Georgia at the NYA Open House which was held in the basement of the Butler Street Branch, YMCA at 22 Butler Street, NE, Atlanta, Georgia. Ninety-six Negro girls are employed on the home making project which is located at Butler Street Branch, YMCA, and 35 Negro girls are employed on the home making project which is located at the Phyllis Wheatley Branch, YWCA. These girls combined their efforts with those of their local project supervisors (Mrs. Lucy Cherry, Mrs. Nell Ward, Mrs. Vasyln Green and Mrs. Geneva Davis) to hold open house and serve refreshments free of charge to the persons in attendance at the State-wide NYA meeting.

SUNDAY OCTOBER 22

BERRY SCHOOLS  
ROME

Mr. William H. Shell, Assistant on Negro Affairs, Division of Negro Affairs, National Youth Administration of Georgia, accompanied Mrs. Mary McLeod Bethune to the Berry Schools, Incorporated, which are located just outside of Rome. They spent much time there during the morning discussing with President H. L. Green of that institution the program of that institution and the helpfulness to those students on the Student Aid Program.

RESUME OF THE ACTIVITIES OF MRS. MARY MCLEOD BETHUNE

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During the afternoon Mr. Shell and Mrs. Bethune journeyed to Forsyth where there is located at the Hubbard Training School a Resident Training Project at which is enrolled approximately 124 Negro girls and boys who have come there from the various rural communities over Georgia. Of this number 59 are boys and 65 are girls.

The Director of this institution, Mr. Samuel E. Hubbard (This institution is the successor to the State Teachers and Agricultural College which was operated in Forsyth for some years by the Board of Regents of the University System of Georgia. During that time Mr. W. M. Hubbard served as president of the institution. Now Hubbard Training School is being operated by Monroe County) and the members of his staff combined their efforts with those of Mr. Theodore Tharps, NYA Project Coordinator, to make Mrs. Bethune's brief stay on their campus an enjoyable one. The girls and boys enjoyed talking with her and presenting to her their various yearnings and ambitions which were now being met in some measure through their being enrolled on this program under the National Youth Administration.

Mrs. Bethune spoke to this group concerning the program of the National Youth Administration, the philosophies behind the program and challenged them to make well of the grand opportunity which they now enjoy.

Before leaving the campus all of the NYA boys and girls joined in singing for Mrs. Bethune the song, "Let Me Call You Sweetheart."

MACON Because of it being a little late when Mrs. Bethune and Mr. Shell reached Macon and because of all of the NYA Projects being closed on Sunday it was not possible for her to visit any of the NYA Projects in Macon. Her very brief stay in passing through Macon was limited to general observations with regard to the problems of the Negroes and Negro youth as they may be related to the NYA Program in Georgia.

FORT VALLEY Upon arrival in Fort Valley Mr. Shell and Mrs. Bethune went immediately into a conference with President Horace Mann Bond of the Fort Valley State College (Fort Valley State College is the successor to the Fort Valley Normal and Industrial School. Fort Valley State College is being operated now by the Board of Regents of the University System of Georgia, and the work that is being offered there from an academic point of view is representing a combination of the work that was offered in Forsyth at the State Teachers and Agricultural College as well as the work that was previously offered at the Fort Valley Normal and Industrial School, which was formerly operated by the Episcopal Church) with regard to certain general lines along which that institution and Dr. Bond, in the thinking of Mrs. Bethune, might assist Mr. D. B. Lasseter, State Administrator, and Mr. Shell in strengthening the NYA Program for youths in Georgia.

RESUME OF THE ACTIVITIES OF MRS. MARY MCLEOD BETHUNE

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MONDAY, OCTOBER 22

CAMP JOHN HOPE  
IN MACON COUNTY  
NEAR FORT VALLEY

Mrs. Bethune was given the opportunity to see Camp John Hope which is located in Macon County about seven miles from the site of the Fort Valley State College. This camp was built by the Negro boys who were enrolled on the Resident Training Project which was formerly operated by the National Youth Administration in connection with the educational institution which at that time was known as the Fort Valley Normal and Industrial School. This camp was built with the view of meeting the recreational needs of more than 300,000 Negro youths in the age group 12-25 years living in the State of Georgia for whom no sort of adequate camping facilities were provided before the erection of this camp. At this camp during each year, particularly during the summer months a constructive program of leisure time activities embracing Recreation, Health Education, Dramatics, Music, Civic Education and Character Building Activities are provided with the view of contributing to the general social and civic well being of the youths who gather there.

These youths are recruited through such organizations working among Negro youth in Georgia as Boy Scouts of America, Four-H Clubs, YMCAS, YWCAS, Boys Club of America, Allen Life Guards, New Farmers of America, et cetera.

The camp site is located on a tract of land consisting of 222 acres, situated in Macon County near St. Louis, between Fort Valley and Marshallville. It is situated about the center of the State, easily accessible to all sections. About one-half of this tract of land is covered with beautiful forest and woods, tall pines, heavy shade oaks, dogwoods, maple and gum trees. Approximately 100 acres of the tract is open level land, furnishing adequate and admirable space for all forms of athletic activities.

The buildings and facilities include 24 well ventilated airy cabins which can be closed during bad weather. Each of the 24 cabins contains eight comfortable built-in single bunks to accommodate seven campers and one leader per cabin. The other buildings on the site are a large combination dining-room and assembly hall with theatre stage, dressing rooms, kitchen and offices; two bath houses, (one for boys and one for girls); an administration cottage; a 2000 gallon water tank; a deep well furnishing artesian water; two athletic fields for baseball and soft-ball; two volley ball courts; two basketball courts; a horseshoe rink; a croquet court; and ten tennis courts. In addition there is a lake covering approximately 25 acres of ground which will furnish opportunity for swimming, boating and fishing.

The administration of the camp is under the supervision of the General Committee on Recreation and Camping for Negro Youths in Georgia. This Committee is made up of representatives of the various other youth serving organizations and agencies over the State and interested civic and educational leaders.

RESUME OF THE ACTIVITIES OF MRS. MARY MCLEOD BETHUNE

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This Committee is operating the camp under a lease which it has received from the United States Department of Agriculture which, through the Farm Security Administration, holds title to the land.

The camp was named for the late Dr. John Hope who at the time of his death was president of Atlanta University and a member of the State NYA Advisory Committee of Georgia. The camp was named for him by the Committee out of respect and appreciation for his untiring and unstinted efforts during his lifetime for the erection of a recreational camp for Negro boys and girls in Georgia.

Under a cooperative arrangement between the Farm Security Administration and the National Youth Administration of Georgia, the Farm Security Administration has erected on these grounds a caretaker's unit for a person who will live there all year round and care for the grounds and buildings. Through this Federal Agency in cooperation with the Rural Electrification Administration all of the buildings have been equipped with electric lights.

During the past summer approximately 1000 Negro boys and girls from over all the State of Georgia and from other southern States (including many underprivileged Negro youths who are being reached by the National Youth Administration of Georgia, the Farm Security Administration and others who are not being reached by any agencies) came to the camp and shared in its facilities.

With the assistance of Mr. Alva Tabor, State Supervisor of Agricultural Education for Negro Schools in Georgia and a member of the State NYA Advisory Committee in Georgia Mr. Shell was successful in reaching over the telephone before his office opened Mr. Scott Williams, NYA Area Supervisor at Fort Valley who met with Mrs. Bethune, Mr. Shell and Mr. Tabor at Camp John Hope and discussed with them the NYA program as it is related to Negro youth in his Area. He received many valuable suggestions and much inspiration, he said, from his talk with Mrs. Bethune.

ALBANY Upon their arrival in Albany Mr. Shell took Mrs. Bethune to the Resident Training Project at the Georgia Normal and Agricultural College. Approximately 83 girls and boys are enrolled on this project. Of this number 33 are boys and 50 are girls.

The girls are located at 221 South Jackson Street, Albany, where they have a complete home making unit. Mrs. Bethune talked with the local Supervisors, Mrs. Iliff Davis, and Mrs. Gray concerning the work that they were doing. She chatted individually with some of the girls and inspected their living quarters. Before leaving she made a brief talk to the group in which she urged them to make a sensible use of the opportunity which was now being given them under the program of the National Youth Administration.

RESUME OF THE ACTIVITIES OF MRS. MARY MCLEOD BETHUNE

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At the Georgia Normal and Agricultural College Mrs. Bethune talked with Dr. J. W. Holley, President of that institution and Mr. Augustus Hill, NYA Project Coordinator concerning the NYA program. Before leaving the campus she visited the boys at the site of their work projects and talked with them in a group.

Just as they were leaving Albany Mr. Shell got in touch with Mr. John Woodward, NYA Area Supervisor in Albany, but because of certain important reports which he was pressed to get into the State Office, he was unable to meet Mrs. Bethune and Mr. Shell at Georgia Normal. He expressed to Mr. Shell his regrets at this point.

JESUP In Jesup Mrs. Bethune visited a part time Resident Training Project which is located near the Wayne County Training School under a cooperative sponsorship of the Wayne County Training School, the local Board of Education and the National Youth Administration. This project is open only to Negro boys and accomodates 32 boys each two-week period, 16 being housed at the project during a single period.

Mrs. Bethune was greeted by Professor J. C. Richardson, principal of the school, and Mrs. J. C. Richardson, who is the local project supervisor.

During her brief stay there Mrs. Bethune was served with dinner that was prepared by the boys on the project. She also visited their NYA Garden Projects and woodshop, and observed the useful articles, desks, and other furniture which they had made. She visited a small library that was being constructed on the campus of this institution by these NYA boys.

In the yard of the home where these boys live Mrs. Bethune spoke to them and a small gathering of other Negroes. She emphasized to the youths and the persons who were present the great work that is being done with the youths under the NYA program over the country, in fulfillment of the dream of President Franklin D. Roosevelt, Mrs. Franklin D. Roosevelt, Mr. Aubrey Williams and Mr. D. B. Lasseter. She asked for each of these persons in the continued administration of this program the cooperation of all present and encouraged the youths to work upward, live a full life and to make good.

Before leaving Jesup Mrs. Bethune was asked if she would speak to the Negro CCC boys who were located near Jesup in a CCC camp. This request came to her from the Commanding Officer, Mr. Lindsey P. Caywood, and the Camp Educational Advisor, Mr. Leonard Taylor. One hundred eighty-five Negro boys enrolled at this camp crowded into their recreation hall to hear Mrs. Bethune speak of the humanitarian work being done under the administration of President Roosevelt for all citizens of this country. She urged these young men to prepare themselves for an intelligent citizenry through appreciating and making wise use of what was being offered them in this camp under the program of the Civil Conservation Corps.

RESUME OF THE ACTIVITIES OF MRS. MARY MCLEOD BETHUNE

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DORCHESTER ACADEMY  
MCINTOSH

At Dorchester Academy (an institution operated by the American Missionary Association) Mrs. Bethune visited a Resident Training Project there where 92 Negro boys and girls are enrolled. Of this number 47 are boys and 45 are girls.

She talked with Professor J. R. Jenkins, principal of this institution and Mr. Theodore W. Johnson, NYA Project Coordinator, concerning the program of the National Youth Administration in that institution. It was arranged by Professor Jenkins for Mrs. Bethune to speak to the entire student body of approximately 200 students. Upon inquiries of the students when they were assembled Mrs. Bethune learned that the majority of them were recipients of some sort of aid from the National Youth Administration. In her statement to this group she congratulated them upon their being able to receive help from the NYA. She urged these students to busy themselves in getting all that was offered them in their training experiences under the program with the view of building among themselves strong men and women for leadership among their people. Music was furnished by the students.

SAVANNAH

When Mr. Shell and Mrs. Bethune arrived in Savannah he assisted Mrs. Bethune in getting in touch over the telephone with President B. F. Hubert, president of the Georgia State Industrial College, Mrs. Inez F. Oliveros, NYA District Director, and several other local persons through whom it was felt certain things might be achieved for the successful promotion in Savannah of the NYA program for the benefit of the Negro boys and girls.

TUESDAY, OCTOBER 23

Mrs. Bethune visited on the campus of the Georgia State Industrial College where 93 boys and girls are enrolled on the NYA Resident Training Project. Of this number 40 are boys and 53 are girls.

In company with Mrs. Inez F. Oliveros, Mrs. Bethune and Mr. Shell visited the new home that is now being renovated at the corner of Houston and Perry Streets, for the Negro girls and boys project. This is a three-story frame building offering adequate space and physical layout for the girls home making project with a home setting, classroom space and the boys woodshop project. At present the home making project for Negro girls and the woodshop project for boys is closed awaiting the completion of the new quarters.

Mrs. Bethune also visited the home making project for white girls in company with Mrs. Inez F. Oliveros and Mr. Shell. She met the white supervisors (Mrs. Sutton and Mrs. Wynn) and talked with them concerning the NYA program. She also greeted the white girls who are employed there on the project.

Before leaving Savannah Mrs. Bethune talked with Mrs. Oliveros and Miss Sarah M. Johnson, NYA District Director and NYA Area Supervisor, respectively, concerning the NYA program in the District and Area.

RESUME OF THE ACTIVITIES OF MRS. MARY MCLEOD BETHUNE

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AUGUSTA In Augusta Mrs. Bethune visited the home making project for Negro girls (located in an old fire station building which has been turned over to the NYA by the City of Augusta for this use, the first floor being used by the home making project and the second floor being used by the WPA for a library for Negroes) on which is enrolled 41 girls. Mrs. Bethune greeted the girls and their local NYA Supervisor, Miss Marie Hatcher, and complimented them on their neat appearances, orderliness and neat arrangement of the place. She spoke to the group and left with them a message of encouragement.

Mr. Shell also took Mrs. Bethune to visit the Negro Boys Woodshop Project which is located in the rear of the basement of the Tabernacle Baptist Church of which Dr. L. A. Pinkston is pastor. She greeted the shop instructor, Mr. Arthur McCollum, and talked with the boys and observed their shop and work. She was impressed with the neatness of the grounds as well as the new grass that was being grown there to beautify the grounds by the NYA boys. Twenty-five boys are enrolled on this project.

Before leaving Augusta Mrs. Bethune addressed the Negro Advisory Council which consists of Negro men and women representing various educational and civic pursuits. Approximately 75 persons were present. She talked at length with the chairman of this council, Mrs. R. C. Williams. This council is responsible for cooperation in a co-sponsorship relationship with the NYA in opening to Negro boys in Augusta the woodshop.

LOG CABIN At the Log Cabin near Mayfield, Mrs. Bethune had an opportunity to visit in Hancock County a Community Center  
MAYFIELD which is strictly a rural settlement composed largely of land-owning Negro farmers. Work in this community is traceable to the interest and hard work of the Hubert family and the more recent efforts of President B. F. Hubert of Georgia State Industrial College.

Mrs. Bethune was served with dinner at the Log Cabin and heard spirituals sung by the NYA boys and girls who are enrolled in the rural Negro school and participating in the Student Aid program.

Before leaving for Atlanta where she was to entrain for Daytona Beach, Florida, Mrs. Bethune spoke to approximately 40 men and women who had assembled from within this community at the Log Cabin to greet her.

During her visit in Georgia Mrs. Bethune covered approximately 1086 miles in company with Mr. Shell.

Copy of Program of Statewide NYA Meeting in Atlanta Saturday, October 21, is attached.

OCTOBER 27, 1939

M I N U T E S

INITIAL MEETING OF THE NEGRO STATE ADVISORY COMMITTEE

STATEWIDE PUBLIC FORUMS PROJECT

SPONSORED

by

STATE DEPARTMENT OF EDUCATION

NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
AND

OTHER LEADING EDUCATIONAL INSTITUTIONS AND ORGANIZATIONS

SATURDAY, OCTOBER 22, 1938  
BUTLER STREET Y.M.C.A.  
22 BUTLER STREET NE  
ATLANTA, GEORGIA  
9:30 A. M.

MR. WILLIAM H. SHELL, SUPERVISOR

COLORED DIVISION

NATIONAL YOUTH ADMINISTRATION OF GEORGIA

PRESIDING

NATIONAL YOUTH ADMINISTRATION OF GEORGIA

MR. D. B. LASSETER, STATE DIRECTOR

Names of persons invited to accept membership on the State  
Advisory Committee and the Institutions or Organizations represented:

COLLEGE PRESIDENTS

1. Mr. Forrester B. Washington  
Director, Atlanta University  
School of Social Work  
Atlanta, Georgia
2. Dr. R. E. Clement, President  
Atlanta University  
Atlanta, Georgia
3. Professor R. H. Harris  
Business Manager  
Georgia Baptist College  
Macon, Georgia
4. Professor G. A. Towns  
Assistant Principal  
Fort Valley Normal & In-  
dustrial School  
Fort Valley, Georgia
5. President Willis J. King  
Gammon Theological Sem-  
inary  
Atlanta, Georgia
6. Dr. J. W. Holley, President  
Georgia Normal & Agricul-  
tural College  
Albany, Georgia
7. President Benjamin Hubert  
Georgia State Industrial  
College  
Industrial College, Georgia
8. Dr. C. D. Hubert, Acting  
President  
Morehouse College  
Atlanta, Georgia
9. President W. A. Fountain  
Morris Brown College  
Atlanta, Georgia
10. Miss Florence M. Read  
President, Spelman College  
Atlanta, Georgia

11. President E. C. Peters  
Paine College  
Augusta, Georgia
12. President W. M. Hubbard  
State Teachers & Agricultural  
College  
Forsyth, Georgia
13. President M. S. Davage  
Clark University  
Atlanta, Georgia

NEWSPAPER REPRESENTATIVES

14. Mr. C. A. Scott, General Mana-  
ger, Atlanta Daily World  
210 Auburn Avenue, N.E.  
Atlanta, Georgia
15. Mrs. Minnie Singleton, Editor  
Colored Department  
Macon Telegraph - Pythian  
Building  
Macon, Georgia
16. Mr. Virgil Hodges  
Reporter of Colored News  
Albany Herald  
Albany, Georgia
17. Colonel J. G. Lemon, Editor  
Colored Department  
Savannah Evening News  
Savannah, Georgia
18. Mr. Sol Johnson, General  
Manager, Savannah Tribune  
Savannah, Georgia
19. Mr. John F. Andrews, Editor  
Savannah Journal  
Savannah, Georgia
20. Mr. A. T. ...ator, Editor  
Rome Enterprise  
Rome, Georgia

21. Mr. H. S. Murphy  
House of Murphy  
275 Auburn Avenue N.E.  
Atlanta, Georgia

PRINCIPALS OF NEGRO  
HIGH SCHOOLS

22. Professor C. V. Troup  
Principal, Risley High  
School  
Brunswick, Georgia

23. Professor C. L. Harper  
Principal, Booker T.  
Washington High School  
535 Auburn Avenue N.E.  
Atlanta, Georgia

24. Professor W. A. Robinson  
Principal, Atlanta Uni-  
versity Laboratory High  
School  
Atlanta, Georgia

25. Professor F. R. Lampkin  
Principal, Spencer High  
School  
Columbus, Georgia

26. Professor W. G. Smith  
Principal, Douglas High  
School  
Thomasville, Georgia

27. Professor C. H. S. Lyons  
Principal, Union Baptist  
Institute  
Athens, Georgia

28. Professor C. W. Duval  
Principal, Athens High  
& Industrial School  
Athens, Georgia

29. Professor J. S. Morgan  
Principal, Summer Hill  
Junior High School  
Cartersville, Georgia

30. Professor L. L. Ison  
Principal, Center High  
School  
Waycross, Georgia

31. Professor J. A. Colston, Principal  
Ballard Normal  
Macon, Georgia

32. Professor E. J. Granberry  
Principal Staley High School  
Americus, Georgia

33. Professor S. H. Haynes, Principal  
Colored Elementary Schools  
Savannah, Georgia

34. Mrs. M. Agnes Jones, Supervisor  
Negro Elementary Schools  
City Hall  
Atlanta, Georgia

35. Professor Amater Traylor  
Principal, Cedar Hill High School  
Cedartown, Georgia

36. Professor C. L. Gideons, Principal  
Booker T. Washington Evening School  
579 Pulliam Street S.W.  
Atlanta, Georgia

MINISTERS

37. Bishop W. A. Fountain  
Presiding Bishop, Sixth Episcopal  
District A.M.E. Church  
Atlanta, Georgia

38. Reverend L. A. Pinkston, President  
General Baptist Convention of Ga.  
Pastor, Tabernacle Baptist Church  
Augusta, Georgia

39. Reverend H. J. C. Bowden, Pastor  
St. Paul Episcopal Church  
135 Ashby Street N.W.  
Atlanta, Georgia

40. Dr. D. D. Crawford  
Herndon Building  
239 Auburn Avenue N.E.  
Atlanta, Georgia

41. Reverend E. M. Hurley, Pastor  
Warren Memorial M. E. Church  
266 Mildred Street S.W.  
Atlanta, Georgia

42. Reverend F. N. Marshburn, Pastor  
First Baptist Church  
207 Chestnut Street  
Macon, Georgia

43. Reverend J. C. Wright, Pastor  
First Congregational Church  
Acting Executive Secretary  
Butler Street Branch Y.M.C.A.  
22 Butler Street N.E.  
Atlanta, Georgia

BUSINESS MEN

44. Mr. J. B. Blayton  
Certified Public Accountant  
212 Auburn Avenue N.E.  
Atlanta, Georgia

45. Mr. T. M. Alexander, Presi-  
dent, Alexander & Company  
212 Auburn Avenue N.E.  
Atlanta, Georgia

46. Mr. F. J. Hutchins  
Colored Undertaker  
Macon, Georgia

47. Mr. Clarence Moore, Manager  
North Carolina Mutual In-  
surance Company  
P. O. Box 426  
Macon, Georgia

48. Mr. C. R. Lee  
Colored Undertaker  
Albany, Georgia

49. Mr. L. M. Pollard  
Royal Undertaking Company  
Savannah, Georgia

50. Mr. Tolan Edwards  
Colored Undertaker  
Savannah, Georgia

51. Mr. Walter Hornsby, General  
Manager, Pilgrim Health &  
Life Insurance Company  
Augusta, Georgia

52. Mr. A. G. Moron, Housing  
Manager, University Homes  
668 Fair Street S.W.  
Atlanta, Georgia

53. Mr. F. C. Gassett, Bursar  
Morehouse College  
Atlanta, Georgia

54. Mr. Cyrus Campfield, Assistant  
Agency Director, Atlanta Life  
Insurance Company  
148 Auburn Avenue N.E.  
Atlanta, Georgia

55. Mr. H. H. Dudley  
Dudley Funeral Home  
Dublin, Georgia

56. Mr. R. T. Church, County Farm  
Agent  
Millen, Georgia

FARMERS

57. Mr. Ed. Hardy, Farmer  
West Main Street  
Cartersville, Georgia

58. Mr. Alfred Lewis, Farmer  
R. R. D.  
Millen, Georgia

BUSINESS WOMEN

59. Miss Ella Ramsey, Director  
Poro School of Beauty Culture  
250 Auburn Avenue N.E.  
Atlanta, Georgia

PRESIDENTS OF STATE ORGANIZATIONS

60. Dr. J. W. E. Linder  
236 Auburn Avenue N.E.  
Atlanta, Georgia

61. Dr. E. C. Jamerson  
Colored Dentist  
Savannah, Georgia

62. Mr. B. T. Harvey, President  
Georgia Association of Negro  
Colleges and Secondary Schools

63. Mr. J. W. Dobbs, Grand Master  
of Masons  
Berndon Building  
239 Auburn Avenue N.E.  
Atlanta, Georgia

64. Mrs. H. M. Reese, President  
State Parent Teachers Association  
214 Whitney Street  
Albany, Georgia

65. Mr. R. B. Harris, Executive Secretary, Grand Samaritan Lodge  
Grand Samaritan Building  
Athens, Georgia
66. Dr. W. F. Boddie  
Physician-Surgeon  
Forsyth, Georgia
67. Mrs. H. A. Hunt, President  
State Federation of Women's Clubs  
Fort Valley, Georgia
74. Mr. Alexander Hulse  
Negro State Club Agent  
Ga. State Industrial College  
Industrial College, Georgia
75. Mr. H. D. Weaver  
Extension Instructor  
P.O. Box 323  
Cartersville, Georgia
76. Miss A. B. Dixon, Itinerant  
Teacher-Trainer in Home Economics  
for Negro Schools  
Ga. State Industrial College  
Industrial College, Georgia

STATE SUPERVISORS

68. Mr. Dean Mohr, Assistant  
Field Project Supervisor  
Negro Education  
723 $\frac{1}{2}$  East 38th Street  
Savannah, Georgia
69. Mr. Henry T. Heard  
Assistant Field Project  
Supervisor  
Macon, Georgia
70. Mr. Alva Tabor, Supervisor  
Agricultural Education in  
Negro Schools  
P.O. Box 488  
Fort Valley, Georgia
71. Miss Camilla Woems, State  
Director, Home Demonstration  
Work  
Ga. State Indus. College  
Industrial College, Georgia
72. Mrs. Helen A. Whiting  
Assistant State Supervisor  
Negro Education  
223 Chestnut Street S.W.  
Atlanta, Georgia
73. Mr. P. H. Stone, State Di-  
rector, Farm Demonstration  
Work  
Ga. State Indus. College  
Industrial College, Georgia

ATTENDANCE

1. Miss F. V. Adams  
Instructor of Group Work  
Atlanta University School  
of Social Work  
representing  
Mr. Forrester B. Washington  
Director, Atlanta University  
School of Social Work  
Atlanta, Georgia
2. Mr. T. M. Alexander, Pres.  
Alexander & Company  
212 Auburn Avenue N.E.  
Atlanta, Georgia
3. Mr. Cletus G. Birchette  
Registrar, S. T. & A. College  
representing  
Dr. W. F. Boddie  
Forsyth, Georgia
4. Mr. Aaron Brown, Dean  
Ft. Valley Normal & Industrial School  
Fort Valley, Georgia
5. Mr. Walter R. Chivers  
Supervisor, Vocational Guidance, Colored Division NYA  
22 Butler Street NE  
Atlanta, Georgia
6. Mr. James A. Colston  
Director, Ballard Normal  
Macon, Georgia
7. Mr. C.N. Cornell, Asst. Prin.  
Booker Washington H. S.  
Atlanta, Georgia
8. Mr. R. L. Cousins, Director  
Negro Division  
State Department of Education  
Atlanta, Georgia  
also representing  
Dr. M. D. Collins  
State Supt. of Schools  
Atlanta, Georgia
9. Mr. C. W. Duval, Principal  
Athens High & Indus. School  
Athens, Georgia
10. Mr. M. M. Dowdell  
Retired Railway Mail Clerk  
89 Richardson Street S.E.  
Atlanta, Georgia  
representing  
Mr. Sol Johnson, Editor  
Savannah Tribune  
Savannah, Georgia
11. Mr. V. A. Edwards, Dean  
S. T. & A. College  
Forsyth, Georgia
12. Mr. Chas. L. Gideons, Principal  
Booker Washington Evening School  
Atlanta, Georgia
13. Miss Mildred Gilbert  
Recreation Department, WPA  
Macon, Georgia
14. Mr. William S. Grady, Jr.  
Macon, Georgia
15. Mr. E. J. Granberry, Principal  
Staley High School  
Americus, Georgia
16. Mr. Edward Hardy, Farmer  
Cartersville, Georgia
17. Mr. M. M. Hamilton, Asst. Supervisor, Colored Division, NYA  
22 Butler Street N.E.  
Atlanta, Georgia
18. Mr. C. L. Harper, Principal  
Booker Washington High School  
Atlanta, Georgia
19. Mr. W. M. Hubbard, President  
S. T. & A. College  
Forsyth, Georgia
20. Mr. Z. T. Hubert  
State Extension Service  
Industrial College, Georgia
21. Mr. K. A. Huggins, Acting Dean  
Morehouse College  
Atlanta, Georgia

22. Mr. Frank J. Hutchings  
Undertaker  
Macon, Georgia
23. Mr. L. L. Ison, Principal  
Center High School  
Waycross, Georgia
24. Mr. Boisfeuillet Jones  
Assistant State Director  
National Youth Administration - Atlanta, Georgia
25. Mr. B. A. Jones  
Instructor of Social Science  
Atlanta Univ. Lab. H. S.  
Atlanta, Georgia
26. Mrs. M. Agnes Jones, Sup.  
Negro Elementary Schools  
City Hall  
Atlanta, Georgia
27. Mr. George M. King  
WPA Adult Education Teacher  
representing  
Mr. Henry T. Heard  
Asst. Field Project Sup.  
Macon, Georgia
28. Mr. C.H.S. Lyons, Principal  
Union Baptist Institute  
Athens, Georgia
29. Rev. F.N. Marshburn, Pastor  
First Baptist Church  
Macon, Georgia
30. Mr. Dean Mohr, Asst. Field  
Project Supervisor, WPA  
Savannah, Georgia
31. Mr. C. W. Moore, Manager  
North Carolina Mutual  
Life Insurance Company  
Macon, Georgia
32. Prof. J. S. Morgan, Prin.  
Summer Hill Jr. High School  
Cartersville, Georgia
33. Mr. A. G. Moron, Housing Mgr.  
University Homes  
Atlanta, Georgia
34. Mr. H. S. Murphy, Proprietor  
House of Murphy, Printers  
275 Auburn Avenue N.E.  
Atlanta, Georgia
35. Miss Ellis Ramsey, Director  
Poro School of Beauty Culture  
Atlanta, Georgia
36. Mr. Emmett R. Rushin  
District Supervisor, NYA  
Ten Forsyth Street Building  
Atlanta, Georgia  
Also representing  
Mr. D. B. Lasseter, State Director,  
NYA, who had to be in Washington, D.C.
37. Mr. C. A. Scott, Manager  
Atlanta Daily World  
Atlanta, Georgia
38. Mrs. Minnie Singleton, Editor  
Colored Dept., Macon Telegraph  
Macon, Georgia
39. Mr. Alva Tabor, State Supervisor  
Agricultural Edu. in Negro Schools  
Fort Valley, Georgia
40. Mr. G. A. Towns, Acting Principal  
Ft. Valley Normal & Indus. School  
Fort Valley, Georgia
41. Mr. N. P. Tillman, Asst. Project  
Supervisor in Charge of Public  
Forums, Colored Division, NYA  
22 Butler Street NE  
Also representing  
Miss Florence M. Read, President  
Spelman College  
Atlanta, Georgia
42. Mr. A. Z. Traylor, Principal  
Cedar Hill High School  
Cedartown, Georgia
43. Mr. Ray B. Ware  
Athens, Georgia  
representing  
Mr. Roderick B. Harris, Exec. Sec.  
Grand Samaritan Lodge  
Athens, Georgia

44. Mr. Forrester B. Washington  
Director, Atlanta University  
School of Social Work  
247 Henry Street S. W.  
Atlanta, Georgia

45. Rev. J. C. Wright, Pastor  
First Congregational Church  
Acting Executive Secretary  
Butler Street Y. M. C. A.  
22 Butler Street N. E.  
Atlanta, Georgia

VISITORS

46. Dr. John H. Kingsberry, Consultant,  
Assistant to Mr. Harry L. Hopkins  
WPA Administrator  
Washington, D. C.

47. Dr. Walter E. Packard  
Consultant  
Washington, D. C.

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On Saturday, October 22, at ten o'clock, forty-five representatives from various communities throughout the State convened at the Butler Street Branch of the Y.M.C.A. at the request of the Colored Division of the National Youth Administration to serve as a State-wide Advisory Committee in the organizing of public forums in the State.

Mr. Shell, serving as temporary chairman, opened the meeting by expressing appreciation to those persons present for responding to the invitation to attend this meeting. At the request of Mr. Shell each person present introduced himself or herself to the group.

Mr. Shell mentioned the fact that during the period, February 1-June 30, 1937, Negroes in Atlanta shared in the benefits and services of the Atlanta Public Forum Project of which Dr. Willis A. Sutton was administrator and Dr. Rayford W. Logan, coordinator. This project, as is true of the Public Forums Project of this year, was sponsored in part by the United States Office of Education, the Atlanta Board of Education and other local organizations.

In explaining the purpose of the meeting Mr. Shell said:

The Statewide Public Forums Project is being conducted by the State Department of Education in cooperation with the United States Office of Education, the University of Georgia, Emory University and the National Youth Administration of Georgia. These Forums are being made available to Negroes over the State through the National Youth Administration of Georgia, Mr. D. B. Lasseter, State Director, under the joint supervision of the State Department of Education and the Colored Division of the National Youth Administration of Georgia.

The purpose of these Forums will be to promote full and free discussion of important social and economic problems. We are making plans to hold our first Forums over the State during the month of November, continuing to March 1, 1939.

Eleven centers, accessible to Negroes living in various sections of the State have been selected for Forum Meetings. Other centers may be designated upon the request of persons living in those localities. We are planning to have five Forums held in each center, preferably monthly. There will be speakers' Bureaus from which the local Forum sponsors may select subjects and speakers.

A local Forum committee will be organized in each Forum center whose general responsibility it will be to decide upon place, and dates of Forums as well as speakers and subjects. It will be the duty of this committee to handle every detail, locally, with regard to the promotion of each Forum. This local committee or its chairman, will be expected to submit a Forum report to the office of the Colored Division of the National Youth Administration in Atlanta at the close of each Forum meeting. We will then submit this report to the office of Dr. Emily Woodward the Director and Leader of the State Public Forums Project, so that our reports may be included with hers when they are sent, once each month, to the United States Office of Education in Washington, D. C. However, our agenda provides for a more detailed statement to be made later during our deliberations by Mr. Nathaniel P. Tillman.

In a large measure the success of this project will depend upon the extent to which we will be able to get the cooperation of the local organizations, agencies, institutions and various leaders of Negro life. To this end we have invited you here today as representatives of various institutions, agencies, and organizations that are already at work among Negroes over the State. You are peculiarly situated to help us in this new venture. We do not anticipate that any of you in accepting membership on the State Advisory Committee will have to assume the responsibility for any great amount of work. Of course, we will want your cooperation in the organization of local Forum Committees in your home communities and in assisting us to the extent of doing whatever we may reasonably request of you. There will probably not be another meeting of this group until sometime in March, at which time we plan to give you a report of our accomplishments during the Forum period.

In view of the fact that the State Public Forums Project is being organized and set up by the Colored Division of the National Youth Administration, it will therefore be the responsibility of this office to supervise this program so far as Negroes are concerned over the State. Our plans are being made so as to make our Forum Project a part of the unit, rather than a separate project, of which Dr. M. D. Collins, State Superintendent of Schools, is the administrator and Dr. Emily Woodward is director and leader. Mr. Lasseter has told me that he has expressed the desire to Dr. Collins and Dr. Woodward that whatever we do in our part of the Forums Project be regarded as a part of the complete unit of the State Forums Project.

We regret that there are no funds available to pay either for the services of our speakers or for their travel. In view of these facts Mr. Lasseter has advised that as far as possible and when desirable some member of the staff of the Colored Division of the National Youth Administration, who has travel status and an automobile may transport speakers from one center to the other.

Dr. Collins has written to me stating that he will be present today, but if he is unable to get here Mr. Robert L. Cousins will represent him. Dr. Emily Woodward had also planned

to be here today but because of having to participate in Forums that are being held in south Georgia, she is not present.

Mr. Lasseter is unable to be present today, although he had definitely planned to be here, because he was unexpectedly called to Washington, D. C. Mr. Jones, our Assistant State Director, is planning to be here; but because of the visit of Drs. Kingsberry and Packard he thinks that he will not be able to get here. However, he has promised me he will make an effort to come and bring Drs. Kingsberry and Packard with him. We are fortunate in having present Mr. Emmett R. Rushin, District National Youth Administration Supervisor of the Atlanta District, who has been asked to represent Mr. Lasseter, especially because of his genuine interest in the Public Forum idea as well as his having worked in Forums with Dr. Cullen B. Gosnell of Emory University. In view of the fact that Mr. Rushin may be able to say something to us that will be informational along the lines of which we are thinking, I am at this time asking him to say a few words to us.

In his remarks, Mr. Rushin mentioned how genuinely interested he is in the Public Forum idea. He stated how glad he was to see such a representative group present at their own expense to participate in such a worthwhile project. Mr. Rushin quoted from a report, issued by the United States Office of Education, certain reasons for the failure of Public Forums:

1. Lack of competent leadership
2. Inadequate funds
3. Fear of controversial issues
4. Inertia - feeling among some local people

At this point Mr. Shell asked that some time be given to general questions and discussion.

Question: Rev. J. C. Wright -- What are the duties of the Advisory Committee?

Answer: Mr. Shell -- In addition to what I have already indicated in my opening remarks, we have gone far enough in our thinking to say that the duties of this committee will be to give help and good will, assist in the organization of Committees in the Forum centers and when desirable serve as speakers.

Question: Mrs. M. Agnes Jones -- What are the plans for the Forums?

Answer: Mr. Tillman -- Mr. Shell's office will serve as the central point of supervision. It will serve as a sort of clearing house for the local committees in the various centers over the State. Speakers will be selected through this office,

speakers' Bureaus will be set up, and additional speakers will be furnished, when requested, to the different cities.

In each Forum center there will be a local committee composed of five or more members. It will be the duty of the committee to select a chairman for each Forum, be responsible for pushing and proposing the questions in the meetings, advertise the meeting and, when necessary, to furnish over-night entertainment for speakers and to assist in any way possible to make its local forum a success.

Question: Mrs. M. Agnes Jones -- Will there be an Advisory Committee in each Forum center?

In answer to Mrs. Jones, Mr. Shell asked Mr. Tillman to make a statement to the group concerning the plans for the Forums.

Answer: Mr. Tillman -- No, the local committee will select speakers and subjects for each Forum. I would suggest that each Forum Committee have rotating chairmen.

Question: Mr. Hutchings -- Where are we heading? What will happen after March 1st? What do we plan to do as a result of coming into the possession of this information?

Answer: Mr. Tillman -- Our purpose is to make us more aware, locally, of our problems. It is my feeling that an enlightened minority, aware of its duties, needs and deserts, has a better chance of surviving than an ignorant one. Consequently, we hope that after March 1st the local Committees will continue these Forums, shouldering the complete responsibility themselves.

Answer: Mr. Moron -- The Forum idea seeks to promote discussion and to give the persons participating an opportunity to get information concerning vital problems and issues in the local communities as well as their government. In the Forum one learns how to use properly the various instruments for civic, social, and economic protection.

Answer: Miss Frankie V. Adams -- In the Forum one has an opportunity to do intelligent thinking concerning the improvement of the local, state and National conditions.

After limited time had been given to question and discussion it was the pleasure of the body that it organize itself into the State Advisory Committee for the Statewide Public Forums Project for Negroes over the state of Georgia.

Mr. King: In view of the fact that most of the supervision and the larger portion of the work connected with this project will be vested in the office of the Colored Division of the National Youth Administration of which Mr. Shell is State

Supervisor, I move that Mr. Shell be made chairman of the State Advisory Committee.

Miss Ella Ramsey: I second the motion.

Mr. L. L. Ison, at Mr. Shell's request, put this motion to the house. It was carried unanimously.

Mr. B. A. Jones: I move that Mr. Marion M. Hamilton, Assistant to Mr. Shell in the office of the Colored Division of the National Youth Administration be made secretary of the State Advisory Committee.

Miss Frankie V. Adams: I second the motion.

The chairman put this motion to the house. It was carried unanimously. These were the only officers that this group felt it would be necessary to select.

The Chairman asked Mr. Hamilton to read a report to the Committee of the Forum centers and subjects, which, with the consent of the Committee, was received and adopted.

The Chairman also asked Mr. Chivers to make a report to the group concerning the proposed speakers, which, with the consent of the Committee, was received and adopted.

The Chairman stated that this completed the business of the meeting as had been planned in the agenda.

Since Mr. Boisfeuillet Jones and Drs. Kingsberry and Packard had just entered the room a short while beforehand, he requested each of these gentlemen to say a few words to the group.

Mr. Jones: I am generally interested in this Project and I want you to know that Mr. Lasseter is deeply interested in what you are doing here today. We are sure that through the cooperation that you will give to Mr. Shell and his staff much success will be attained in the promotion of these Forums.

Dr. Packard: I am genuinely interested in what you are doing here today especially when I am told that you have come here at your own expense. This democratic approach which you are making in working out your plans is very meaningful.

Dr. Kingsberry: This is the first time I have had an opportunity to get into the South proper. Dr. Packard and I have had an excellent opportunity on this trip to see a number of things and many of the projects that are being sponsored so successfully by the National Youth Administration. We have observed social as well as industrial conditions here in the South that are pathetic. I hope that if the National Youth Administration cannot do something about these conditions that God will. The approach that you are making here today is a very sound one. I have been particularly impressed with the carefulness demonstrated in the way your plans have been submitted and worked out in this group.

I hope that you are going to encourage free and frank discussion in all of your forums. I hope that you will have some discussions on the fundamental problem which, according to Dr. Commons, a former teacher of mine at the University of Wisconsin, is the "distribution of wealth."

Mr. Shell thanked these men for the statements which they made to the group. By consent of the Committee the meeting was adjourned.

*William H. Shell*

William H. Shell  
Chairman

*Marion M. Hamilton*

Marion M. Hamilton  
Secretary.

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MONTHLY NARRATIVE REPORT  
Covering  
THE ACTIVITIES OF THE DIVISION OF NEGRO AFFAIRS  
NATIONAL YOUTH ADMINISTRATION OF GEORGIA  
OCTOBER, 1939

\*\*\*\*\*  
William H. Shell  
Assistant on Negro Affairs  
Room 426 - Herndon Building  
239 Auburn Avenue, NE  
Atlanta, Georgia  
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I. General Administration and Supervision.

1. Upon the request of Mr. Alva Tabor, Supervisor of Vocational Education for Negroes in Georgia, and a member of the State NYA Advisory Committee, Mr. Shell arranged for Mr. P. L. Whatley, Coordinator of Work Projects on his staff to deliver addresses on the NYA Program at two of the District Meetings held over the State by the State Department of Vocational Education. Mr. Shell delivered similar addresses before the teachers of vocational agriculture who attended the District meetings held at Moreland and Savannah. At Moreland Mr. Shell was accompanied by Mr. Gabriel S. Alexander, Office Assistant. At each of these meetings Mr. Shell discussed the possibility of the National Youth Administration cooperating with local sponsoring groups and agencies in constructing vocational work shops and other buildings. He also indicated additional areas in which the National Youth Administration and the State Department of Vocational Education may cooperate to better conditions in Georgia for all of its citizens.
2. During the month Mr. Shell and the members of his staff have been occupied with planning and arranging the program for the State NYA meeting which was held in the Ebenezer Baptist Church Saturday, October 21.
3. Upon the authorization of Mr. D. B. Lasseter, State Administrator, Mr. Shell has added Mrs. Cathryn Carpenter to the stenographic staff to succeed Mrs. Edna G. Brown, who has resigned to accept work in Cleveland. Mrs. Carpenter's appointment was effective as of October 1st. Mrs. Carpenter holds a certificate from the Williams Business College, Morris Brown College, Atlanta.

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WASHINGTON, D. C.

4. Other addresses delivered by Mr. Shell on the program of the National Youth Administration were before the following groups:

(a) Fifteen persons who are members of and were in attendance at the meeting of the General Committee on Recreation and Camping for Negro Youths in Georgia which was held at Camp John Hope near Fort Valley.

(b) Youths employed on NYA projects located in Albany, Jesup, McIntosh, Savannah, Augusta and Log Cabin Community Center in Hancock County.

5. Since last June Mr. D. B. Lasseter, State Administrator, upon the recommendation of Mr. Shell and information received from the Washington office, Division of Negro Affairs, has been considering the question of permitting the Division of Negro Affairs to have a Health Supervisor. In a conference with Mr. Lasseter Wednesday October 11, Mr. Shell received authorization to locate a qualified person to fill this position who would be appointed within 60 or 90 days from that date, dependent upon the completion of a survey of available resources in Georgia for a health program which is being made by the Health Supervisor in Mr. Lasseter's office.

6. Because of the unusual response received by the State-wide Public Forums Project under the supervision of the Division of Negro Affairs, Mr. Lasseter has authorized Mr. Shell to expand this program. As recommended by Mr. Shell this expansion will include a well defined educational program that is now being worked out for the Negro boys and girls who are employed under the various divisions of the NYA work program in Georgia cooperatively between Miss Laura Coit, Educational Supervisor in Mr. Lasseter's office, Mr. H. P. Tillman, Educational Supervisor, and Mr. Moss H. Kendrix, Assistant Educational Supervisor respectively in Mr. Shell's office; it will include a larger number of forums in the high schools, colleges and other educational institutions in the State for Negro youths who are and for those who are not participating in the NYA Student Aid Program; it will include increased cooperation with Dr. Emily Woodward and others associated with the Georgia Public Forums Project with a view of operating about 25 regular forum centers strategically located for Negroes in the State after November 1; it will include NYA Staff members and volunteer leadership for the forums.



11. The program for the State NYA meeting was presided over by Mr. William H. Shell. The program included musical renditions by a chorus of Negro girls employed on the NYA program in Atlanta. Mr. D. B. Lasseter, State Administrator, brought greetings to the group. Members of the staff of the Division of Negro Affairs made statements as follows:

- (a) Mr. Gabriel S. Alexander, Office Assistant  
Student Aid
- (b) Mr. William E. Inmon, Employment Supervisor  
Employment
- (c) Mr. Moss H. Kendrick, Assistant Supervisor,  
Educational Activities and Forums
- (d) Mr. Plemen L. Whatley, Coordinator of Work Projects  
Work Projects

12. As approved by Mr. Lasseter, Mr. Shell presented to this group the plans of the Division of Negro Affairs to hold a proposed State Youth Conference somewhere in the State in the near future. These plans were given a hearty endorsement by the persons attending this meeting.

13. Mr. Lou Bleck and Miss Margaret Valiant, Associate Advisers, Arts and Crafts and Mrs. Mary McLeod Bethune, Director, Division of Negro Affairs, all of whom are members of the Washington NYA Staff brought challenging statements to the group that were chucked full of information. A very lively discussion was had at the close of the State NYA meeting.

14. With the view of adding another attraction to the State NYA Meeting, Mr. Shell, after having conferred with Messrs. Alexander and Whatley of his staff, Mrs. Caroline M. Hill, NYA Area Supervisor, and local project supervisors (Mrs. Lucy Cherry, Mrs. Nell Ward and Mrs. Geneva Davis) recommended to Mr. Lasseter that both of the NYA Home-making Projects for Negro girls in Atlanta be opened Saturday October 21 for the visitors and refreshments be served free. Mr. Lasseter approved and arranged for \$7.50 of the estimated cost of \$15.00 to be raised with voluntary contributions in his office while Mr. Shell's staff contributed the other \$7.50 voluntarily. Approximately 600 persons attended Open House.

15. During the dates October 22-24 Mr. Shell accompanied Mrs. Bethune over the State for an inspection of NYA Work Projects for Negro youths located at Rome, Perayth, Macon, Fort Valley, Camp John Hope (in Macon County near Fort Valley), Albany, Jesup, McIntosh, Savannah, Augusta, and Log Cabin Community Center (Hancock County)

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with regard to the availability of trained Negro work shop instructors in the State, expansion of State Public Forums Project for Negroes and plans for the State NYA Conference.

16. Mr. Shell held conference during the month in Fort Valley with Dr. Horace Mann Bond, President, Fort Valley State College and the following officials at that institution:  
  
Mr. L. R. Bywaters, Treasurer and Business Manager; Mr. C. V. Treup, Principal and Registrar; Mr. A. T. Wilson, teacher of Shop Work; and Mr. Alva Tabor, Supervisor of Vocational Education for Negroes in Georgia whose office is located at the Fort Valley State College.
17. In answer to a request that Mr. Shell received from Mr. L. R. Bywaters, by long distance telephone, he recommended with the cooperation of Mr. Lunon, Employment Supervisor in his office, to hire several young Negro women in Atlanta who are qualified to fill the position of stenographer in his office, Fort Valley State College.
18. Certain preliminary ground work was laid for public forums in Columbus during a recent visit there by Messrs. Shell and Alexander. They conferred with Dr. S. A. Reddick, a prominent dentist and Mrs. Cora Reddick, only Negro Public Welfare Worker in Muscogee County and other interested local citizens.
19. In an effort to locate a qualified Negro man to handle wood shop work in Savannah, Messrs. Shell and Alexander interviewed Mr. Woodie Cleveland, a graduate of Georgia State Industrial College, at the Savannah Street High School in Newnan where he is employed. He preferred to hold his present position.
20. Upon the request of Mrs. Inez F. Oliveros, NYA District Director, Mr. Shell recently interviewed Mr. Occie Gillis, Assistant Principal of the Negro High School in Sylvester for employment in Savannah.
21. Mr. Shell has held conference in Savannah and Waycross with Mrs. Oliveros, Miss Sarah M. Johnson and Mr. Hugh Carrol, NYA Area Supervisors. These conferences were held with a view of strengthening the Negro program in these sections of the State.









October 31

10

### III. DIVISION OF EMPLOYMENT

1. During the month, Mr. Inmon has cooperated with Mrs. Caroline M. Hill, NYA Area Supervisor for Fulton, DeKalb and Rockdale Counties, and other area supervisors, in getting eligible youths certified for placement on the NYA Work Projects.
2. On October 9, Mr. Inmon had a conference with Mr. Emmett R. Rushin (NYA State Employment Director), Mr. E. Boyd Ellison (District Employment Supervisor--Macon, Georgia), Mr. Alva B. Lines (District Employment Supervisor), and Miss Ruth Drane (Assistant Employment Director), with regard to the employment problems of Negro youths in Georgia and to discuss information relative to the Statewide NYA meeting held in Atlanta, Saturday, October 21, 1939.
3. The Employment Division assisted in getting out programs and necessary correspondence relative to the NYA Statewide Conference.
4. Mr. Inmon participated as a speaker in the program of the Negro NYA Statewide Conference which was held at Ebenezer Baptist Church, Atlanta, Georgia.
5. The Employment Division has cooperated with all the Negro colleges in the city as well as in the State during the month with regards to new openings in the employment field.
6. Mr. Inmon has visited nine new firms, re-visited five firms, and made sixteen community contacts relative to the placement of unemployed youths.
7. During the month, Mr. Inmon has interviewed 118 persons (39 males and 79 females) with regard to employment; 101 of these persons (32 males, 69 females) were new applicants and have filed applications.
8. Mr. Inmon was instrumental in getting eleven persons (6 males, 5 females) placed in private industries.
9. Via mail, the Employment Division has contacted 427 high school graduates of Booker T. Washington High School in order to determine their conditions relative to work or higher scholastic training. As a result of this effort, many out-of-school and out-of-work youths are seeking aid for employment having filed necessary information with the Employment Division.

Division of Work Projects  
Mr. J. Neal Montgomery, President of the local musicians' union of the American Federation of Labor relative to soliciting his aid in getting qualified musicians to fill the position at Dorchester Academy.

DIVISION OF NEGRO AFFAIRS  
DIVISION OF WORK PROJECTS

10. Mr. Inmon held a conference with Mr. J. Neal Montgomery, President of the local musicians' union of the American Federation of Labor relative to soliciting his aid in getting qualified musicians to fill the position at Dorchester Academy.

IV. DIVISION OF WORK PROJECTS

1. During the month Mr. P. L. Whatley, Project Coordinator, attended two group conferences of Vocational Agriculture Teachers, one at Staley High School, Americus, Georgia and one at New Union Consolidated School, Boston, Georgia. The general theme of discussion was; Planning for the construction of vocational buildings, earning plants and landscaping, etc., under a plan of cooperation available to local boards of education by the State Division of the National Youth Administration.

At Americus the Project Coordinator discussed the objectives of the National Youth Administration and the functions of the Division of Negro Affairs. A few high points of Student Aid, Employment and Education were gone over before we entered into a lengthy discussion of Work Projects. A general idea of the types of student aid work projects was given to the group. Some functions of the employment division were given also.

In the discussion of the educational division and its functions quite a bit of interest was shown, on the part of the teachers in the Forums Project. The information and inquiries that the Coordinator received from these teachers, quite a number being principals of high schools, have been given to the heads of each division in the Division of Negro Affairs.

The Project Coordinator gave a detailed explanation of how proposed work projects are drawn up, what is expected of the co-sponsors of a proposed project, how NYA funds will be used in a project, etc.

In the conference at Boston our discussion on work projects was practically the same as the one we conducted at the Staley High School, Americus the day before.

2. The Coordinator of Work Projects was asked by the Assistant on Negro Affairs to prepare a statement on Work Projects for the conference which was held October 21, in Atlanta.

To get information that was needed in the preparation of the statement on work projects the Coordinator found it necessary to write each area supervisor and coordinator of Resident Training Projects, requesting the number of youths employed on various Work Projects. It was requested that this number be





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NATIONAL YOUTH  
ADMINISTRATION  
WASHINGTON, D. C.

Room 426  
Herndon Building

December 16, 1939

Dr. Roscoe C. Brown  
Health Education Specialist  
U. S. Public Health Service  
Washington, D. C.

Dear Dr. Brown:

You will remember my having talked with you over the telephone while you were in the office of Dr. C. Waymond Reeves in the Herndon Building Friday afternoon, December 15. As you know, we discussed the qualifications of selection and the kind of person who would be best fitted to fill the position of Health Supervisor, Division of Negro Affairs, National Youth Administration for Georgia, which is to be filled January 1, 1940. I am expecting to select and place this person as of that date.

On the basis of some of the things which we talked about over the telephone, I am writing to remind you to please put our office on your mailing list. I shall also appreciate receiving from you from time to time the "National Health News", a quarterly, which is made available to the public by your office. Please send to me any miscellaneous materials and data which you have in your office that would be helpful to a person trying to do a health program in the State of Georgia among Negro citizens and youths employed by NYA. As I told you, the job of this person will be one of organization, promotion, and education.

You mentioned the fact that through your office a doctor is now doing field work on various health problems in the State of North Carolina and that you would like to have him come into Georgia sometime early during the new year and work with the Health Supervisor on my staff and other groups over the State with the view of improving general health conditions among Negroes. Please count us in on this as soon as it develops.

Dr. Roscoe C. Brown  
#2  
December 16, 1939

Again, I wish to thank you for your interest in us and for the suggestions which you have offered. We shall appreciate receiving any further counsel from you during the new year which you think, in some measure, will help us put over a successful health program in Georgia.

Sincerely yours,

William H. Shell  
Assistant on Negro Affairs

WHS:d

cc: Mr. D. B. Lasseter  
Mr. Boisfeuillet Jones  
Mr. C. H. Barker  
Mrs. Frances Kennedy  
Mrs. Mary McLeod Bethune ✓

SUPPLEMENTARY SHEET ON YOUTH CENTER PROJECT  
REQUEST FOR PERSONNEL AND MATERIAL FOR ACTIVITIES

Summary of Estimated Costs:	Federal Funds		Sponsor's Cont.		Total
	Dollars	%	Dollars	%	Dollars
<b>Superintendence</b>					
Janitors	\$ 32.	100	0	0	\$ 32.
Group Leaders - Intermediate	160.	100	0	0	160.
Center Executive	0	0	\$100.	100	100.
Asst. Center Executives	200.	100	0	0	200.
Skilled Specialists	0	0	38.	100	38.
<b>Sub-TOTALS</b>	<b>\$392.00</b>		<b>\$138.00</b>		<b>\$530.00</b>
<b>Travel</b>	<b>10.</b>	<b>83</b>	<b>2.</b>	<b>17</b>	<b>12.</b>
<b>Material, Equipment, Other Costs</b>	<b>344.25</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>344.25</b>
<b>TOTAL- Superintendence, Travel, Material Equipment, Other Costs</b>	<b>\$746.25</b>		<b>\$140.00</b>		<b>\$886.25</b>

**NOTE**

The salary stated for Center Executive (a contribution of the Atlanta School of Social Work to the project) represents one half a month's salary of this worker as she will contribute only one half time.

The "Skilled Specialists" are students of the Atlanta School of Social Work who have had technical training in social work. Their time is also contributed by the Atlanta School of Social Work.

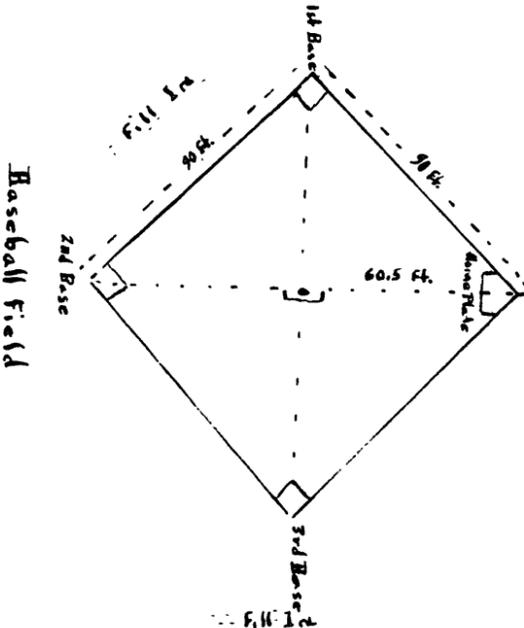
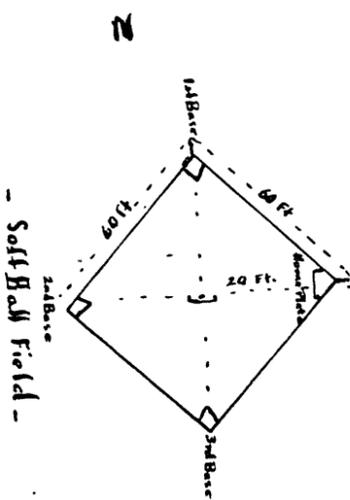


SOME PERTINENT FACTS FROM THE SURVEY OF NEGRO YOUTH  
IN THE SOUTH ATLANTA COMMUNITY

The Survey in South Atlanta showed that 60 per cent of the young people in South Atlanta were women and 40 per cent were men. They were about equally distributed in each of the age groups, -16 to 25. Over 80 per cent of these young people were no longer attending school. Although some of these young people had not gone beyond the third or fourth grade, over 3/4 had gone beyond the sixth grade. Three-fourths of these young people were single. Over 40 per cent of the young people out of school were unemployed. Many of these had been idle for from one to six years. One of every three had not had a job since he or she left school. Only a few had been trained for some type of work. Most of them had received no vocational or trade training of any sort.

The young people who were interviewed were asked what they did with their spare time. Most of them answered that they read, sewed, visited, or sat around and talked. They seldom went to the movies as they did not have the money. About 70 per cent did not belong to any type of young people's groups or participate in any type of young people's activities. Among the activities in which they said they would like to participate if they were given the opportunity were athletics, preferably football, base ball, tennis and hiking; sewing and cooking groups, music, dramatics, art and handicraft work. The women expressed a desire for instruction in sewing, nursing, home economics, cooking and beauty culture. The men wanted instruction in auto-mechanics, carpentry, tailoring, electrical engineering, brick masonry, plastering, and paper hanging, barbering, radio repairing, printing and photography. Both men and women stated that they would like to obtain secretarial training. Many desired instruction in music, art, interior decorating and dancing.

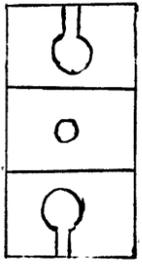
THE ABOVE AREA CONTAINS  
 APPROXIMATELY 100,000  
 SQUARE FEET OF SPACE  
 WHICH IS SUFFICIENT FOR  
 THE CONSTRUCTION OF  
 A SCHOOL BUILDING  
 WITH A PLAYGROUND  
 AND OTHER RECREATION  
 FACILITIES.



Possibility of Track

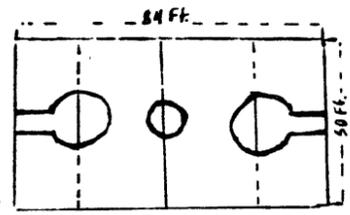
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105' x 50'  
 South Atlanta Junior High School



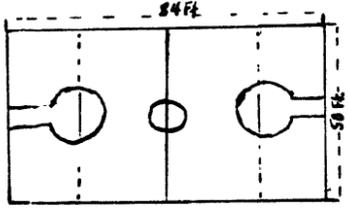
Miniature Basketball Court for Girls

E

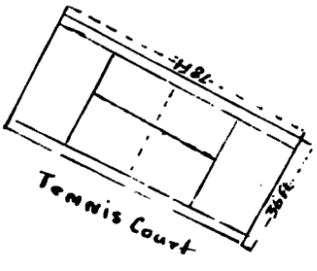


Basketball Court

Fig. 3a



Basketball Court



Tennis Court

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 OF  
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 - Edward M. Taylor.

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